

High School Space Guidelines**Maximum Capacity 1600****Parking 220 Spaces**

Dept.

Guideline Area-net SF

Administrative Suite

Main Office Reception	900
Principal	200
Conference Room	200
Assistant Principal (1 per 450 Students)	150
Small Reception Area (1 per 2 APs)	200
Duplication/Production	350
Mail Room	150
Supply/Storage	150
Treasurer	150
Staff Toilets (2 @ 65)	130
PA, Security Room	100
Instructional Technology Coordinator	100

Guidance

Director	150
Reception	200
Counselor Office (1 per 250 Students)	120
Job Placement Specialist	100
Transition Services (shared)	100
Conference Room	150
Records/Storage	300
Attendance	100
Career Center	400
Adult Education Evening Programs	200

Student Services

Psychologist	150
Speech/Vision	200
Social Worker/Visiting Teacher	150
Assistant Director	150
Reception	200
Director of Student Activities	200
In School Alternative Program	500
Toilets (2 @ 65)	130
Resource Police Officer	150
Storage	200
Conference Room	150

Clinic

Waiting/Office	450
PHN/Exam Rooms	200
Rest Area	150
Toilet	65
Record Storage	125

Dept.	Guideline Area-net SF
Food Services	
Cafeteria (seating capacity 650)	11000
Cafeteria Storage	300
Kitchen	2000
Servery Area	500
Snack Bar Area	250
Salad Bar Area	250
Service/Vending Area	500
Dry Storage	300
Freezer (Walk-in)	150
Refrigerator/Cold Storage (Walk-in)	300
Mens Locker	100
Womens Locker	100
Office	150
Can Wash	120
Custodial Closet	50
Mens Toilet	65
Womens Toilet	65
Auditorium	
Auditorium (Seating capacity 550)	7000
Stage	1700
Set Storage	500
Costume Storage	300
Dressing Rooms (2 @ 400)	800
Control Booth	250
Ticket Booth	60
Set Shop	300
Auxiliary Services	
School Store	200
Teacher's Lounge	840
Teacher Production (2 @ 400)	800
Book Storage (5 @ 300)	1500
Library/Media Center	
Library/Media Center	6500
Computer Alcove	600
Librarian's Office/Workroom	300
Communications Room	200
Periodical Storage	300
Conference Room (2 @ 120)	240
Audio Visual Repair	400
Media Production	1100
Distance Learning	1000
Media Workroom	600
Production Storage	200
Media Classroom	650
TV Studio	500
Audio/Video	350

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Library/Media Center Con't	
Electronic Classroom	700
Instructional Support	
Interlude (incl. Time out)	700-750
Interlude Office	100
Gifted Projects	500
Exemplary Projects	500
Special Ed Self Contained	700-750
Skills	500
Functional Life Skills	700-750
Functional Life Skills Storage/Prep Room	170
Office/Conference Room	400
OT/PT	500
Special Educational Resource	500
Art	
Art Lab 2D – 3D	1650
Storage	400
Office/Workroom	200
Kiln Room	150
Photography Lab	850
Darkroom	500
Graphics Lab	1200
Graphics Lab Storage	100
Core Classrooms	
Teacher Workrooms	3000-4000
Science	
Earth-Space Labs	1300
Biology	1300
Chemistry	1400
Physics Labs	1400
Multi-Purpose Lab	1300
Prep/Storage (shared @ 250 each)	1750
Chemical Storage/Prep Room (shared)	400
Staff Toilets (2 @ 65)	130
Language Arts	
Classrooms	700-750
Journalism	700-750
Storage	350
Publications Lab	1000
News Office	100
Yearbook Office	100
Darkroom	170
Staff Toilets (2 @ 65)	130

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Core Classroom Con't	
Math	
Classrooms	700-750
Computer Science Lab	825
Storage	350
Staff Toilets (2 @ 65)	130
Social Studies	
Classrooms	700-750
Storage	350
Staff Toilets (2 @ 65)	130
Business	
Lab	1300
Classroom	1000
Office	150
Storage	250
Foreign Language	
Classroom	700-750
Storage	300
Staff Toilets (2 @ 65)	130
Technology (4)	
Lab	830
HILT/HILTEX	
Classroom	700-750
Storage	100
Music/Performing Arts	
Instrumental Band	2000
Uniform Storage	300
Band Storage	650
Dressing Room (2 @ 100)	200
Practice Rooms (2 @ 50)	100
Practice Rooms (2 @ 100)	200
Instrumental Storage	500
Band Office	150
Workroom/Library	200
Practice Rooms (2 @ 125)	250
Vocal Office	100
Robe Storage	200
Vocal	1700
Instrumental/Orchestra	1200
Orchestra Office	100
Storage	600

Dept.	Guideline Area-net SF
Physical Education	
Driver's Education	975
Health Classrooms (2 @ 700-750)	1400-1500
Gymnasium	11,500
Gymnasium Storage (2 @ 200)	400
Auxiliary Gymnasium	2000-8000
Gymnastics - Dance	2000
Gymnastics Storage	200
Weight Room	1500
Weight Room Storage	200
Wrestling	2000
Wrestling Storage	200
Girls Locker	2400
Girls Shower	1200
Girls Toilet	250
Girls Storage	250
Girls Towel Room	100
Boys Locker	2400
Boys Shower	1200
Boys Toilet	250
Boys Storage	250
Boys Towel Room	100
Girls Team Room	600
Boys Team Room	600
Boys Varsity Shower/Toilet	75
Girls Varsity Shower/Toilet	75
Athletic Storage	750
Uniform Storage	600
Exterior Storage	400
Shower/Toilet	75
Locker and Athletic Complexes	
Storage	750
Uniform Storage	600
Custodial Closets (2 @ 25)	50
Athletic Director	300
Shower/Toilet	75
Storage	700
Laundry	300
Concessions	300
Storage Rec. Dept.	200
Staff Toilet/Shower (2 @ 100)	200
Offices	950
Industrial Technology	
Tech Lab (Modular R&D)	1300
Storage Room	250
Office/Workroom	150
Tech Lab (Modular D)	840
Project Storage	70
Finishing	140

Dept.	Guideline Area-net SF
Work and Family Studies	
Food Management Lab/Demo	1500
Storage	200
Interior Design & CADD shared with Tech Ed	1000
Families Management Lab	700-750
Child Development Lab	500
Office/Workroom	200
Toilet	65
Custodial Support	
Office	100
Male Custodial Lockers	300
Female Custodial Lockers	300
Toilet (2)	65
Custodial Lounge	500
Supply Closet/Storage Equipment (min 1 per floor)	500
Custodial Closets (at every set of gang toilets)	50
Building Engineers Office	200
General Building Support	
Central Receiving and Storage	1150
Building Engineers Office	200
Outdoor Storage	1200
Toilets Men (6)	750
Toilets Women (6)	750
Toilets Boys Gang (8)	2400
Toilets Girls Gang (8)	2400
Mechanical	10000
Electrical	2500
<u>Space Required When Program is in a School</u>	
Marketing (if required)	
Classrooms	700-750
Display	50
Office	150
Workroom	150
Storage	150
Automotive Shop (if required)	
Classroom	2000
Tool Storage	100
General Storage	100
Mens Dressing Room	200
Womens Dressing Room	80
Toilets (2)	160
Office	100