

Instructions for Prioritizing Committee Recommendations

Prioritizing

After voting on each individual committee's recommendations at the time they were presented, ACI voting members are given the opportunity to compare, contrast and weigh the relative merits of all the instructional recommendations. In determining which recommendations you give your highest priority, you may consider the cost of a recommendation in weighing that recommendation against others.

Who may prioritize?

All voting members of ACI may complete a ballot. The ACI leadership asks however, that as a voting member you exercise judgment to determine whether you are able knowledgeably to rank recommendations against each other. For instance, if you have been unable to attend two or more meetings when recommendations were discussed, you may feel that you do not have adequate information about all the recommendations to make informed choices among them. If you feel this way, the ACI leadership would encourage you to abstain from prioritizing the recommendations and simply inform one of the co-chairs of your abstention.

Ballot

The ballot contains all recommendations brought to ACI that received either a tie vote or a majority favorable vote, regardless of budget implication. Please use the following instructions in filling out your ballot:

1. Choose the recommendations that you rank the "top 10," with **10 being your HIGHEST PRIORITY and 1 being the lowest priority**. Proceed to rank these recommendations from 10 down to 1. You **may not** rank more than 10 recommendations. You **may** rank fewer than 10. Once again, you may rank the recommendations by giving a lot, a little, or no weight whatsoever to the cost of the recommendation.
2. You are encouraged to submit your ballot in person at the ACI meeting on April 13, 2011. If you are unable to attend that meeting however, you may submit a ballot electronically prior to the meeting. Such ballots should be submitted to Donna Felipe at <mdtat@verizon.net>. **No ballots will be accepted after the completion of the ACI meeting on April 13, 2011.**
3. The ballots will be tabulated and ACI will report the total "score" each recommendation receives to the School Board at its May 19 meeting.
4. **Questions? Email Donna Felipe at <mdtat@verizon.net> or Tecla Murphy at Tecla.muphy@verizon.net**