

FY 2017 SCHOOL BOARD BUDGET QUESTIONS

#	QUESTION	DEPT.	RECEIVED	RESPONSE	DISTRIBUTED
1	How much funding comes from immigrant impact aid?	F&M	02/25/16	03/01/16	03/04/16
2	What would it cost to build a paid internship program for approximately five positions?	HR	02/25/16		
3	How will future reserve balances be affected by the proposed budget?	F&M	02/25/16	03/01/16	03/04/16
4	What are the Extended Day snow emergency policies? Is there a waiting list for the program? Please describe the subsidies provided to low-income families.	F&M	02/25/16	03/14/16	03/16/16
5	On the Issue of school psychologists and social workers/visiting teacher positions, ACI's Student Services subcommittee recommended 40.5 FTEs, which was endorsed by staff. The recommendation did not include Visiting Teacher positions. Why were the 40.5 FTEs reduced to 35 over 3 years? What is the Visiting Teacher position and how is it deployed? Do we have them now? What is the rationale for including them in this budget item (no description is included in the narrative). How many Visiting Teachers are included in the budget item? What is the breakout of Psych/SW/VT to be added with this budget item? Are VTs a SW doing different duty or do they have a different level of background, experience, credentials and pay grade?	DSSSE	02/29/16	03/09/16	03/10/16
6	I understand the social worker position at Carlin Springs has in the past shared funding with Arlington County's DHS. Is that current today? Does that occur at any other school? If not, can we revive it?	DSSSE	02/29/16	03/15/16	
7	What is the existing partnership CIS NOVA has with APS? What are the performance outcome measures from that partnership(s)?	DSSSE	02/29/16	03/15/16	03/16/16
8	Regarding Communities in Schools NOVA at Barcroft, what are the existing resources and additional supports that the coordinator will adjust to optimize results? Is CIS NOVA currently working at Barcroft? What educational outcomes will be improved at Barcroft thru the partnership with CIS NOVA? What are examples of the measureable objectives that will be tracked on a school-wide, targeted group, and individual student basis?	DSSSE	02/29/16	03/15/16	03/16/16
9	Regarding Communities in Schools NOVA , how do schools without ISS coordinators connect students to school-wide services and target or individual supports?	DSSSE	02/29/16	03/15/16	03/16/16

FY 2017 SCHOOL BOARD BUDGET QUESTIONS

#	QUESTION	DEPT.	RECEIVED	RESPONSE	DISTRIBUTED
10	What are the ramifications of moving the ITC staff from an E scale (12 months) to a T scale (10 months) position? How much money would be saved? How would it affect workload/work plan?	IS	02/29/16	03/08/16	03/10/16
11	The budget narrative (pg 61) says the ITC budget item will affect 6 ES's plus small County-wide programs. But Response to SB Question 16.11 says only 5 ES's currently have a 0.5 ITC. Please clarify how the 6 FTEs in FY17 will be deployed and how the 0.5 FTE planned for FY18 will be deployed.	IS	02/29/16	03/04/16	03/04/16
12	How much funding is needed to support an initial cohort of 60 Arlington Tech students this fall? What are the constraining factors affecting how many students Arlington Tech can accept? How can these be addressed? Does Arlington Tech need marketing support or support for recruiting the 2017-2018 cohort of 100 students? If so, how much?	Dol	03/02/16	03/07/16	03/10/16
13	Support for clubs and activities - As APS grows to 30,000 students, more and more of our students are finding themselves locked out of traditional school sports, music, and theatre opportunities. What steps do we need to take and/or what resources can we put in place to support more of our middle and high school students who are interested in participating in club teams and activities such as indoor percussion ensemble and ultimate frisbee?	Dol	03/02/16	See Response to Question 17-31	N/A
14	World Languages - Some of our high school French and Latin classes are taught on-line. What would it cost to switch these classes back to live teachers?	Dol	03/02/16	03/14/16	03/16/16
15	Technology Funding - The budget shows that the 1-1 initiative will cost \$9.3 million in additional funds in our 2018-2020 budgets. The explanation is that these are due to increasing enrollment and a change from a 4-year time horizon to 3-year. Nevertheless, this is an extraordinary amount of new funding. What are some cost-neutral alternatives to 1-1 in all grades? How would the budget look different, for example, if we went to only providing devices to grades 5-12, or 8-12? Note that the response last year to my question on 1-1 was that it was budget neutral.	IS	03/02/16	03/09/16	03/10/16

FY 2017 SCHOOL BOARD BUDGET QUESTIONS

#	QUESTION	DEPT.	RECEIVED	RESPONSE	DISTRIBUTED
16	Arlington Mill and Fenwick Center - Will the Fenwick Center be ready to host the full Arlington Mill High School in Fall 2016? What is the cost for preparing the Fenwick Center for Arlington Mill and when will this funding be requested? If Arlington Mill moves to the Fenwick Center, what is the capacity for how large Arlington Tech can grow in the next few years within the existing Career Center facility?	F&O	03/02/16	03/08/16	03/10/16
17	Construction Management - What would it cost to move the construction management positions back to operating budget? Does staff recommend this move? If so, should/could it be phased in?	F&M / F&O	03/02/16	03/07/16	03/10/16
18	What would the following positions cost? STEM specialist (1 FTE) Outdoor Lab staff (1 FTE) Sustainability Coordinator (1 FTE, defined in Science Advisory Committee report) Out of School Time (OST) Council staff (1 FTE, defined in letter from APCYF)	F&M	03/02/16	03/04/16	03/04/16
19	In regards to HVAC technician positions: In the past, APS has had several open HVAC positions at any given time that they cannot fill. I believe that the hourly rate for those positions is significantly less than what the County pays for their HVAC technicians. How many open HVAC technician positions are there currently? Have we lost APS HVAC technicians in the past to Arlington County employment? How much of our inability to fill the positions with qualified applicants is due to the pay we are offering? How much would it cost to increase the pay for HVAC technicians to parity with the County, assuming all positions are filled?	F&O / F&M	03/03/16	03/15/16	03/16/16
20	Regarding technology funding, please explain: "By FY18, all grades 2-12 students will be issued devices; when combined with the transition to SOL testing on iPads, number of general use student computers drops significantly." The 1:1 initiative was proposed to be revenue neutral as planned replacement costs were redirected to personal devices. Now, increasing enrollment requires rising costs for the 1:1 initiative. What is the expected future spending over the current 10-year enrollment projections, including the value obtained by a 3 year lease period over a 4 year life of the device?	IS	03/03/16	03/09/16	03/10/16

FY 2017 SCHOOL BOARD BUDGET QUESTIONS

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21	In reference to Academic Support for Level 5 English Language Learners, how will the 3.5 positions in the FY17 budget be deployed? How will the 6.0 position in the FY18 and FY19 budgets be deployed? What are the 5 schools that will be affected by this budget item? How many Level 5 ELLs are there in the 5 schools and what grades are they in?	Dol	03/03/16	03/07/16	03/10/16
22	What would the cost be to allow employees who work multiple hourly positions with APS to combine their positions to create a benefits-eligible position?	HR	03/03/16		
23	What is the cost of reinstating the G-scale professional development day? How much is currently budgeted for G-scale professional development?	HR	03/03/16		
24	Do other school divisions offer parental leave?	F&M	03/03/16	03/15/16	03/16/16
25	How much would it cost to increase the contracted daily hours for instructional assistants from 7.0 hours to 7.5 hours?	F&M	03/03/16	03/04/16	03/04/16
26	In reference to Central Registration, please provide the cost if this program only focused on Pre-School registration, Montessori and VPI.	DSSSE	03/07/16		
27	What are the total costs, broken down, for the Residency Verification Office. Please provide information as to requirements regarding this office. Are these functions mandated by federal or state policy? Is the specific work of this office prescribed in APS policy? How does the work of this office differ from the work of the school registrars? Is it possible to fulfill the requirements of APS policy regarding residency using the resources that currently exist with school registrars at the school sites?	DSSSE	03/07/16		
28	Community In Schools – Please provide an overview of this program in Arlington Public Schools, including total costs and costs per school. What staff is allocated total for APS and at each school? What is the turnover in CIS staff at the Arlington sites? What schools is CIS in (Wakefield, Arlington Mill, Gunston?) How is this funded? Operating funds? Grants? Are APS funds currently used to fund this program in these schools? Please provide a total budget for CIS in APS, broken down by school. Is the program currently operating in Barcroft School, where the FY2017 budget adds funds	DSSSE	03/07/16		

FY 2017 SCHOOL BOARD BUDGET QUESTIONS

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	to expand the program? What funds are currently used to finance the program at Barcroft? Of the funds provided to CIS for its programs in Arlington Public Schools, what funds go to direct service and what funds go for overhead? Please provide a total budget breakdown of the funds provided by APS to CIS. Was there a competitive bid process used prior to engaging CIS? Were other program providers of similar services considered and asked to provide proposals for service?				
29	Please explain in greater detail the work and necessity for the Elementary Education Specialist and the Secondary Education Specialist. How does this differ from current Title 1? Why are these positions not allocated at the school level? Please justify further this add to staff.	Dol	03/07/16	03/08/16	03/10/16
30	What would the cost be to accept all 70 applicants to the Arlington Tech program this year?	Dol	03/07/16	03/08/16	03/10/16
31	Student Activities – Sport and Extracurricular Expansion -- What would be the cost of adding funds to the budget to address the need to expand sports and extracurricular activities at the secondary level so that all students can participate in such activities? Stipends?	Dol	03/07/16	03/08/16	03/10/16
32	Compensation – a) What is the cost of increasing our hourly minimum wage to \$14.50? Approximately how many employees are affected? b) Does increasing the minimum wage to \$14.50 provide an increase to all employees who are not covered by the STEP increase? If not, who is left (excluding longevity)? c) What is the cost of providing a STEP increase to those employees who are not currently eligible for a STEP increase due to longevity? d) What is the cost of providing a 1.75% increase in salary to those employees in longevity? If we provide a STEP, either a 1.75% or STEP to longevity employees, and increase the minimum wage to \$14.50 per hour for hourly employees, have ALL our employees received an increase?	F&M	03/07/16	03/11/16	03/14/16
33	In reference to Extended Day, a) What has been the surplus at the end of each fiscal year in Extended Day for the past three years? b) Why do we have a surplus for Extended Day? c) What funds does the	F&M	03/07/16	03/15/16	

FY 2017 SCHOOL BOARD BUDGET QUESTIONS

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	County transfer for Extended Day? Has this remained the same for the past three years? d) How many people are on the waiting list for Extended Day? At what Schools and how many are wait-listed at each school? What has this wait list been for the past three years, approximately? e) Why are we not using the surplus in Extended Day to expand Extended Day Services? f) The Kids in Action program was rolled into Hoffman Boston Extended Day. Were funds transferred from the County for this consolidation? How many additional students now attend Hoffman Boston Extended Day as a result of this consolidation? Is there a waiting list for Extended Day at Hoffman Boston?				
34	How many central office staff positions have been added in this budget? In what departments? What is the total cost of central office staff added? How many positions, in all departments, have been added to address our technology initiative, at the school vs. central office level? What is the cost of the adds to staff for our technology initiative, at the school vs. central office level?	F&M / IS	03/07/16	03/10/16	03/10/16
35	Tuition Reimbursement: How much additional funding would you need to provide reimbursement to everyone that requests it? Please provide a three-year history of tuition reimbursements by scale.	HR	03/08/16		
36	How many people are in each Master's cohort and where are the funds for these cohorts budgeted?	HR	03/08/16		
37	Do we provide a salary advance for newly-hired employees when they first join APS?	HR	03/08/16		
38	What is the cost of adding the ATSS positions recommended by the Special Education evaluation?	DSSSE	03/08/16		
39	How are we able to fund the CIS position at Barcroft with Title I funds? What else could be funded using these funds?	Dol	03/08/16		
40	How much would it cost to provide afterschool tutoring at elementary schools?	Dol	03/08/16	03/15/16	03/16/16
41	What would be the cost to provide MSA coordinators at Gunston, Kenmore, and Jefferson as well as positions at the elementary schools for the balance of the 4 FTE?	Dol	03/08/16		

FY 2017 SCHOOL BOARD BUDGET QUESTIONS

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42	How much would it cost to perform a longitudinal study?	IS	03/08/16		
43	What would it cost to provide all employees with a compensation increase? What would it cost to provide a 1.75% increase to employees who are not eligible for an increase in compensation?	F&M	03/08/16	03/11/16	03/14/16
44	What would it cost to provide the following increases: (1) E, P, T scales: add 1.75% to longevity steps (N, L1, L2 and L3). (2) All other scales (A, C, D, G, M, X): Add a step "O". (Increase between steps M & N is 3% which should be considered for the new step "O". Where needed, delete individual lane steps below \$14.50 per hour.) (3) Hourly/temporary workers (pay plan pages 45, 46, 50): 3% (or whatever number is decided for the new step "O".)	F&M	03/10/16	03/11/16	03/14/16
45	If we raise the minimum hourly rate to \$14.50, are there any other ramifications we should consider?	F&M	03/10/16	03/11/16	03/14/16
46	Please provide a history of School Board salary increases going back as far as possible.	F&M	03/11/16	03/15/16	03/16/16
47	What are the ramifications of the General Assembly's providing the state's share of a 2% salary for all funded SOQ instructional and support positions effective December 1, 2016? Additional information regarding the increase: Participation is optional and requires a local match. Local school divisions must provide at least a 2% salary increase by December 1, 2016 to be eligible for the state funding.	F&M	03/11/16	03/15/16	
48	Does the HB Woodlawn projected enrollment of 679 for FY17 reflect the proposed 10% increase in enrollment? Why would we not increase the enrollment to 725 now? Does the projected enrollment include the HILT students?	F&O	03/15/16		
48	Please provide the detail on the ESOL/HILT changes from FY16 actual to FY17 projected.	F&M	03/15/16		
49	Does CIS have a request for \$180K in to the County?	DSSSE	03/15/16		

ARLINGTON PUBLIC SCHOOLS

MEMORANDUM

DATE: March 14, 2016
TO: Members of the School Board
VIA: Patrick K. Murphy
FROM: Bobby Kaplow

BUDGET QUESTION: What are the Extended Day snow emergency policies?

RESPONSE: Extended Day is closed on days school is closed. If school opens two hours late, the before-school session of Extended Day opens two hours late (9 am). If school is forced to close early, Extended Day remains open until 4 p.m. to allow time for parents to pick-up their children. The Extended Day registration forms ask parents to indicate if their children will go to Extended Day when school closes early.

BUDGET QUESTION: Is there a waiting list for the program?

RESPONSE: About 280 children are currently on a wait list for Extended Day services (about 3,700 children are enrolled and attending). Eight of the 29 programs – Claremont (69), Henry (29), Abingdon (26), Glebe (25), Key (22), Carlin Springs (21), Science Focus (19) and Tuckahoe (18) – comprise 80 percent of the total number of children on wait lists.

The children on wait lists are not necessarily without child care services as we work closely with other local programs (i.e., YMCA, ReachFar Foundation, AHC, Aspire, DPR) to help families find other options. Many of the children on our wait list are currently receiving services in other programs.

The number of children on Extended Day wait lists has steadily increased in recent years, a reflection of the increase in the overall student enrollment in APS.

BUDGET QUESTION: Please describe the subsidies provided to low-income families.

RESPONSE: Extended Day fees are on a sliding scale, with the fees determined by the household income of the family. Families with a household income above \$65,000 are charged the full fee, followed by 10 descending income levels with fees based on a percentage of the full fee. Families in income brackets below the top level also receive a 25 percent discount for siblings.

Monthly fee ranges for before and after school care are as follows:

2:41 dismissal:	Before school: \$ 90 to \$2	After school: \$373 to \$9
3:06 dismissal:	Before school: \$138 to \$3	After school: \$327 to \$8
3:41 dismissal:	Before school: \$187 to \$5	After school: \$278 to \$7

Approximately 64 percent of the children in Extended Day are in households with an income above \$65,000 and pay the full fee. All others receive fee relief on the sliding scale.

In addition, the Extended Day Central Office works very closely with principals, counselors, social workers and other APS and County administrators to provide fee relief for those families that face additional financial challenges. Our philosophy is that the fees should not be a barrier to an APS family in need of quality child care.

ARLINGTON PUBLIC SCHOOLS

MEMORANDUM

DATE: March 13, 2016
TO: Members of the School Board
VIA: Patrick K. Murphy
FROM: Brenda Wilks

BUDGET QUESTION: What is the existing partnership CIS NOVA has with APS? What are the performance outcome measures from that partnership(s)?

RESPONSE: CIS NOVA is an evidenced-based, national model that is created to provide specialized supports for at risk students through a community of support. The attached Memorandum of Understanding identifies the roles of both CIS NOVA and APS.

The organization sets the following criteria for measuring performance outcomes: Dropout/Retention; Academic Progress; Attendance Rate; and Behavioral/Discipline referrals.

ARLINGTON PUBLIC SCHOOLS

MEMORANDUM

DATE: March 14, 2016
TO: Members of the School Board
VIA: Patrick K. Murphy
FROM: Brenda Wilks

BUDGET QUESTION:

Regarding Communities in Schools NOVA at Barcroft, what are the existing resources and additional supports that the coordinator will adjust to optimize results? Is CIS NOVA currently working at Barcroft? What educational outcomes will be improved at Barcroft thru the partnership with CIS NOVA? What are examples of the measureable objectives that will be tracked on a school-wide, targeted group, and individual student basis?

RESPONSES:

1. Regarding Communities in Schools NOVA at Barcroft, what are the existing resources and additional supports that the coordinator will adjust to optimize results?
 - Coordination of academic supports
 - Management and oversight of non-academic supports, including food backpacks (Coordinated with AFAC), dental, vision and health care
2. Is CIS NOVA currently working at Barcroft?
 - CIS NOVA assigned a full-time site coordinator through Title I funds
3. What educational outcomes will be improved at Barcroft thru the partnership with CIS NOVA?
 - CIS will provide a continuum of social-emotional, behavioral and academic support for identified students for the duration of their enrollment in Barcroft
 - Individual plans are developed for 30-50 Barcroft students who are referred to the CIS Site Coordinator
 - Coordination of community volunteers to provide targeted mentoring and tutoring services for "Gap Group" students
4. What are examples of the measureable objectives that will be tracked on a school-wide, targeted group, and individual student basis?
 - Attendance rates
 - Academic performance
 - Behavioral referrals

ARLINGTON PUBLIC SCHOOLS

MEMORANDUM

DATE: March 14, 2016
TO: Members of the School Board
VIA: Patrick K. Murphy
FROM: Brenda Wilks

BUDGET QUESTION:

Regarding Communities in Schools NOVA, how do schools without CIS coordinators connect students to school-wide services and target for individual supports?

RESPONSE:

All schools rely on their Student Services team (school psychologist, social worker and counselor) to connect students to services. They serve as members of the multi-disciplinary team to develop intervention plans for students who are experiencing problems in the school setting, and may provide short-term individual or group counseling services. The current planning factors for psychologists and social workers are such that they serve multiple schools throughout the week, which differs from the permanent, on-site coordinator model provided by CIS.

ARLINGTON PUBLIC SCHOOLS

MEMORANDUM

DATE: March 15, 2016
TO: Members of the School Board
VIA: Patrick K. Murphy
FROM: Connie Skelton

BUDGET QUESTION: World Languages - Some of our high school French and Latin classes are taught on line. What would it cost to switch these classes back to live teachers?

RESPONSE: Each class period requires a 0.2 FTE or approximately \$18,500. The challenge is not solely one of funding – the greater challenge is finding staff certified to teach upper-level, lesser-enrolled languages as those students often are not grouped together in one school. This would mean that we would need to hire multiple 0.2 positions at each school with enrollments of only 4-5 students. We have moved from the Distance Learning model where the teachers were located off-site and visited schools on a rotating schedule to a model where the teachers who are facilitating online instruction are based in schools.

Currently there are approximately 52 students taking 7 online courses at 4 schools (Latin I and II at Gunston and Kenmore; Latin I, II, III, AP French at Wakefield; and Latin I, II, French I, II at Yorktown). In total, APS offers 12 classes (9 Latin and 3 French) in 4 schools. Depending on the scheduling of these courses, we estimate the need for at least 3.0 FTE, 2.0 FTE for Latin and 1.0 FTE for French, at a cost of \$276,900.

MEMORANDUM

DATE: March 15, 2016
TO: Members of the School Board
VIA: Dr. Patrick K. Murphy, Superintendent
FROM: John Chadwick

BUDGET QUESTIONS: HVAC Technician Positions

QUESTION: Has Maintenance had several open HVAC positions at any given time that it cannot fill?

RESPONSE: Maintenance has had chronic difficulty filling open senior level HVAC Technician positions and has had on average three or four positions open since 2005.

QUESTION: How many HVAC technician positions are currently open?

RESPONSE: Three positions are currently open.

QUESTION: Is the hourly rate for those positions significantly less than the rate the County pays for its HVAC technicians?

RESPONSE: The APS hourly rate for senior level HVAC Technicians ranges from \$24.66 to \$39.90. The County currently has its equivalent positions posted at \$28.48 to \$46.30 per hour.

QUESTION: Have we lost APS HVAC technicians in the past to Arlington County?

RESPONSE: Though Maintenance is not aware of having lost any HVAC Technicians to Arlington County in the past, it is concerned that it may do so in the future.

QUESTION: How much of our inability to fill open HVAC Technician positions with qualified applicants is due to the pay APS offers?

RESPONSE: Maintenance believes that its inability to recruit suitably qualified HVAC Technicians results from salaries that are below the rates paid by Arlington County and the private sector in the region.

QUESTION: How much would it cost to increase the pay for HVAC technicians to parity with the County, assuming all positions are filled?

RESPONSE: On average it would cost approximately \$5 per hour to match County rates. At \$5 per hour, the annual increase per employee would be \$12,250 including benefits. The seven current HVAC Technicians plus the three open positions is a total of ten positions. The total additional cost for the ten positions would therefore be approximately \$122,500 per year including benefits.

ARLINGTON PUBLIC SCHOOLS

MEMORANDUM

DATE: March 14, 2016
TO: Members of the School Board
VIA: Patrick K. Murphy
FROM: Deirdra McLaughlin

BUDGET QUESTION: Do other school divisions offer parental leave?

RESPONSE: Finance surveyed other WABE school divisions and of those that responded, none provide parental leave in addition to sick, annual, and/or personal leave already provided by the school division. Those school divisions responding were Alexandria, Fairfax, Falls Church, Manassas City, Manassas Park, and Prince William.

ARLINGTON PUBLIC SCHOOLS

MEMORANDUM

DATE: March 15, 2016
TO: Members of the School Board
VIA: Patrick K. Murphy
FROM: Connie Skelton

QUESTION: How much would it cost to provide afterschool tutoring at elementary schools?

RESPONSE: We currently provide a total of \$402,000 to elementary, middle, and high schools for after-school SOL Remediation through a central Department of Instruction account. At the beginning of each year, schools receive a memo with their allocation and directions for submitting reimbursements. This funding was initially included in the budget due to certain NCLB supplemental educational services requirements focusing on reading and mathematics. With the recent adoption of ESSA to replace ESEA (NCLB), we have already begun thinking of expanding the use of these funds to other subject areas. Based on previous expenditure history, we believe this existing amount (\$402,000) is sufficient.

School Board Question #: 17-46

ARLINGTON PUBLIC SCHOOLS

MEMORANDUM

DATE: March 11, 2016
TO: Members of the School Board
VIA: Patrick K. Murphy
FROM: Deirdra McLaughlin

BUDGET QUESTION: Please provide a history of School Board salary increases going back as far as possible.

RESPONSE: The table below outlines the history of School Board salary increases since FY 1998.

Effective Date	Members				Chair			
	Prior Amount	New Amount	\$ Increase	% Increase	Prior Amount	New Amount	\$ Increase	% Increase
1/1/1997	\$7,400	\$8,000	\$600	8%	\$8,100	\$9,100	\$1,000	12%
1/1/2001	\$8,000	\$12,000	\$4,000	50%	\$9,100	\$13,100	\$4,000	44%
1/1/2005	\$12,000	\$19,500	\$7,500	63%	\$13,100	\$21,500	\$8,400	64%
1/1/2009	\$19,500	\$21,608	\$2,108	11%	\$21,500	\$23,608	\$2,108	10%
1/1/2013	\$21,608	\$22,040	\$432	2%	\$23,608	\$24,080	\$472	2%