

ARLINGTON PUBLIC SCHOOLS  
Department of Instruction -- Science Office  
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**CHARGES FOR OUTDOOR LAB MEALS**

<b>Cookout Lunch:</b>	<b>\$4.00/PERSON</b>
<b>Overnight Trips:</b>	<b>\$10.00/PERSON</b>

**NOTE:** The cookout lunch includes turkey hot dogs that contain no beef or pork, or tofu pups. Dinner during Grade 5 overnight trips is typically lasagna, with or without meat sauce. If you have any questions about food allergies and the food served at the Lab, please contact the Lab staff in advance of your trip (1-866-295-1118 (toll-free); [neil.heinecamp@apsva.us](mailto:neil.heinecamp@apsva.us) OR [christine.payack@apsva.us](mailto:christine.payack@apsva.us))

**Day Trips**

At the teacher's discretion, students in Grades 5 and up visiting the Lab on a day trip may purchase the cookout lunch. Teachers may decide to have all students bring lunch or they may allow those who want to purchase lunch to do so. Teachers and chaperones may either bring their own lunch or purchase the cookout.

**Overnight Trips**

The cost of the overnight covers dinner the first night, breakfast and a cookout lunch the second day, and all snacks. If a student has allergies and must provide his/her own food, please contact the Lab staff in advance of your trip to discuss the arrangements.

**To reimburse the Outdoor Lab for cookout lunches and overnight trips:**

1. For day trips, determine the number of students and adults purchasing lunch and provide these numbers when completing the Trip Confirmation Form. For overnight trips, the number of participants will be used to determine meal counts. If there is a student(s) or adult(s) with severe food allergies who needs to provide their own food, please note that on the Confirmation Form and **do not** include them in the meal tally.
2. Collect fees as part of the Trip Permission process and give the money to your School Treasurer BEFORE your trip.
3. On the day after your trip, call, FAX or e-mail Chris Reid at the Science Office with a final count of the number of people who purchased lunch or attended the overnight.
4. The Science Office will invoice your School Treasurer directly. If no final tally is provided, we will invoice you for the number of meals indicated on your Trip Confirmation Form.
5. The Treasurer should make checks payable to Arlington Public Schools, and send it to the Science Office.

**Policy for students who receive free or reduced lunch:** The Outdoor Lab requests payment for every meal it serves because it is self-supporting in terms of food purchased and used. Each school may handle payment of meals for these students as it desires.

If you have any questions, please contact Christine Reid at the Science Office (x6166; [chris.reid@apsva.us](mailto:chris.reid@apsva.us)).