

07 February 2017

## MEETING NOTES

**RE: BUILDING LEVEL PLANNING COMMITTEE MEETING**  
**STRATFORD MIDDLE SCHOOL**  
**ARLINGTON, VIRGINIA**  
**31406600**

**Meeting Date & Time:** 24 January 2017, 8:00 – 9:30 PM  
**Location:** H-B Woodlawn Library

### Attendees:

#### BLPC

Graham McBride – Asst. Principal H-B  
Carol Burger – H-B Staff  
Eve Reed – Cherrydale Representative  
Ray Sendejas – Cherrydale Representative  
Dot Green – Donaldson Run Representative  
Susan Cunningham – Donaldson Run Representative – BLPC Chair  
Deb Pearson – PTA Taylor  
Michael Henry – PTA SMS

#### County Staff

Jane Kim – DES  
Rebecca Ballo – HPP

#### DPR

Diane Probus

#### APS Staff

Jeffrey Chambers – Director, Design & Construction  
Benjamin Burgin – Assistant Director, Design & Construction  
Bill Herring – Project Manager, Design & Construction (Project Point of Contact)

#### Design Team

Randy Wong – Quinn Evans Architects  
Atara Margolies – Quinn Evans Architects

#### CMR Team

Joe Swanson – Project Executive, Turner

This was the twenty-first meeting of the Stratford Middle School Building Level Planning Committee (BLPC). The BLPC is appointed by the Arlington School Board to assist the Facilities and Operations staff and advise the School Board on each major capital / renewal project. Note that this meeting followed a PFRC meeting on the same topic, so some points of discussion followed from that conclusion of the first meeting.

Discussion points are summarized below. This summary presents Quinn Evans Architects' understanding of discussions, decisions, and recommended actions. We request that all attendees review these Meeting Notes and notify APS with recommended revisions or questions.

### 1. INTRODUCTION/SCHEDULE/USE PERMIT

- a. Diane Probus of DPR presented an update on Stratford Park Construction. Construction will likely begin in April 2017 and will last 9-12 months.



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- b. Benjamin Burgin (APS) introduced the Stratford MS project and gave a short update on what APS and the Design Team are up to.
- c. Atara Margolies (QEA) explained the Use Permit steps and where Stratford is in the process

**2. ONGOING USE PERMIT ISSUES**

- a. Atara Margolies (QEA) reviewed the Use Permit comments and response received and submitted from/to the County thus far, and highlighted several issues, including the proposed Vacation Lane sidewalk improvements.

**3. BUILDING DESIGN UPDATE**

- a. Atara reviewed building design changes including exterior materials and plan and programming updates since the last time the BLPC met.
- b. Atara reviewed the renovation of the existing building and several scope items that changed since the last presentation.

**4. HISTORIC COMMITTEE**

- a. QEA and APS explained to the BLPC about the committee convened by the Superintendent to help identify what commemorative interventions are appropriate for the site given the design thus far.
- b. The commemorative effort will dovetail with the design documentation process and will be completed by summer 2017.

**5. CONSTRUCTION SCHEDULE AND COST**

- a. APS and Turner gave an overview of the projected construction schedule and confirmed that the project is still on budget.

**6. DISCUSSION**

- a. There was discussion of how the park construction would impact the Stratford Program entrance from 23<sup>rd</sup> St and how coordination will be key.
- b. There were questions about how staff parking will be impacted by construction.
- c. Discussion about necessary coordination (it is ongoing) between DPR project team and Stratford project team.
- d. Re: Vacation lane improvements: site distance profiles for Vacation Lane and 23<sup>rd</sup> St intersection were requested.
- e. Question about the scope of the replacement of ceiling and lights in the existing building. APS/Design team responded that it is still a goal to replace as much as possible but will depend on budget.
- f. Susan Cunningham asked if the BLPC could be involved in any major value engineering choices that may be required.

**7. NEXT STEPS**

- a. BLPC is invited to observe the Historic Committee meetings.
- b. Stratford is planning to go before the County Board on March 18, 2017.

END OF MEETING NOTES

