

REVISED 2017-18 Work Calendar for 10-Month Employees

PRE-SERVICE WORK SCHEDULE

A-Scale Employees

Report on Thursday, August 24, 2017

Only 195 A-Scale Employees Report on Friday, September 1, 2017

G-Scale Employees

196 G-Scale: Report Thursday, August 17, 2017

208 G-Scale: Report on Monday, August 14, 2017

Thursday, October 26, 2017 – Elementary PT Conferences

187 Day Elementary Assistants Do Not Report

Friday, October 27, 2017 – Elementary & Middle PT Conferences

187 Day Elementary and Middle School Assistants Do Not Report

Tuesday, November 7, 2017 – Grade Prep Day

195 Library Assistants Report

All Other Assistants Do Not Report

196-Day G-Scale Employees Do Not Report

Wednesday, November 22-24, 2017 – Thanksgiving Break

10-Month Employees Do Not Report

Friday, December 22, 2017 through Monday, January 1, 2017 – Winter Break

10-Month Employees Do Not Report

Friday, January 26, 2018 – Grade Prep Day

195 Library Assistants Report

All Other Assistants Do Not Report

196-Day G-Scale Employees Do Not Report

Friday, March 2, 2018 – Elementary & Middle PT Conferences

187 Day Elementary and Middle School Assistants Do Not Report

Monday, March 26, 2018 through Friday, March 30, 2018 – Spring Break

10-Month Employees Do Not report

Monday, April 9, 2018 Grade Prep Day

195 Library Assistants Report

All Other Assistants Do Not Report

196-Day G-Scale Employees Do Not Report

Last Scheduled Work Day

187 Day High School Assistants – June 15, 2018

187 Day Middle School Assistants – June 19, 2018

All Other Assistants – June 20, 2018

196-Day G-scale Employees – June 20, 2018

208-Day G-scale Employees – June 28, 2018

For your information, below is a chart that indicates the number of work days in each month during the school year for A-Scale and ten-month G-Scale employees. In addition, if there are makeup days for inclement weather closings, 10-month employees will work those additional days as part of their contracted days. If you have any questions about this information or chart, please contact Ellen Kennedy at x6103 or Nobel Iyebote at x2006.

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Employee Category	187 ES	187 MS	187 HS	190	195	196	208
First Day	24-Aug	24-Aug	24-Aug	24-Aug	24-Aug	17-Aug	14-Aug
Last Day	20-Jun	19-Jun	15-Jun	20-Jun	21-Jun	20-Jun	28-Jun
Number of Work Days in Month							
August 2017	6	6	6	6	6	11	14
September 2017	19	19	19	19	21	20	20
October 2017	19	20	21	21	21	21	21
November 2017	17	17	17	17	18	17	18
December 2017	15	15	15	15	15	15	15
January 2018	20	20	20	20	21	20	21
February 2018	19	19	19	19	19	19	19
March 2018	16	16	17	17	17	17	17
April 2018	20	20	20	20	21	20	21
May 2018	22	22	22	22	22	22	22
June 2018	14	13	11	14	14	14	20
Total Work Days in School Year	187	187	187	190	195	196	208

ES = Elementary School
 MS = Middle School
 HS = High School

*Elementary Instructional Assistants include A-6/7/9 Instructional, Kindergarten, Montessori, ESOL/HILT and Special Education Assistants working at the elementary level

**Secondary Instructional Assistants include A-6/7/9 Instructional, ESOL/HILT and Special Education Assistants working in the Middle and Senior High Schools