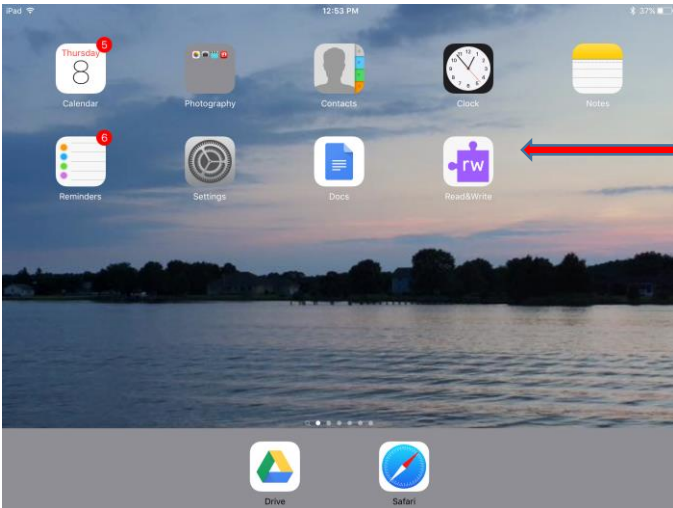


How to Install the Read & Write Extension on the iPad

Step 1: Open the APS App Catalog and download Read&Write from Airwatch.

Step 2: Tap on the Read&Write icon to open it. On the iPad it will be the icon with rw inside a purple puzzle piece.

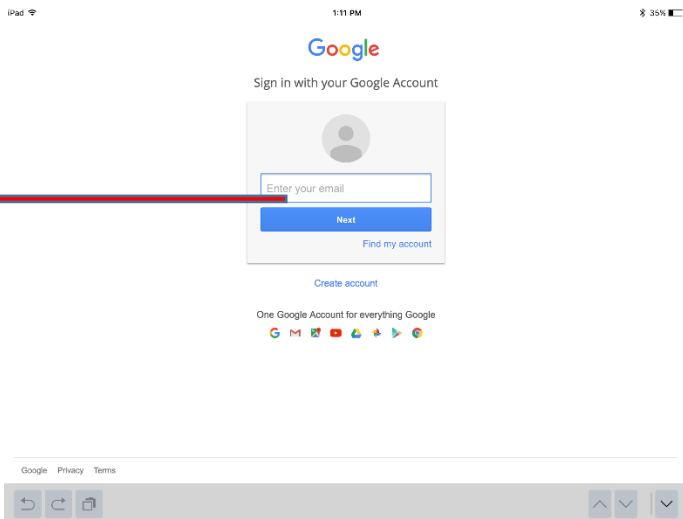


Step 3: Skip Setup Wizard.

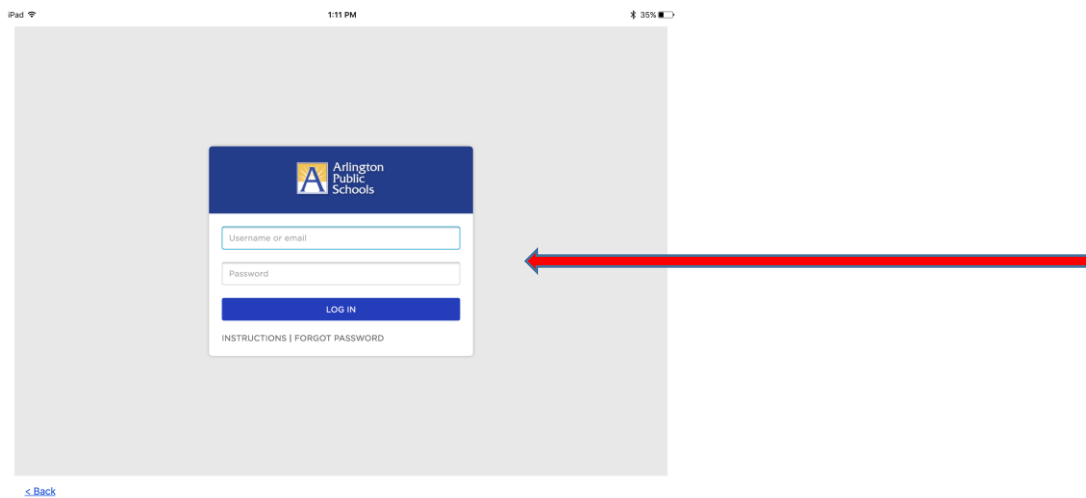
Step 4: Tap on "Link Google ID."



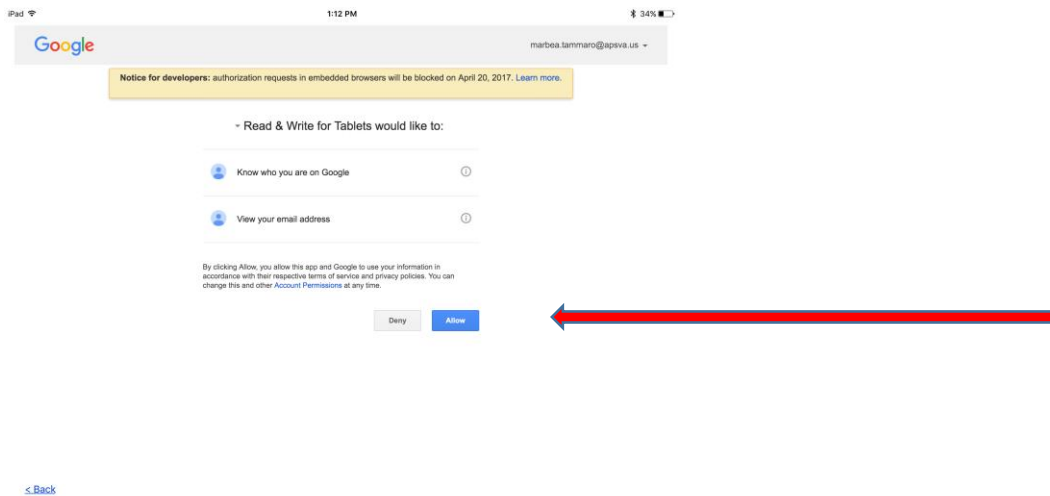
Step 5: Enter your APS email address (firstname.lastname@apsva.us) and tap “next.” If you are a teacher or staff member, enter your firstname.lastname. If you are a student, or assisting a student, enter the student’s firstname.lastname.



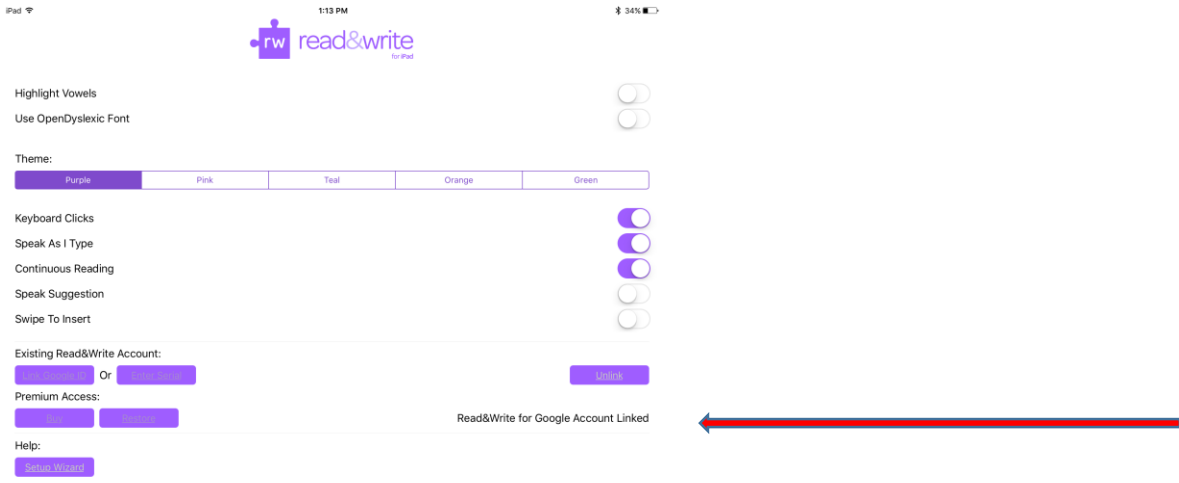
Step 6: Enter APS One Login username and password and tap “log in.”



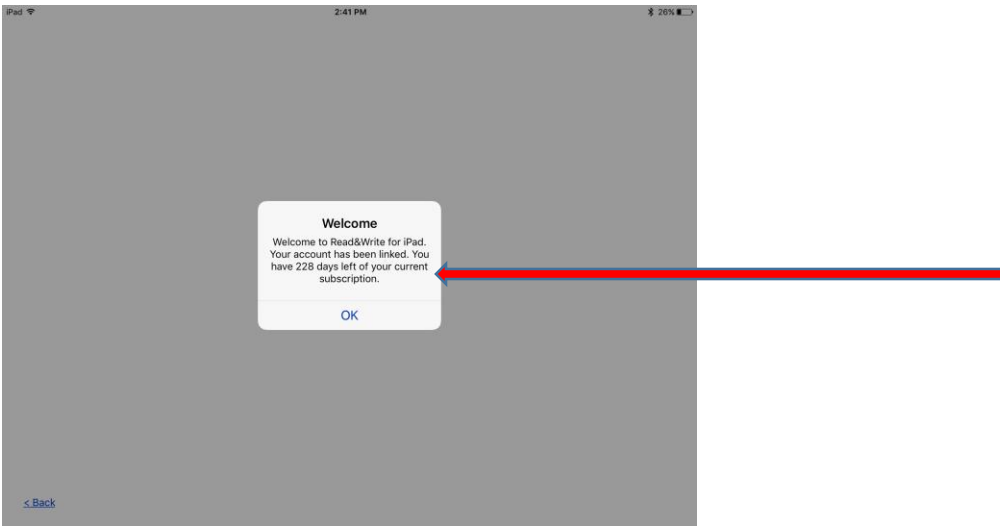
Step 7: Tap “allow” to connect Read&Write to your APS Google account.



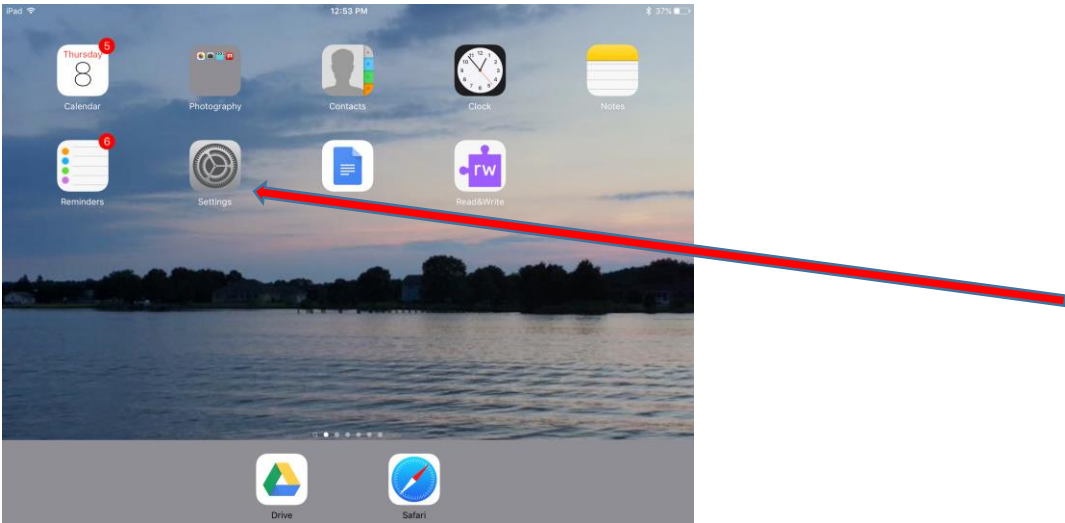
Step 8: The next screen you see will show your account is linked.



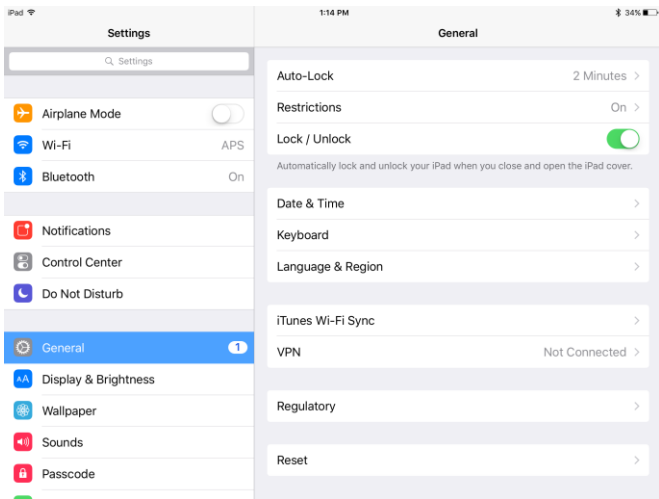
Step 9: Check OK in Welcome Box



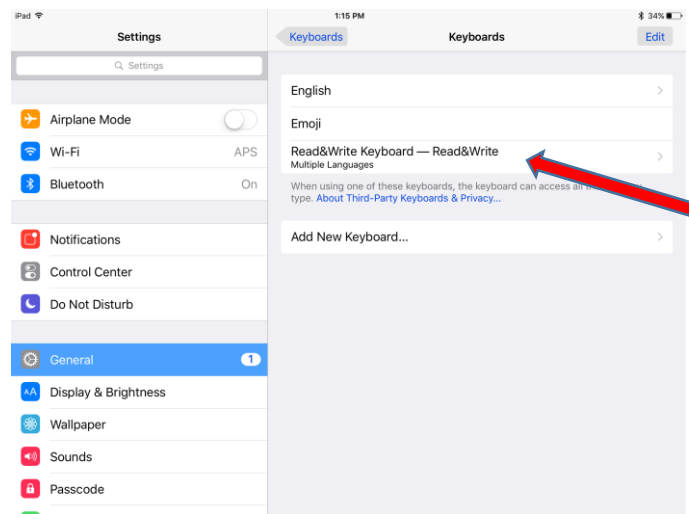
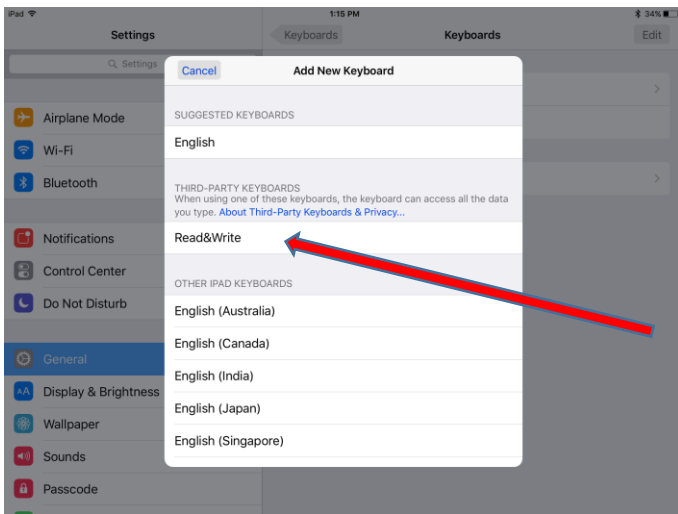
Step 10: Go out of Read&Write app and open iPad Setting icon (gray gear).



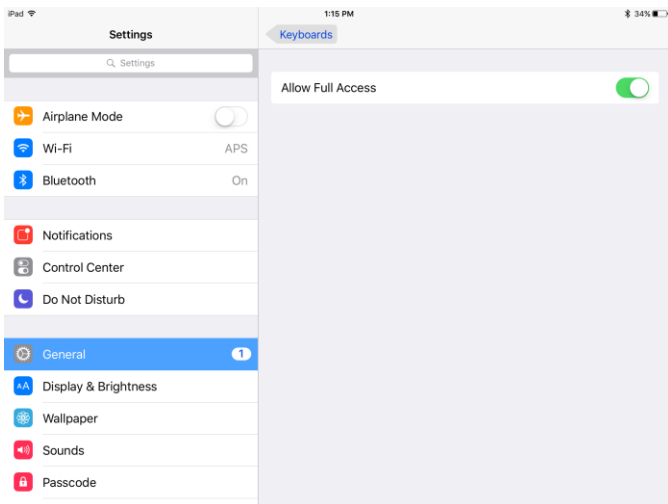
Step 11: Open General and scroll down to Keyboards. Tap on Keyboards to open it.



Step 12: Tap “Add New Keyboard” and select “Read&Write.”



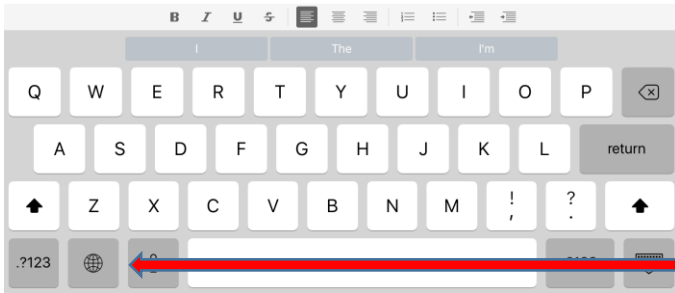
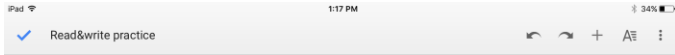
Step 13: Tap on the Read&Write Keyboard and open to allow full access.



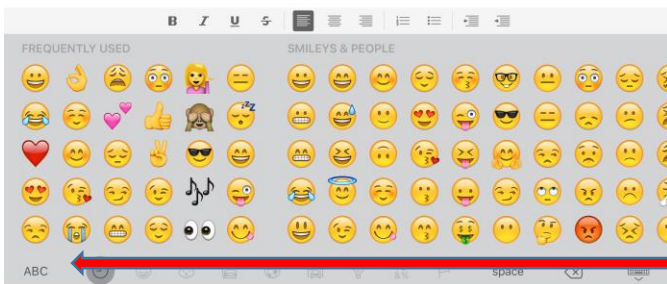
Step 14: Close out of Settings. You are done with set up!

To use Read & Write For Writing

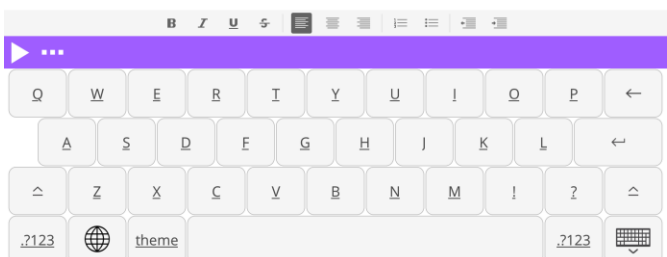
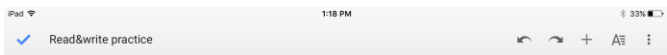
Step 1: Open a new Google Document. Tap on the World icon on the keyboard in the lower left corner.



Step 2: Next tap on ABC in the same place in the lower left corner. Read & Write keyboard extension will open.

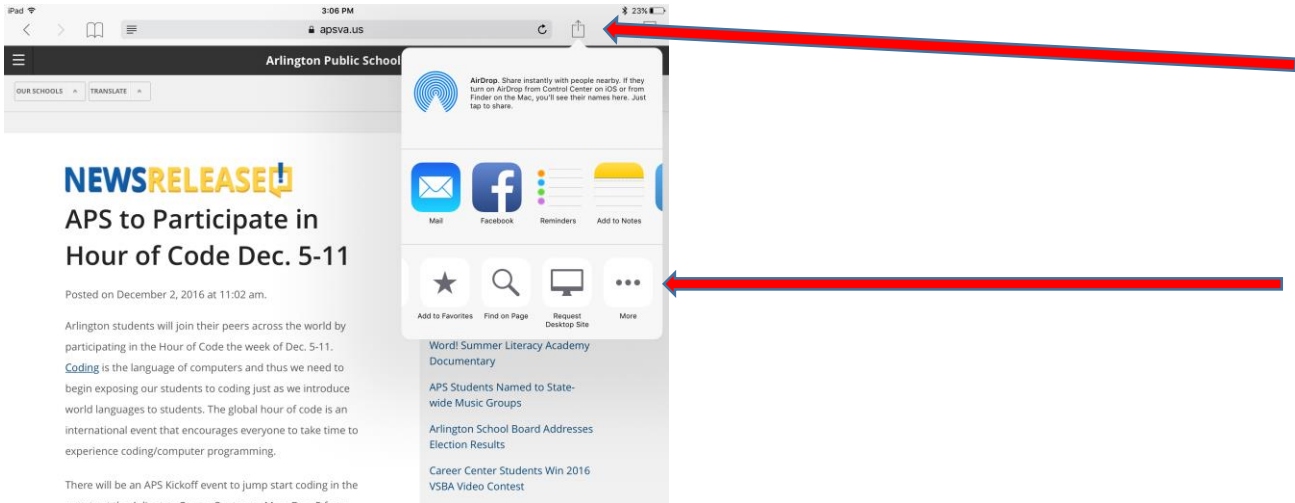


Read & Write keyboard will become the default keyboard and you will not need to toggle between different keyboards every time. You will know that you are access the Read&Write keyboard if the keyboard is a different color (not gray). It will have a full horizontal ribbon across the screen where word prediction words will appear once you start typing.

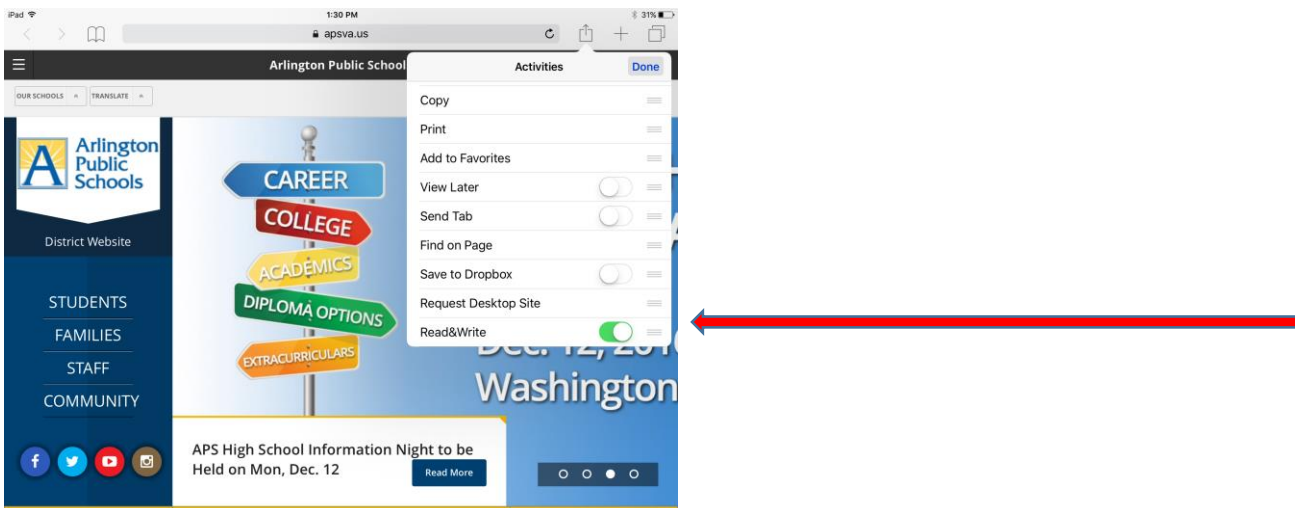


to Use Read & Write For Reading

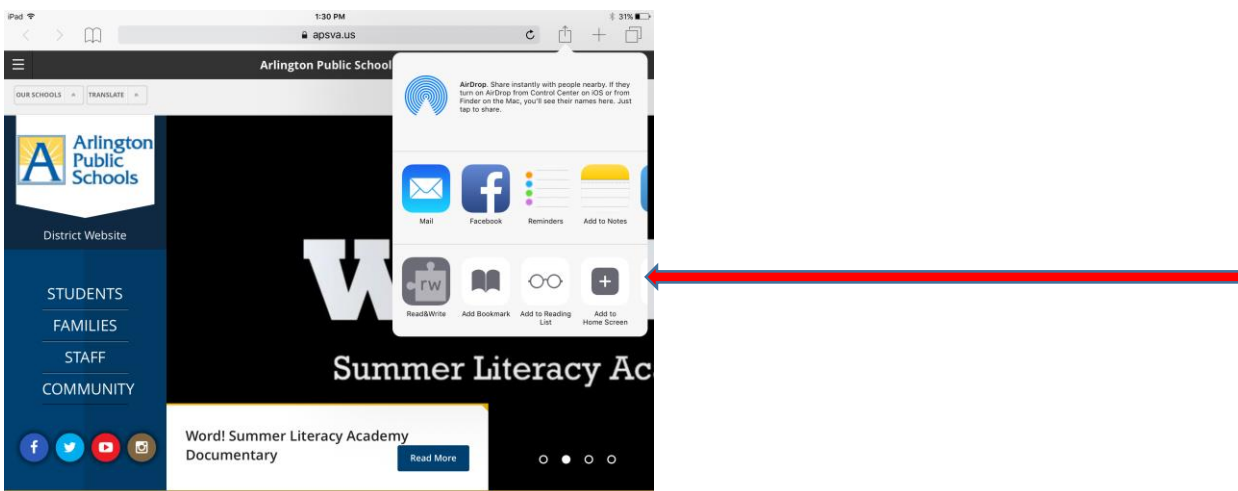
Step 1: Open a web page in Safari. Open the share button and tap “more” in the second row, far left.



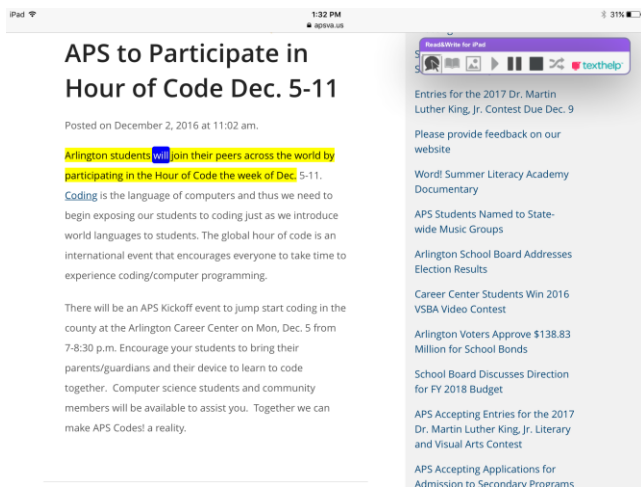
Step 2: Scroll to the bottom and open Read&Write.



Step3: To move the Read&Write icon to the left/front of the list, hold and drag the icon all the way to the left.



Step 4: To use a feature, tap on the toolbar and select your desired feature to begin using.



****Read&Write only works with the onscreen keyboard or hardwired external keyboards. It will not work with Bluetooth external keyboards.**