FILING CLAIMS
EMPLOYEE HANDOUT

FILE CLAIMS QUICKLY

EASILY VIEW OR FILE A CLAIM THROUGH THE MOBILE APP OR YOUR ONLINE ACCOUNT

GET A CLAIM PROCESSED IN TWO BUSINESS DAYS

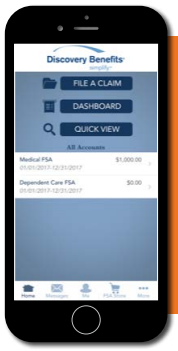
When you pay for eligible expenses out of pocket, filing a claim lets you receive reimbursement and take advantage of your pre-tax benefits. With Discovery Benefits, the claim filing process is quick and simple. Your mobile app and online account let you file a claim with just a few taps or clicks.

Note: You don't need to file a claim for purchases made with your Discovery Benefits debit card. However, you may still need to submit documentation via our mobile app or online account on those claims.

THE EASIEST WAYS TO FILE CLAIMS

Mobile App

You can file claims and submit documentation in seconds using the Discovery Benefits mobile app. Our app is the quickest and easiest method for filing claims and submitting documentation. Just use your phone's camera to take a picture of documentation and upload it on the spot.



DOWNLOAD THE APP FOR FREE ON APPLE AND ANDROID DEVICES

Download on the App Store | GET IT ON Google Play

The app also allows you to:

- Get instant notifications on the status of your claims.
- Check your balance and view account activity.
- Reset login credentials and log in with a four-digit PIN.
- Report a card as lost or stolen to keep your account secure.

Online Account

You can also file claims through your online account by clicking on the "I Want to" button at the top right corner of any page and selecting "File a Claim" from the drop-down menu.

Note: You may also file a claim by submitting an Out-of-Pocket Reimbursement Request Form and supporting documentation via fax or mail.

RESOURCES

EASY SUBSTANTIATION VIDEO
www.DiscoveryBenefits.com/easysubstantiation

MOBILE APP VIDEO
www.DiscoveryBenefits.com/mobileappvideo