



**REVISED**  
**HUMAN RESOURCES**  
**ARLINGTON PUBLIC SCHOOLS**  
**TENTATIVE TIMELINE\* FOR SELECTION OF**  
**PRINCIPAL, NEW MIDDLE SCHOOL @ STRATFORD**

January 2018	Dr. Patrick Murphy and Dr. Kristi Murphy, Assistant Superintendent of Human Resources, will meet with staff and parents/community members from Glebe Elementary, Arlington Science Focus Elementary, Key Elementary, Taylor Elementary, Swanson Middle, and Williamsburg Middle Schools to discuss the process and feedback opportunity for selection of the new principal.
January 30, 2018	Advertise the principal's position locally and nationally. This includes announcements on various websites, which include but not limited to Education Week, Washington Post, the American Association of School Administrators (AASA), and National Association of Elementary School Principals (NAESP).
February 5, 2018	School Talk will be sent to the School's Community and Staff to solicit feedback regarding: the opportunities and challenges faced when opening a new school and the attributes desired in the principal for the New Middle School @ Stratford.  The link will also be posted on the School's website through: <b>February 20, 2018</b>
February 26, 2018	Share information received regarding the opportunities and challenges faced when opening a new school and the attributes desired in the principal for the New Middle School @ Stratford. <i>(Note: Candidates who will be interviewed will receive the feedback information.)</i>
Week of March 5, 2018*	First Round Interviews - Superintendent and Executive Leadership Team staff will interview the most qualified candidates. Candidates who successfully complete first round interviews will be forwarded to the Second Round Committee.
Week of March 12, 2018*	Second Round Interviews – Committee will interview candidates and forward feedback to Superintendent. <ul style="list-style-type: none"><li>• Cross Sectional Panel: Assistant Superintendent of Human Resources, Assistant Superintendent of Administrative Services, 1 Supervisor, 2 Principals,</li><li>• 6 teachers: 1 teacher from each school: Glebe, Arlington Science Focus, Key, Taylor, Swanson and Williamsburg.</li><li>• 6 Parents/Guardians: 1 parent from Glebe, Arlington Science Focus, Key, Taylor, Swanson and Williamsburg.</li></ul> <p><i>Principal and Supervisor(s) are selected by the Superintendent and Assistant Superintendents of Administrative Services, Human Resources and Teaching &amp; Learning. The Assistant Superintendent of Human Resources and School Principals will select school teacher representatives from the School's leadership team. Parent/Community representation will be selected by the PTA.</i></p>
Week of March 19, 2018*	Third Round Interview(s) – Superintendent will interview selected candidate(s).
April 5, 2018	Superintendent will forward a recommendation to the School Board.

***\*This timeline for selecting the principal may not be followed if an Arlington Public Schools' sitting principal applies for a transfer and the Superintendent decides to recommend that principal to the School Board for appointment. Or the Superintendent decides to recommend a sitting principal be appointed.***



**The New Middle School @ Stratford  
Principal Search  
Feedback**

As we begin the search for the Principal of the New Middle School @ Stratford, we would like to have feedback from staff, students, parents and community regarding the most important opportunities and challenges faced when opening a new school and the attributes desired in a new principal.

*Please keep your answers as concise as possible.*

**1. Please indicate whether you are a:**

- Staff Member
- Student
- Parent
- Community Member

**2. What opportunities does opening a new school offer?**

**3. What are the likely challenges with opening a new school?**

**4. What do you think are the most important qualities or attributes desired in a principal?**