

**2018-19 SCHOOL CALENDAR  
NUMBER OF ATTENDANCE DAYS**

	<b>TEACHERS</b>			<b>STUDENTS</b>		
	<u>Elem.</u>	<u>Middle</u>	<u>High</u>	<u>Elem.</u>	<u>Middle</u>	<u>High</u>
August	7	7	7	0	0	0
September	19	19	19	19	19	19
October	23	23	23	21	21	22
November	18	18	18	17	17	17
December	15	15	15	15	15	15
January	18	18	18	17	17	17
February	19	19	19	19	19	19
March	21	21	21	20	20	21
April	17	17	17	16	16	16
May	22	22	22	22	22	22
June	<u>15</u>	<u>15</u>	<u>15</u>	<u>15</u>	<u>15</u>	<u>13</u>
	194	194	194	181	181	181

Total Teacher Work Days                    - 194

Student Days

Elementary	- 181
Middle	- 181
High	- 181

**GRADING PERIODS AND REPORT CARD DATES (Grades K-12)**

Quarter	Marking Periods	Middle & High Teachers Final Grades	Reports Issued/ Sent Home	Days in Marking Period		
				Elem	Middle	High
<b>1st</b>	<u>Elementary (Gr. 1-5), Middle, and High</u>  September 4 – November 5	<u>Middle &amp; High</u>  November 5, 6 and 7	<u>Middle &amp; High</u> Pick up – November 15 Sent Home – November 16  <u>Elementary</u> Pick up – November 26 after 12 noon Sent Home – November 28	43	43	44
<b>2nd</b>	<u>Elementary (Gr. K-5), Middle, and High</u>  November 7 – January 25	<u>Middle &amp; High</u>  January 25, 28, and 29	<u>Middle &amp; High</u> Pick up – February 5 Sent Home – February 6  <u>Elementary</u> Pick up – February 11 after 12 noon Sent Home – February 13	43	43	43
<b>3rd</b>	<u>Elementary (Gr. 1-5), Middle, and High</u>  January 29 – March 29	<u>Middle &amp; High</u>  March 29, April 1 and 2	<u>Middle &amp; High</u> Pick Up – April 9 Sent Home – April 10  <u>Elementary</u> Pick Up – April 23 after 12 noon Sent Home – April 25	42	42	43
<b>4th</b>	<u>High</u> April 2 – June 19  <u>Middle</u> April 2 – June 21  <u>Elementary (Gr. K-5)</u> April 2 – June 21	<u>High</u> <b>June 7– 19 4 PM</b> Final Grade verification and office changes completed by <b>4 PM on June 21</b>  <u>Middle</u> <b>June 7- 17 10 AM</b> Final Grade verification and office changes completed by <b>3 PM on June 18</b>	<u>High</u> Mailed by June 28  <u>Middle</u> Pick Up – June 20 Sent Home – June 21  <u>Elementary</u> Pick Up – June 19 after 12 noon Sent Home – June 21	53	53	51
<b>TOTAL</b>				<b>181</b>	<b>181</b>	<b>181</b>

**MIDDLE & HIGH INTERIM PROGRESS REPORT & MIDDLE SCHOOL CONFERENCE DATES**

<b>First Quarter</b>	<b>Second Quarter</b>	<b>Third Quarter</b>	<b>Fourth Quarter</b>
October 2, 3 & 4 Finalize Grades	December 11, 12 & 13 Finalize Grades	February 27, 28 & March 1 Finalize Grades	May 10, 13 & 14 Finalize Grades
October 10 Pick up from Information Services	December 19 Pick up from Information Services	March 7 Pick up from Information Services	May 20 Pick up from Information Services
<i>October 26 Middle School Conferences</i>		<i>March 8 Middle School Conferences</i>	

**ELEMENTARY PROGRESS REPORT CARD DATES**

<b>First Quarter</b>	<b>Second Quarter</b>	<b>Third Quarter</b>	<b>Fourth Quarter</b>
Last Day of Marking Period – November 5	Last Day of Marking Period – January 25	Last Day of Marking Period – March 29	Last Day of Marking Period – June 21
Grade Prep – November 6	Grade Prep – January 28	Grade Prep – April 1	Grade Prep – NA
Grade Entry October 29 – November 8	Grade Entry January 18 – January 31	Grade Entry March 22 – April 4	Grade Entry May 24 – June 6
<b>Teachers Complete Grades/Comments November 8 by 9:00 AM</b>	<b>Teachers Complete Grades/Comments January 31 by 9:00 AM</b>	<b>Teachers Complete Grades/Comments April 4 by 9:00 AM</b>	<b>Teachers Complete Grades/Comments June 6 by 4:00 PM</b>
Soft Copy Proofs to schools on November 9 by 4:00 PM if requested.	Soft Copy Proofs to schools on February 1 by 4:00 PM if requested.	Soft Copy Proofs to schools on April 5 by 4:00 PM if requested.	Soft Copy Proofs to schools on June 7 by 4:00 PM if requested.
Final Grade & Comment Changes Completed – November 16 by 9:00 AM	Final Grade & Comment Changes Completed – February 6 by 9:00 AM	Final Grade & Comment Changes Completed – April 11 by 9:00 AM	Final Changes Completed – June 13 by noon
Finals Ready for Pick-up – November 26 after 12 noon	Finals Ready for Pick-up – February 11 after 12 noon	Finals Ready for Pick-up – April 23 after 12 noon	Finals Ready for Pick-up – June 19 after 12 noon
Report Cards Issued – November 28	Report Cards Issued – February 13	Report Cards Issued – April 25	Report Cards Issued – June 21

**ELEMENTARY, MIDDLE and HIGH SCHOOL**  
**MAKE-UP DAYS FOR DAYS LOST DUE TO INCLEMENT WEATHER OR OTHER**  
**DECISIONS TO CLOSE SCHOOLS**  
**THE SUPERINTENDENT MAY REVISE MAKE-UP DAYS AS NEEDED**

**One to Approximately Ten Days Lost**

Instructional hours for the first ten days lost are not made up.

- ❑ One make-up day is built into the calendar; and
- ❑ Additional instructional hours beyond the 990 minimum teaching equivalent hours required by the State will be used to cover other days lost due to school closure for inclement weather or other emergency situations.

Instructional hours missed will be monitored. This include hours missed due to late opening, early closings, and full day closures. Should it be needed, an Alternative Make-up Day Plan will be forwarded to the School Board for approval. C-3 of § 22.1-98 of the Code of Virginia, *Reduction of state aid when length of school term below 180 days or 990 hours*, would be applied. It states, “When severe weather conditions or other emergency situations have resulted in the closing of any school in a school division and such school has been unable to meet the 180 teaching day requirement, the school division may make up the missed teaching days by providing its students with instructional hours equivalent to such missed teaching days to meet the minimum 990 teaching hour requirement.”