

## 2018-19 Work Calendar for 10-Month Employees

### PRE-SERVICE WORK SCHEDULE

#### A-Scale Employees including new 191 Day A-Scale Library Assistants

Report on Thursday, August 23, 2018

187 Day Elementary School Assistants Do Not Report on Friday, August 24, 2018

187 Middle and High School A-Scale: Do not report on Thursday, August 30, 2018 or Friday, August 31, 2018

187 Elementary and 190 A-Scale: Do not report on Friday, August 31, 2018

#### G-Scale Employees

##### \*New Library Assistants

196 G-Scale: Report Thursday, August 16, 2018

**191\* G-Scale:** Report on Thursday, August 23, 2018

208 G-Scale: Report on Friday, August 10, 2018

#### Friday, October 26, 2018 – Elementary & Middle PT Conferences

187 Day Elementary and Middle School Assistants Do Not Report

#### Tuesday, November 6, 2018 – Grade Prep Day

A-Scale Employees Do Not Report

196 and 191-Day G-Scale Employees Do Not Report

#### Wednesday, November 21-23, 2018 – Thanksgiving Break

10-Month Employees Do Not Report

#### Monday, December 24, 2018 through Friday, January 4, 2019 – Winter Break

10-Month Employees Do Not Report

#### Monday, January 28, 2019 – Grade Prep Day

A-Scale Employees Do Not Report

196 and 191-Day G-Scale Employees Do Not Report

#### Friday, March 8, 2019 – Elementary & Middle PT Conferences

187 Day Elementary and Middle School Assistants Do Not Report

#### Monday, April 1, 2019 Grade Prep Day

A-Scale Employees Do Not Report

196 and 191-Day G-Scale Employees Do Not Report

#### Monday, April 15, 2019 through Friday, April 19, 2019 – Spring Break

10-Month Employees Do Not report

#### Last Scheduled Work Day

187 Day High School Assistants – June 19, 2019

All Other Assistants – June 21, 2019

196 and 191-Day G-Scale Employees – June 21, 2019

208-Day G-scale Employees – June 28, 2019

For your information, below is a chart that indicates the number of work days in each month during the school year for A-Scale and 10-month G-Scale employees. In addition, if there are makeup days for inclement weather closings, 10-month employees will work those additional days as part of their contracted days. If you have any questions about this information or chart, please contact Ricardo Sorto at x2006.

## 2018-19 Work Calendar for 10-Month Employees

<b>Employee Category</b>	<b>A-187 ES</b>	<b>A-187 MS</b>	<b>A-187 HS</b>	<b>A-190</b>	<b>A/G-191</b>	<b>G-196</b>	<b>G-208</b>
<b>First Day</b>	23-Aug	23-Aug	23-Aug	23-Aug	23-Aug	16-Aug	10-Aug
<b>Last Day</b>	21-Jun	21-Jun	19-Jun	21-Jun	21-Jun	21-Jun	28-Jun
<b>Number of Work Days in Month</b>							
<b>August 2018</b>	5	5	5	6	7	12	16
<b>September 2018</b>	19	19	19	19	19	19	19
<b>October 2018</b>	22	22	23	23	23	23	23
<b>November 2018</b>	17	17	17	17	17	17	18
<b>December 2018</b>	15	15	15	15	15	15	15
<b>January 2019</b>	17	17	17	17	17	17	18
<b>February 2019</b>	19	19	19	19	19	19	19
<b>March 2019</b>	20	20	21	21	21	21	21
<b>April 2019</b>	16	16	16	16	16	16	17
<b>May 2019</b>	22	22	22	22	22	22	22
<b>June 2019</b>	15	15	13	15	15	15	20
<b>Total Work Days in School Year</b>	<b>187</b>	<b>187</b>	<b>187</b>	<b>190</b>	<b>191</b>	<b>196</b>	<b>208</b>

ES = Elementary School  
MS = Middle School  
HS = High School

\*Elementary Instructional Assistants include A-6/7/9 Instructional, Kindergarten, Montessori, ESOL/HILT and Special Education Assistants working at the elementary level

\*\*Secondary Instructional Assistants include A-6/7/9 Instructional, ESOL/HILT and Special Education Assistants working in the Middle and Senior High Schools