



INVITATION TO BID

Arlington Public Schools Procurement Office

November 15, 2018

Addendum No. 1

ITB No.: 33FY19

Title: Term Contract for the Provision of Painting Services

Due Date: Wednesday, November 21, 2018, prior to 10:00 AM, Local Prevailing Time

THE SUBJECT INVITATION TO BID IS AMENDED AS FOLLOWS:

On page 14 insert Section 2.2.11 below. See attached Revised Scope of Work.

2.2.11 Building exteriors will be power washed before painting.

On page 16 insert Section 2.7.2.1.5 below. See attached Revised Scope of Work.

2.7.2.1.5 Cover all furniture and flooring areas with plastic sheeting or drop cloths.

On page 18 insert Section 2.9.4 below. See attached Revised Scope of Work.

2.9.4 Contractors will be required to paint Handicap logos in designated parking spaces.

The pricing page is hereby revised by adding line 15. Bidders must submit the attached Excel Spreadsheet Pricing Page – Revised 11-14-2018 with their Bid.

ITEM No.	DESCRIPTION	UNIT OF ISSUE	UNIT PRICE	ESTIMATED QUANTITY	EXTENDED PRICE
15	POWER WASHING EXTERIOR OF THE BUILDING	HOUR	\$	100	\$

Replace page 33 with the attached BID EVALUATION FORMULA – REVISED 11-14-2018. This replaces Cell F17 with Cell F18. See attached.

This Addendum No. 1 for ITB 33FY19 – Provision of Painting Services, must be signed, dated and received in the Procurement Office prior to the date and time stated above “**OR**” acknowledgement of receipt of this addendum may be noted on the Bid Form on Page 29 of the Invitation To Bid.

Name of Bidder (Contractor): _____

Address: _____

Signature: _____ Date: _____

Kenneth R. Lawson, CPPB, VCO
Procurement Specialist/Procurement Office
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Information Item No. 2

Question: Can we enter Project Manager hours for doing an estimate?

Answer: No. Section 3.1 of the Scope of Work states “Cost Proposals shall be furnished by the Contractor at no charge and are considered an overhead item.

Question: There is no mark up on materials or rented equipment. Should we include our markup in the hourly rates?

Answer: If a Contractor needs to recoup their cost of acquiring materials or rented equipment the only way to do that is to increase their Unit Bid Price for the hourly labor rates per section 3.2 of the Scope of Work. “Unit Prices shall include all labor, tools, profit, and, overhead as may be necessary to complete the requested Work. **All cost Proposals/Hourly Rates shall include all travel, labor, brushes, rollers, solvents, tools, equipment, profit, and, overhead as maybe necessary to complete the requested work.**

Question: In the Bid Form on page 29, how much value/weight will APS place on a CVE verified SDVOSB certification, as opposed to a non-CVE verified SDVOSB, in order to avoid protest and affect the schedule?

Answer: No value/weight is attached to the Small Business, Women Owned Business, Service Disabled Veteran Owned Business or Employment Service Organization category Contractors. APS seeks to maximize competition and encourages vendors, both SDVOSB and non-SDVOSB to bid.

Question: In the Bid Form on page 29, what is the requirement for self-performance of work by SDVOSB?

Answer: No value/weight is attached to the Small Business, Women Owned Business, Service Disabled Veteran Owned Business or Employment Service Organization category Contractors.

Question: How does APS define Project Manager in terms of the hourly rate? Does this refer to onsite supervision or only administrative time?

Answer: APS will only pay for onsite supervision by the Project Manager.

Question: Is the general Contractor responsible for moving furniture?

Answer: No. Custodial staff will move all furniture to a central location in the room.

Question: Will any speciality painting be required? (murals, school logos, gymnasium floors etc.)

Answer: No.

Question: Will the general Contractor be required to power wash the building exteriors before painting?

Answer: Yes. See the attached Pricing Page – Revised 11-14-2018 and Scope of Work Section 2.2.11 Revised 11/14/2018. Please note: Section 3 of the Special Terms and Conditions requires the premises and adjacent areas to be “Broom Clean” and ready for use.

Question: Will the general Contractor be required to provide attic stock paint to building maintenance? Typically 2%.

Answer: No, however any paint purchased by APS will be left at the Work site.

Scope of Work – Revised 11/14/2018

The Contractor shall provide all supervision, labor, tools, equipment, transportation, and permits required for the complete and satisfactory performance of provision of Painting Services. No "Portal-to-Portal" charges or fuel surcharges are permitted under the awarded Contract. Work performed by the Contractor(s) is limited to Painting Services and some new work falling within the following definitions and subject to the exceptions noted.

1. APS anticipates painting three (3) schools each summer (5,050 estimated total man hours each summer) during the period of this contract, and any renewals, subject to the allocation of funds as outlined in section 9.7 of the Instructions to Bidders. It is anticipated this Work will commence in early July and must be completed no later than mid- August. Other work will be performed during the period of the contract, but on a much smaller scale.
2. Work performed by the Contractors shall cover but not be limited to painting of new and existing surfaces and all other work necessary to prepare those surfaces for painting to include:
 - 2.1 Inspection: Examine areas and conditions under which painting Work will be performed. Notify the APS Representative, in writing, of conditions detrimental to proper execution of the Work. Do not proceed with Work until unsatisfactory conditions have been corrected.
 - 2.1.1 Starting of painting Work will be construed as acceptance of surfaces within that particular area.
 - 2.2 Surface Preparation:
 - 2.2.1 Perform preparation and cleaning procedures in accordance with paint manufacturer's instructions for substrate condition.
 - 2.2.2 Remove hardware, hardware accessories, machine surfaces, plates, lighting fixtures and similar items in place and not to be finish painted, or provide surface applied protection prior to surface preparation and painting operations. Following completion of painting of each space or area, reinstall removed items.
 - 2.2.3 Thoroughly clean all surfaces to be painted before applying paint or surface treatments. Remove oil and grease prior to mechanical cleaning. Program the cleaning and painting so that dust and other contaminants from the cleaning process will not settle on to wet, newly painted surfaces.
 - 2.2.4 Dislodge dirt, mortar splatters, and other dry material from surfaces by scraping and brushing.
 - 2.2.5 Remove loose material by brushing, sweeping and vacuuming.
 - 2.2.6 Remove all loose or peeling paint by scraping or by means of low or non-VOC containing stripping system approved by APS.
 - 2.2.7 Do not paint over dirt, rust, scale, grease, moisture, scuffed surfaces, or conditions otherwise detrimental to formation of a durable paint film.
 - 2.2.8 Prepare existing epoxy surfaces by scuff sanding. Remove all loose particles.
 - 2.2.9 Where new coatings are to be applied over existing oil-based paint, the surface shall be scrubbed clean and dried. The gloss shall be dulled using sand paper or wire brushing. All dust or loose particles shall be removed after dulling.
 - 2.2.10 All previously painted surfaces shall be completely re-primed, using a primer recommended by the paint manufacturer for the type of substrate and compatible with the new top coats.
 - 2.2.11 Building exteriors will be power washed before painting.

Revised 11/14/2018

- 2.7.2.1.1 Spray applications shall not be allowed when adjacent areas are occupied.
 - 2.7.2.1.2 The number of coats and paint film thickness required is the same regardless of application method.
 - 2.7.2.1.3 Apply additional coats when undercoats, stains, or other conditions show through the final coat of paint, until paint film is of uniform finish, color and appearance.
 - 2.7.2.1.4 Exposed surfaces shall mean areas visible when permanent or built-in fixtures, convector covers, grilles, etc., are in place in areas scheduled to be painted.
 - 2.7.2.1.5 Cover all furniture and flooring areas with plastic sheeting or drop cloths.
- 2.7.3 Minimum Coating Thickness
- 2.7.3.1 Apply each material at not less than manufacturer's recommended spreading rate, to provide a total wet and dry film thickness of not less than that indicated on manufacturer's printed label.
 - 2.7.3.2 Pigmented (Opaque) Finishes: Cover to provide an opaque, smooth surface of uniform finish, color, appearance and coverage.
 - 2.7.3.3 Transparent (Clear) Finishes
 - 2.7.3.3.1 On exposed portions, use multiple coats to produce glass-smooth surface film continuity of even luster. Provide a finish free of laps, cloudiness, color irregularity, runs, brush marks, orange peel, nail holes, or other surface imperfections.
 - 2.7.3.3.2 Provide satin finish for final coats, unless otherwise indicated.
- 2.7.4 Brush Application
- 2.7.4.1 Brush-out and work brush coats onto surface in an even film. Cloudiness, spotting, holidays, laps, brush marks, runs, sags, ropiness, or other surface imperfections will not be acceptable.
 - 2.7.4.2 Spraying of paint can be used in large areas such as multi-purpose rooms, gyms, boiler rooms or empty classrooms provided the floor and carpet areas are covered with plastic covering to protect those areas.
- 2.7.5 Mechanical Applications
- 2.7.5.1 Limit roller applications to interior wall and ceiling finish coats. Apply each roller coat to provide equivalent hiding as brush-applied coats.
 - 2.7.5.2 Confine spray application to metal framework, siding, decking, wire mesh and similar surfaces where hand brush work would be inferior.
 - 2.7.5.3 Wherever spray application is used, apply each coat to provide the equivalent hiding of brush-applied coats. Do not double back with spray equipment for the purpose of building up film thickness of two coats in one pass.
- 2.7.6 Provide finish coats compatible with prime paints used.
- 2.7.7 Water based Latex paints shall not contain mercury preservatives. Provide manufacturer's certification

Type of pipe or line	Color
Chilled Water Return	White w/Black Banding
Hot Water Return	Black w/Red Banding
Unloading Pump Overflow Pipe	Light Green
Burner Plate	Black
Boiler Blowdown, Pipes and Valves	Orange
Oil Lines	Brown
Oil Heater and Piping	Brown
Hot Water Heater Storage Tank	Light Gray
Boiler	Medium Gray
Lines to Cooling Tower	Aluminum

2.9.3 All equipment shall be labeled with a minimum of 4-inch high letters.

2.9.4 Contractors will be required to paint Handicap logos in designated parking spaces.

3. ESTIMATES:

All repair Work requires the submission of a detailed, written Not to Exceed Cost Proposal (Cost Proposal) from the Contractor.

3.1 The Cost Proposals shall be furnished by the Contractor at no charge and are considered an overhead item to be included in the bid amount using the Job Authorization Form (JAF) in Attachment B.

3.2 The Contractor shall inspect each site upon request within four (4) business days after initial contact from APS, to ascertain the site conditions and Work to be performed. Within four (4) business days of visiting the site(s), the Contractor shall be required to provide a Cost Proposal in the form of a detailed JAF for the entire Work to be completed in accordance with the Contract requirements and instructions listed in the Contract, Project Manual and/or drawings. The Contractor shall use the JAF to submit their Cost Proposal. The Cost Proposals are to be detailed, outlining the Contract unit prices and materials. All Cost Proposals shall be based on the unit prices provided in the Pricing Schedule. The unit prices will also be used for additions and/or deletions of Work identified in the cost proposal. Unit Prices shall include all labor, tools, profit, and, overhead as may be necessary to complete the requested Work. **All cost Proposals/Hourly Rates shall include all travel, labor, brushes, rollers, solvents, tools, equipment, profit, and, overhead as maybe necessary to complete the requested work.**

3.3 UNUSUAL EQUIPMENT REQUIREMENTS

If the project assigned requires the use of rental equipment including by way of illustration and not limitation, bucket trucks, boom lifts and scissor lifts, the estimated costs of the additional equipment and/or services shall be identified in the Contractor's JAF. If APS accepts the use of rental equipment, the Contractor will be reimbursed for the actual amount of the cost of such equipment with no markup. The Contractor shall make every attempt to obtain the lowest price for rental equipment provided under the Contract. APS reserves the right to have others provide the additional equipment.

3.4 Any Cost Proposal greater than \$200,000.00 is not covered by this Contract and will be subject to a separate solicitation.

4. MATERIALS:

4.1 All materials furnished under this Contract shall be new and original manufacturer's recommended or authorized replacement parts. Use of manufacturer's rebuilt parts and/or components shall be authorized by the APS Project Officer and shall carry the same warranty as new parts or components. Use of used parts is strictly prohibited unless specifically authorized by the APS Project Officer.

BID EVALUATION FORMULA – REVISED 11-14-2018

The Award, if made, will be to a minimum of one (1) Bidder who is responsible and provides the lowest responsive Bid Evaluation Total Pricing in the Excel spreadsheet pricing Page. A price must be entered for each item to be considered for award. If there is a variance between the Excel Bid Evaluation Total and the Bid Form Bid Evaluation Total, the Excel Bid Evaluation Total will prevail.

If APS deems it necessary or in its best interests to make award to more than one (1) Bidder, the additional awards will be made to responsible Bidders submitting responsive Bids in ascending order starting with the second (2) lowest Bid Evaluation Total and continuing until, in the sole discretion of APS, sufficient awards have been made to fulfill the anticipated requirements. In the event multiple awards are made, no minimum percentage of the Work is guaranteed to any Contractor. When multiple awards are made, preference will be given to the Bidder submitting the lowest Bid Evaluation Total in ordering performance, subject to the reasonable discretion of APS in achieving prompt, efficient and acceptable performance.

BID EVALUATION TOTAL \$ _____

(TOTAL MUST EQUAL THE AMOUNT FROM CELL F18 ON THE BID EVALUATION TOTAL IN THE EXCEL SPREADSHEET PRICING PAGE)

LTB 33FY19 PAINTING SERVICES PRICING PAGE REVISED 11/14/2018						
ITEM No.	DESCRIPTION	UNIT OF ISSUE	UNIT PRICE	ESTIMATED QUANTITY	EXTENDED PRICE	
1	PROJECT MANAGER, REGULAR TIME	hour		910	\$0.00	
2	PROJECT MANAGER, WEEKEND/HOLIDAY/OVERTIME	hour		1	\$0.00	
3	PAINTER, REGULAR TIME	hour		23,000	\$0.00	
4	PAINTER, WEEKEND/HOLIDAY/OVERTIME	hour		855	\$0.00	
5	PAINTER HELPER, REGULAR TIME	hour		500	\$0.00	
6	PAINTER HELPER, WEEKEND/HOLIDAY/OVERTIME	hour		50	\$0.00	
7	SHERWIN WILLIAMS, PRO MAR 200 OR APPROVED EQUAL	GALLON		55	\$0.00	
8	SHERWIN WILLIAMS, PRO MAR 200 OR APPROVED EQUAL	5 GALLON		780	\$0.00	
9	SHERWIN WILLIAMS, A100 OR APPROVED EQUAL	GALLON		25	\$0.00	
10	SHERWIN WILLIAMS, A100 OR APPROVED EQUAL	5 GALLON		180	\$0.00	
11	SHERWIN WILLIAMS PRIMER, PRO BLOCK OR APPROVED EQUAL	GALLON		70	\$0.00	
12	SHERWIN WILLIAMS PRIMER, PRO BLOCK OR APPROVED EQUAL	5 GALLON		520	\$0.00	
13	SHERWIN WILLIAMS PRO-PARK WATERBORNE TRFFIC MARKING PAINT OR APPROVED EQUAL	GALLON		20	\$0.00	
14	SHERWIN WILLIAMS PEEL AWAY OR APPROVED EQUAL	GALLON		20	\$0.00	
15	POWER WASHING OF THE BUILDING EXTERIOR	hour		100	\$0.00	
BID EVALUATION TOTAL					\$0.00	

