



**APS SCHOOL MANAGEMENT PLAN
PROGRESSIVE PLAN FORMAT
FIRST SEMESTER ACTION PLAN: 2018-2019
School Performance Priorities and Actions to be Taken
to Address Student Achievement**

New Middle School at Stratford Site

Ellen Y. Smith

School Name: _____

School Principal: _____

SCHOOL PERFORMANCE PRIORITIES (Based on Summative Performance Data)	ANNUAL PERFORMANCE GOALS	ALIGNMENT WITH STRATEGIC PLANNING GOALS	ACTIONS TO SCHOOL PRIORITIES (Align Action Steps with Timeline, Responsible Parties and Anticipated Evidence)	TIMELINE FOR ACTIONS	RESPONSIBLE PARTIES (Be Specific)	EVIDENCE OF PROGRESS TOWARD ANNUAL GOAL (Progress Monitoring at 30, 60, 90 and 120 Days)
Students at the New Middle School will experience a school climate that is safe, healthy, and supportive.	1 yr. SMART goal: By June 2019 systems will be in place that include: <ul style="list-style-type: none"> • a child-centered schedule based on evidence, • staffing at 80%, • 100% visits of current student school sites and met with 100% of the feeder schools' PTAs, • staff needs' assessment designed and implemented as preparation for pre-service weeks 	Student Well-Being Engaged Workforce Partnerships	Establish relationships with students, parents and community members through: <ul style="list-style-type: none"> • School visits to meet next year's students • Middle School Information Sessions • Middle School Naming Process • Stratford Historical Commemoration • Meet with all feeder school PTAs Research, envision, and document the inclusive and community-oriented structures of the school: <ul style="list-style-type: none"> • Work with Student Services to hire DoC – Pam McClellan • Research/Training (Responsive Classroom Training, SEED Course, Adolescent Development Course – APS, Second Step, Advisory models) • Visit schools to explore student-centered scheduling (Discovery, Gunston, others) Using research, work with DoC to design master schedule for SY 2019-2020: <ul style="list-style-type: none"> • Advisory period included/Middle School philosophy Hire staff focused on meeting the needs of the whole child (responsive, supportive, inclusive). <ul style="list-style-type: none"> • Develop “profile of a NMS employee” • Develop interview questions focused on getting to the heart of the applicant's philosophy 	8/2018-6/2019	Principal DoC	90 – Body of research collected that forms the basis for future decision-making around meeting the needs of the whole child 90 – Profile of a NMS employee determined; Interview questions ready to be used 180 – Documents/notes reflecting meetings with students at all feeder schools 180 – Master schedule addresses social emotional needs of students 180 – Staff hired that support the needs of the whole child 180 – Program developed to support teachers in creating an environment that supports the needs of the whole child

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Students at the New Middle School will experience a student-centered learning environment that is relevant, rigorous, and engaging.	1 yr. SMART Objective: By June 2019, Phase One, of a multi-year plan surrounding personalized learning will be in place, and ready for staff to provide feedback on and implement.	Student Success Partnerships	<p>Research, envision, and document Phase One of the personalized learning plan for the New Middle School, to include:</p> <ul style="list-style-type: none"> • Meet with Dept. of Teaching and Learning to explore best practices around whole child and models of personalized instruction <ul style="list-style-type: none"> ○ Work with DTL (Heather Hurley, Darryl Joyner, Jackie Firster – et al) ○ Research/Training (PBL, Standards/Competency-based Ed, Innovative schools) ○ Visit schools (Discovery, WMS, SMS, others) • Design master schedule to allow for personalized learning • Design of personalized classroom space/furniture <ul style="list-style-type: none"> ○ Visit schools to explore their personalized spaces ○ Work with the architect to envision spaces ○ Work with DTL to clarify PL spaces 	8/2018 – 6/2019	Principal DoC DTL Staff	<p>90 – Body of research collected that forms the basis for decision-making around personalized learning model.</p> <p>180 – Clearly defined personalized learning model (Phase One) drafted and ready to be shared with staff.</p> <p>180 – Master Schedule reflects personalized learning model.</p> <p>180 – Classroom spaces designed to support personalized learning.</p>
Students at the New Middle School will experience efficient and effective procedures and processes so that the school runs smoothly.	1 yr. SMART Objective: By June 2019, 75% of key school processes and procedures will be in place.	Operational Excellence Partnerships	<ul style="list-style-type: none"> • Collaborate with emergency personnel and APS Facilities and safety staff to analyze and implement safety procedures • Observe entry and dismissal procedures at other schools for best practices • Collaborate with Information Services to determine technology needs/classrooms specifications • Plan professional development and onboarding protocols for staff members 	8/2018 – 6/2019	Principal DoC APS Partners	<p>180 – Key processes and procedures prepared for staff</p> <ul style="list-style-type: none"> • fire drills, shelter in place, lock down, secure the school, • dismissal procedures for bus or car riders, and walkers • morning entrance procedures • custodial assignments • supervision duties – lunch, breakfast, hallways, dismissal, locker rooms, inclement weather plan • communication plan • administrator assignments