



## Instructions on How to Create an Account on SchoolMint

1. Access the link to the online application portal: <https://apsva.schoolmint.net/signin>.
2. Click on the "Sign up" option.
3. Enter your email or phone number twice followed by your password. Then click on the "Let's do this" button.

Sign Up

Email Address or Mobile Number

Confirm Email Address or Mobile Number

Password

Password Confirmation

By signing up, you agree to the [Terms of Service](#) and [Privacy Policy](#).

Let's Do This

4. Next, complete step 1, "Add Parent/Guardian information."
5. Finally, add the "Applicant Information."

Please contact SchoolMint at 855-957-3535 or [support@schoolmint.com](mailto:support@schoolmint.com) for technical assistance with completing the application. For additional information or questions about the options and transfer process, please contact the APS Welcome Center at 703-228-8000 or [schooloptions@apsva.us](mailto:schooloptions@apsva.us).