



Arlington Public Schools

Procurement Office
2110 Washington Blvd., Arlington, VA 22204 • Phone: (703) 228-6123 • Fax: (703) 841-0681
www.apsva.us

December 20, 2018

Via email

Autumn Contracting, Inc.
Attn: Samuel Hwang
5425 Port Royal Road
Springfield, VA 22151
sam@autumnci.com

Subject: Contract 39FY17 - Roof Repair Services

Dear Mr. Hwang:

On January 31, 2019, the above cited Contract between your firm and Arlington County School Board, hereafter referred to as APS, will expire.

In as much as your firm's performance under the present Contract is satisfactory, attached is Amendment No. 2 for a one (1) year renewal of the Contract at existing prices or discounts. The renewal shall be effective from February 1, 2019 and shall remain valid through January 31, 2020. This Amendment constitutes the second of four (4) optional renewals with two (2) renewal options remaining. All other terms and conditions shall remain unchanged. An updated Certificate of Insurance is also requested.

Sincerely,

Kenneth R. Lawson, CPPB, VCO
Procurement Specialist/Procurement Office



Enclosure:



Arlington Public Schools

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Amendment No. 2

Subject: Contract 39FY17 - Roof Repair Services

Contractor

Autumn Contracting, Inc.
5425 Port Royal Road
Springfield, VA 22151

Contract

39FY17

Contract No. **39FY17** is renewed for one (1) year at existing prices or discounts. The renewal shall be effective from February 1, 2019 and shall remain valid through January 31, 2020. This Amendment constitutes the second of four (4) optional renewals with two (2) renewal options remaining. All other terms and conditions shall remain unchanged.

APS:

Signature: 

Title: Procurement Director/Purchasing Agent

for: Printed Name: David Webb, C.P.M.

Date: 12/20/2018