



Arlington Public Schools Procurement Office

Information Item No. 1

Issued on March 29, 2019

RFP Title: **Human Capital Management System**

RFP Number: **67FY19**

The following questions were received in response to the Request for Proposals issuance.

1. May companies based outside the United States (e.g. India or Canada) submit a response to this RFP?
 - a. Yes, companies based outside the United States may respond to the RFP.

2. Will the eventual contractor for this solution be required to attend on-site meetings?
 - a. Yes. It is required that the contractor be available to attend on-site meetings as required or necessary. This may depend on the project phase or activity.

3. Can tasks related to the eventual contract be performed outside the United States (e.g. India or Canada)?
 - a. Some yes, may be completed outside the United States, but not all.

4. Can proposals be submitted via email?
 - a. No.

5. As a privately held company, our financial statements are not something we provide. Would the District be willing to consider revising this request to provide background on the firm to alleviate the concern potentially including years in business, number of customers, DUNS#, call with Company CFO to discuss financials etc. Alternatively, at a minimum, would the District consider making this a requirement only of firms notified that they have made a short list of vendors under consideration, or as the selected Vendor of Choice?
 - a. The information is proprietary and confidential. No changes to this section will be made.

6. Would the District consider permitting just the submission of the changes to the prior recent response via a paper-based format and a resubmission of the entire response electronically?
 - a. No.