



APS Extended Day Lottery Process

On Friday, May 24, 2019 at the Syphax Education Center at 9 a.m. the Extended Day Program will, if necessary, conduct lotteries for schools where more registrations were received than slots are available. The process is open to the public and families are encouraged to attend.

The random, double-blind lottery process includes anonymously and randomly selecting each family that submitted registration information (between April 1 – May 15) and matching it to a randomly-drawn enrollment number. The Extended Day lottery process is outlined below:

Before the day of the lottery

1. The Extended Day Central Office staff will collect and review (to ensure all information is complete) all registrations submitted between April 1 - May 15, 2019.
2. Create **Enrollment Number Cards** to be randomly selected during the lottery to represent a family's enrollment position.
3. Randomly assign each family a **Lottery ID Number**, which anonymously corresponds to each family that submitted registration information.

At the lottery

1. Enrollment Number Cards will be shuffled and placed in a container.
2. Lottery ID Numbers will be shuffled and placed in a different container.
3. A person blindly draws an Enrollment Number Card and another person blindly draws a Lottery ID Number.
4. The Enrollment Number Card and the Lottery ID Number are stapled together.
5. A third person records the Enrollment Number Card/Lottery ID Number combination.
6. The process continues until all Lottery ID Numbers and Enrollment Number Cards have been drawn, stapled and recorded.
7. Lottery results (i.e. names, numbers, enrollment position) will not be announced on the day of the lottery.

After the day of the lottery

1. Children will be enrolled or placed on a waitlist in order of the Enrollment Number Card selected for each family.
2. Registrations submitted after May 15th will be dated and placed at the end of the waitlist as they are received.
3. All families will be notified of their lottery results by June 1, 2019.