Appendix A to Bid Form

Bidder’s Qualifications

I. **Bidder Experience**: The Bidder shall have experience and expertise in interior construction in K-12 educational facilities and renovation of existing spaces. This experience shall include high-end construction completed within a tight schedule. The Bidder must have a minimum of ten (10) years’ experience as a Virginia Class A licensed contractor with a Commercial Building Contractor license classification as of Bid Closing. The Bidder, or its Subcontractors, must have the classifications and/or specialty designations required to perform the work. If the Bidder or its principals operated under another name or entity within five (5) years, the Bidder shall provide the same level of information on the other name or entity.

1. Please state whether the Bidder has a minimum of ten (10) years’ experience as a Virginia Class A licensed contractor and holds a current Class A Contractor’s License:  
   Yes______  No______

2. If the Bidder’s answer to the preceding question was “No,” provide the names of those entities with which the Bidder intends to subcontract to perform any interior construction work, and for each provide the license number of the Class A Virginia contractor’s license, which shall be in effect as of Bid Closing.  
   Please state whether the Bidder has all of the classifications and/or specialty designations required to perform the work:  
   Yes______  No______

3. If the Bidder’s answer to the preceding question was “No,” comply with the requirements of Paragraph 18 of the Instruction to Bidders and Item 16 of the Bid Form regarding proposed Subcontractors, provide the names of those entities with which the Bidder intends to subcontract to perform any interior construction work for which a classification or specialty designation is required, and for each provide the license number of the Class A Virginia contractor’s license, which shall be in effect as of Bid Closing.

4. Name of Previous Business or Entity (If Applicable): ________________________________.

5. Please provide the date on which the Bidder was established as a full time Virginia Class A licensed contractor: ____________________________.
II. **Demonstrated Performance on Relevant Projects:** The Bidder must have demonstrated satisfactory performance, as determined by Arlington Public Schools, on at least **three (3) projects** that involve the interior renovation of K-12 educational facilities or equivalent institutional facilities, completed in tight schedules where time is of the essence (durations of less than four months). Additionally, the projects submitted shall have been of a **minimum value of $1,000,000 (one million dollars)** and **have been successfully and substantially completed** within the **past three (3) years prior to Bid Closing**.

1. Please state whether the Bidder successfully and substantially completed three (3) projects of similar size and project specific requirements? **YES_____ NO_____**

2. For each project listed, please provide the following information:

   • **Project 1:**
     
     i. Name of Project: ________________________________

     ii. Description: ________________________________

                 ________________________________________

                 ________________________________________

                 ________________________________________

     Project Duration: ______
     
     (Bidder may attach additional project description to this Form).

     iii. Owner Name: ________________________________

     Address: ________________________________

     Contact Person: ________________________________

     Telephone Number: (_______) ________________________________

     Name of Project Superintendent: ________________________________

     iv. Design Architect/Engineer Name: ________________________________

     Address: ________________________________

     Contact Person: ________________________________

     Telephone Number (_______) ________________________________

     v. Contract Dates - Attach additional information if project was not on schedule.
Renovations to the Kitchen at the Arlington Career Center
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Started:__________________________________________________________

Original Contractual Completion: a) Substantial Completion __________________
   b) Final Completion ________________________________________________

Actual Completion: a) Substantial Completion__________________________
   b) Final Completion ________________________________________________

vi. Original Contract Price $__________________________________________

Final Contract Price $_______________________________________________

• **Project 2:**

  i. Name of Project: ____________________________________________

  ii. Description: ________________________________________________

     ____________________________________________________________

     ____________________________________________________________

     Project Duration: _____________________________________________

     (Bidder may attach project description to this Form).

  iii. Owner Name: ______________________________________________

     Address: _____________________________________________________

     Contact Person: ______________________________________________

     Telephone Number: (_______)____________________________________

     Name of Project Superintendent: ________________________________

  iv. Design Architect/Engineer Name: ________________________________

     Address: _____________________________________________________

     Contact Person: ______________________________________________

     Telephone Number: (_______)____________________________________

  v. Contract Dates - Attach additional information if project was not on schedule.

     Started:________________________________________________________

     Original Contractual Completion: a) Substantial Completion __________

     b) Final Completion ______________________________________________

     Actual Completion: a) Substantial Completion______________________

     b) Final Completion ______________________________________________
Renovations to the Kitchen at the Arlington Career Center
Arlington County Public Schools

vi. Original Contract Price $___________________________

Final Contract Price $___________________________

- **Project 3:**

  i. Name of Project: ________________________________

  ii. Description: __________________________________

      ___________________________________________

      ___________________________________________

      ___________________________________________

      Project Duration: ______________________________

      (Bidder may attach additional project description to this Form).

  iii. Owner Name: _________________________________

      Address: _____________________________________

      Contact Person: ________________________________

      Telephone Number: (_______) _______________________

      Name of Project Superintendent: __________________

  iv. Design Architect/Engineer Name: __________________

      Address: _____________________________________

      Contact Person: ________________________________

      Telephone Number: (_______) _______________________

  v. Contract Dates - Attach additional information if project was not on schedule.

      Started: ________________________________

      Original Contractual Completion: a) Substantial Completion __________________

      b) Final Completion __________________________

      Actual Completion: a) Substantial Completion________________________

      b) Final Completion __________________________

  vi. Original Contract Price $___________________________

      Final Contract Price $___________________________
III. **Key Personnel:** The Project Superintendent shall have **at least ten (10) years** of experience as a Superintendent. Also, the Project Superintendent must have managed or supervised at least **three (3) projects** that involved interior renovations of K-12 educational facilities or equivalent institutional facilities, completed in tight schedules where time is of the essence (duration of less than four months). Additionally, the Projects submitted shall have been of a minimum value of **one million dollars ($1,000,000)** and have been successfully and substantially completed within the past three (3) years prior to Bid Closing.

1. Please state whether the Project Superintendent has at least ten (10) years of interior renovation experience?
   
   **Yes**______ **No**______
   
   Please attach a copy of the Project Superintendent’s resume.

2. Please state whether the Bidder’s Project Superintendent has successfully and substantially completed three (3) projects of similar size and project specific requirements; and a minimum final contract price of one million dollars ($1,000,000) **Yes**______ **No**______

3. For each project listed, please provide the following information: *(Note: If Project Superintendent has managed the projects listed in response to Section II, there is no need to provide this information below).*
• **Project 1:**

  i. Name of Project: ___________________________________________________________

  ii. Description: _____________________________________________________________

  _____________________________________________________________

  _____________________________________________________________

  Project Duration: ___________________________________________________________

  (Bidder may attach additional project description to this Form).

  iii. Owner Name: ___________________________________________________________

  Address: _________________________________________________________________

  Contact Person: ____________________________________________________________

  Telephone Number: (________) ______________________________________________

  Name of Project Superintendent: ___________________________________________

  iv. Design Architect/Engineer Name: _________________________________________

  Address: _________________________________________________________________

  Contact Person: ____________________________________________________________

  Telephone Number (________) ______________________________________________

  v. Contract Dates - Attach additional information if project was not on schedule.

  Started: ___________________________________________________________________

  Original Contractual Completion: a) Substantial Completion ___________________

  b) Final Completion _______________________________________________________

  Actual Completion: a) Substantial Completion _________________________________

  b) Final Completion _______________________________________________________

  vi. Original Contract Price $ ________________________________________________

  Final Contract Price $ _______________________________________________________ 

  -
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- **Project 2:**
  
i. **Name of Project:** _______________________________________________________

  ii. **Description:** _______________________________________________________

  _______________________________________________________

  _______________________________________________________

  **Project Duration:** _______________________________________________________

  (Bidder may attach project description to this Form).

  iii. **Owner Name:** _______________________________________________________

  **Address:** _______________________________________________________

  **Contact Person:** _______________________________________________________

  **Telephone Number:** (________)

  **Name of Project Superintendent:** _______________________________________

  iv. **Design Architect/Engineer Name:** ______________________________________

  **Address:** _______________________________________________________

  **Contact Person:** _______________________________________________________

  **Telephone Number:** (________)

  v. **Contract Dates - Attach additional information if project was not on schedule.**

  **Started:** _______________________________________________________

  **Original Contractual Completion:**

  a) **Substantial Completion**

  b) **Final Completion**

  **Actual Completion:**

  a) **Substantial Completion**

  b) **Final Completion**

  vi. **Original Contract Price $**

  **Final Contract Price $**
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- **Project 3:**
  
  i. Name of Project: ____________________________________________________________
  
  ii. Description: __________________________________________________________________________
      ______________________________________________________________________________________
      Project Duration:________
      (Bidder may attach additional project description to this Form).

  iii. Owner Name: ____________________________________________________________
      Address: __________________________________________________________________________
      Contact Person: ____________________________________________________________
      Telephone Number: (________) __________________________________________________________________________
      Name of Project Superintendent: ________________________________________________

  iv. Design Architect/Engineer Name: ____________________________________________
      Address: __________________________________________________________________________
      Contact Person: ____________________________________________________________
      Telephone Number: (________) __________________________________________________________________________

  v. Contract Dates - Attach additional information if project was not on schedule.

      Started: __________________________________________________________________________
      Original Contractual Completion: a) Substantial Completion ________________
      b) Final Completion ______________________________
      Actual Completion: a) Substantial Completion ______________________________
      b) Final Completion ______________________________

  vi. Original Contract Price $________________________________________________________
      Final Contract Price $________________________________________________________

**End of Appendix A to Bid Form**