



# Student Registration Requirements

In order to register a child in a Commonwealth of Virginia public school, state law requires a parent or legal guardian of a student provide certain information to the student's school division during the registration process. (*Virginia Code § 22.1-4.1 and § 22.1-3.1*)

## Overview of Registration Requirements

Parents or legal guardians registering their student in Arlington Public Schools (APS) must provide proof of residency (*current lease agreement, deed or mortgage agreement*) and proof of student's age and legal name (*an original birth certificate or certified copy*). Electronic documents are not accepted. Medical documents are not required to register a child in Arlington Public Schools but must be submitted to the child's school prior to attending.

## Registration Eligibility

The child registering for Arlington Public Schools must be living with a parent or court-appointed legal guardian in Arlington County.

## Age Eligibility

Children who will be 5 years old on or before September 30 of the school year can register for kindergarten. School entrance age is set by the Commonwealth of Virginia. APS is not able to make exceptions to the Code of Virginia.

## Registration Process

Student registration is done in person by the student's parent or legal guardian. Only parents listed on the student's birth certificate or parents by legal adoption are eligible to register a student. If a person other than a parent listed on the student's birth certificate wants to register for school, court orders denoting custody will be required. Proof of parent identity is required for registration; parents or legal guardians can show any valid government-issued photo identification.

## Where to Register

**Pre-Kindergarten Students** - Children registering for the Montessori Program, Virginia Preschool Initiative (VPI) and Community Peer Program (CPP) must register by visiting or contacting the APS Welcome Center at 703-228-7663.

**Kindergarten through 12<sup>th</sup> Grade Students** - The answers to the following Home Language Survey questions will determine the child's registration location:

1. *What is the primary language used in the home, regardless of the language spoken by the student?*
2. *What is the language most often spoken by the student?*
3. *What is the language that the student first acquired?*

➤ **If answers are English** - Students can register at their neighborhood school or at the school where they have been admitted. Neighborhood schools can be found by entering your address in the APS Boundary Locator:

<https://www.apsva.us/boundary-locator>

➤ **If a language other than or in addition to English is answered** - Students must register at the APS Language Services Registration Center (LSRC). Please contact 703-228-7663 to schedule an appointment.

## Student Registration Forms

The following registration forms are available at all APS schools, the APS Welcome Center and on the APS website at <https://www.apsva.us/registering-your-child>.

- Student Registration Form (*Grades Pre-K – 12*)
- Commonwealth of Virginia School Entrance Health Form (*Grades Pre-K - 5*)
- Tuberculosis Screening Certificate (*Grades Pre-K - 12*)
- Pre-K Experience Form (*Kindergarten Only*)