



Notice of Information Item No. 1

Issue Date February 7, 2020

**Arlington Public Schools
Procurement Office**

Invitation to Bid 62FY20

Invitation to Bid Title: Scientific Supplies

Invitation to Bid Number: 62FY20

Invitation to Bid Issue Date: January 21, 2020

Pre-Bid Conference: A Pre-Bid Conference will not be held for this Solicitation

Bid Closing Date/Time: February 12, 2020, Prior to 2:00 P.M. (Local Prevailing Time)

Bid Opening Date/Time: Promptly Following Bid Closing

Procurement Office Representative: Joshua A. Makely, CPPO, CPPB
Assistant Director of Procurement
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The following information is provided to help Bidders submit a Bid in response to ITB 25FY20:

- Q1.** I have reviewed the eVA site but I do not see a list of the scientific equipment you wish to purchase. Was this an oversight? Can you direct me to the list of equipment?
- A1.** This was not an oversight. By completing the Pricing Schedule portion of the Bid Form Bidders are encouraged to provide the Catalog Name and Number for the items it can provide under a resulting Contract. For each catalog entry made on the Pricing Schedule a Bidder must provide a Percentage Discount. Bidders may attach additional pages to the Pricing Schedule as necessary to provide the Catalog Names and Numbers and Percentage Discounts it will bid. Please note if attaching additional pages to the Pricing Schedule the Bid adheres to Section 8.14 of the Instructions to Bidders, APS will not accept, any erasures, exceptions, or modifications to the Agreement or the Terms and Conditions. Bids that include such erasures, exceptions, or modifications shall be deemed non-responsive.

- Q2.** What kind of scientific supplies are you wanting to have on this contract? I sell electrophoresis reagents, chemicals, and equipment.
- A2.** All scientific supplies are welcome under this solicitation. In accordance with Section 9 Contract Award of the Instructions to Bidders, APS will make the award for this solicitation to as many Bidders as deemed necessary to fulfill the anticipated requirements of APS. Regarding specific types of scientific supplies that APS is likely to purchase, these will be comprised of the types of scientific supplies that could be used in the classroom across the spectrum of K-12, but especially in the secondary grade levels (6 through 12).
- Q3.** I was inquiring as to whether you have a detailed list of supplies that you are looking to procure from the subject bid 62FY20?
- A3.** Please see response A1 above.
- Q4.** What product categories are you seeking?
- A4.** Please see response A1 above.
- Q5.** Under the Purpose, it states the Contract is for the Services for the Work of all schools and department of APS. Is the intent of the ITB to purchase products or services?
- A5.** The intent of the ITB is to purchase products not services.
- Q6.** If the [ITB] is for products, may we modify the Bid Form to bid more than 4 groups of items?
- A6.** Please see response A1 above.

Issued By:

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