

ARLINGTON PUBLIC SCHOOLS

PURCHASING DEPARTMENT

1426 N. Quincy St., Arlington, VA 22207 • Phone: (703) 228-6123 • Fax: (703) 841-0681

www.apsva.us

David Webb, C.P.M.
Director/Purchasing Agent

Frances A. Jones
Buyer/Contract Administrator

Kenneth Lawson
Logistics Manager

Amina Maddox
Senior Buyer

January 24, 2014

TSA CONSULTING GROUP
ATTN: CONTRACTING DEPT.
15 Yacht Club Dr.
Ft. Walton Beach, FL 32548

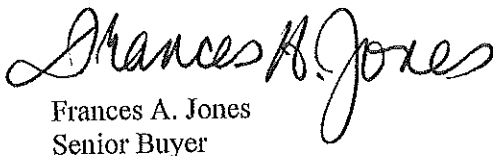
Subject: **RFP# 73AFY08 – 403B DEFINED CONTRIBUTIONS**

Dear Sirs:

On December 31, 2013 the above cited contract between your firm and Arlington Public Schools expired.

In as much as your firm's performance under the present contract is satisfactory, attached is the proposed Amendment #2 for a ONE (1) year renewal of the contract at existing prices or discounts. The renewal shall be effective from January 1, 2014 and shall remain valid through December 31, 2014. All other terms and conditions shall remain unchanged. Please indicate your acceptance by having an officer of your firm sign and return the acceptance portion attached. Upon receipt, this office will sign and execute the amendment and return one copy to your office. Your response, to accept or decline, is requested no later than fifteen (15) days from the date of this letter.

Sincerely,



Frances A. Jones
Senior Buyer

Enclosure:



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AMENDMENT # 2

JANUARY 24, 2014

SUBJECT: RFP# 73AFY08 – 403B DEFINED CONTRIBUTIONS

CONTRACTOR:

CONTRACT: #73AFY08

**TSA CONSULTING GROUP
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By mutual agreement, Contract #73FY08 is renewed for ONE (1) year at existing pricing. The renewal shall be effective from January 1, 2014 and shall remain valid through December 31, 2014. All other terms and conditions shall remain unchanged.

Sincerely,

David Webb, C.P.M.
Director/Purchasing

February 12, 2014

ACCEPTANCE:

SIGNATURE: Janet Williamson

TITLE: Sr VP, CFO

PRINTED NAME: Janet Williamson

DATE: 1.24.14