



ARLINGTON PUBLIC SCHOOLS

PURCHASING OFFICE

1426 N. Quincy St., Arlington, VA 22207 • Phone (703) 228-2411 • Fax (703) 411-0651

www.bpsva.us

David Webb, C.P.M.
Director/Purchasing Agent

Ellen H. Wills, CPPB, VCO
Assistant Director / Purchasing

Frances A. Jones
Senior Buyer

Kenneth Lawson, CPPB, VCO
Buyer

Via Email:

TSA CONSULTING GROUP

ATTN: CONTRACTING DEPT. - Janet Williamson

15 Yacht Club Dr.

Ft. Walton Beach, FL 32548

Subject: CONTRACT #73FY08A – 403B DEFINED CONTRIBUTIONS

Dear Ms. Williamson:

On December 31, 2015 the above cited contract between your firm and Arlington Public Schools will expire.

In as much as your firm's performance under the present contract is satisfactory, attached is the proposed Amendment #4 for a ONE (1) year renewal of the contract at existing prices or discounts. The renewal shall be effective from January 1, 2016 and shall remain valid through December 31, 2016. All other terms and conditions shall remain unchanged. Please indicate your acceptance by having an officer of your firm sign and return the acceptance portion attached. Upon receipt, this office will sign and execute the amendment and return one copy to your office. Your response, to accept or decline, is requested no later than five (5) days from the date of this letter.

Please ensure that we have a copy of your current Certificate of Insurance.

Sincerely,

Frances A. Jones

Frances A. Jones
Senior Buyer / Purchasing

Enclosure:



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AMENDMENT # 4

October 20, 2015

SUBJECT: CONTRACT #73FY08A – 403B DEFINED CONTRIBUTIONS

CONTRACTOR:

CONTRACT: #73FY08A

**TSA CONSULTING GROUP
ATTN: CONTRACTING DEPT.
15 Yacht Club Dr.
Ft. Walton Beach, FL 32548**

By mutual agreement, Contract #73FY08A is renewed for ONE (1) year at existing pricing. The renewal shall be effective from January 1, 2016 and shall remain valid through December 31, 2016. All other terms and conditions shall remain unchanged.

Sincerely,

October 29, 2015

David Webb, C.P.M.
Director/ Purchasing

ACCEPTANCE:

SIGNATURE:

TITLE: Senior VP, CFO

PRINTED NAME: Janet Williamson

DATE: 10.22.15