

**ACI ADVISORY COMMITTEE CHAIRS' AND VICE CHAIRS' MEETING**  
**Thursday, January 16, 6:30-8:30 p.m.**  
**Syphax, Rooms 354-356**

- 6:30**      **Executive Summary Templates**  
Questions, revisions, needs; confirm that all can be ready for deadline
- 6:45**      **Work Session Lay-Out & Prep**  
(See Draft Committee Order and Proposed Work Session Agenda)
- Order of speakers
  - Timing
  - What to expect
  - Per BK, no written replies expected from School Board member
- 7:30**      **Future Policy Revision Processes**  
(Requests might come directly from liaisons; please keep us posted)
- 7:35**      **Reporting Dates and Written Report Deadlines -- Remainder of Year**
- Reminder of dates -- please see calendar/chart
  - Recommending reports due two weeks prior to ACI Presentation date
  - Non-recommending committees can use Executive Summary or make revisions/additions; also due two weeks prior to ACI Presentation date
  - Questions?
  - Needs?
  - Rating and Voting
- 7:55**      **Next Year's Reporting Schedule**
- We requested/expected that this would be transition year on the way to reclaiming ACI's old Spring reporting schedule
  - We've requested the suggested October Work Session and May Work Session for next year
  - We're happy to receive thoughts/preferences/comments/suggestions
- 8:05**      **Chairs' and Vice Chairs' Feedback to Add to School Reps' Feedback**  
Will add any feedback you care to share, to our pot of feedback from ACI members from January 8