



Notice of Addendum No. 1

Issue Date October 30, 2020

**Arlington Public Schools
Procurement Office**

Request for Proposal 10FY21

Request for Proposal Title: Sheltered Instruction Professional Learning Services

Request for Proposal Number: 10FY21

Request for Proposal Issue Date: October 19, 2020

Pre-Proposal Conference: October 22, 2020

Proposal Due Date/Time: November 9, 2020, No Later than 11:59 P.M. (EST)

Procurement Office Representative: Joshua A. Makely, CPPO, CPPB
Assistant Director of Procurement
(703) 228-6126, joshua.makely@apsva.us

The following information is provided to help Offerors submit a Proposal in response to RFP 10FY21. Changes made to the RFP are indicated in **red**.

Section IV. Proposal Requirements shall be with the updated version reflected below.

Format and Content

The Proposal should address the items included in the Scope of Services and in the Criteria for Proposal Evaluation. Failure to do so will result in a lowered evaluation. Incomplete Proposals may be determined nonresponsive.

Tab 3: Offeror Information

- Describe the methodology of the Offeror in successfully providing Sheltered Instruction Professional Learning Services. Fully describe the Offeror's plan to perform each of the requirements of the Scope of Work for the Category Proposed as outlined in Section II.

- Offerors shall describe in detail the design, quality and appropriateness of how all tasks requested within the Category proposed in the Scope of Work will be completed.
- Offerors shall include resumes **or other biographical information that demonstrates the qualifications of the ~~for~~** staff proposed for this Contract. Resumes **or other biographical information** provided in this section shall reference the staff's involvement in successfully completing two (2) years of academic teaching experience at a grade level relevant to the audience and at least two (2) years of experience leading sheltered instruction training for public school teachers.

Addendum No. 1 must be signed, dated and submitted via the secure cloud based file sharing Platform specified in the RFP prior to the Proposal Due Date/Time stated above OR acknowledgment of receipt of this Addendum may be noted in the space provided on Page 2 of the RFP.

Name of Offeror: _____

Signature: _____

Name: _____

Title: _____

Date: _____

Issued By:
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