

Standard 6: Professional Activities Summary

**2020-2021 School Year**

*Use this form to plan and report professional learning each year and to include in your documentation log.  Details on options can be found on pages 21-22 of the handbook.*

**Name** *Insert name* **Grade/Subject** *Insert grade/subject*  **Date** *Insert text*

*Complete part 1 for your beginning of the year conference. Update it for your mid-year conference. Update it again for the end of year conference and complete part 2 for the end of year*

1. **Professional Learning Plan**

*Areas of focus*

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| --- | --- |
| * Compliance training * Student focus   + English learners   + Gifted learners   + Students with disabilities | * Strategic priorities   + Job Curriculum / Engaged Workforce   + Trusted adult   + Culturally responsive practices   + APS Tools for teaching and learning |

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| ***Beginning of Year Alignment with SMART Goal*** *In this section, write about the ways in which your professional learning plan supports your SMART Goal for the year.*  *Insert text* |

**Professional Learning Planning Template**

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| --- | --- | --- | --- | --- | --- |
| **Floating Day** | **Date** | **Focus** | **Activity** | **Hours** | **Recertification Option\*** |
| **Day 1** | *Insert date completed* | **Compliance training** | *Insert activity title* | **7.5** |  |
| **Day 2** | *Insert date completed* | *Insert focus* | *Insert activity(ies)* | **7.5** | **Option 8: Professional Development Activities** |
| **Day 3** | *Insert date completed* | *Insert focus* | *Insert activity(ies)* | **7.5** | **Option 8: Professional Development Activities** |
|  | **8/28** | APS Tools for teaching and learning | *Insert activity title* | *Insert hours* | **Option 8: Professional Development Activities** |
|  | **9/1** | APS Tools for teaching and learning | *Insert* *activity title* | *Insert hours* | **Option 8: Professional Development Activities** |
|  | **9/28 School-based early release** | *Insert focus* | *Insert activity title* | **2** | **Option 8: Professional Development Activities** |
|  | **10/12**  **Day of Learning** | **Culturally Responsive Practices** | *Insert activity title* | *Insert hours* | **Option 8: Professional Development Activities** |
|  | *\*Insert date completed if applicable* | **\*Secondary Content Teachers**  DOJ Required Sheltered Content Instruction professional learning | *Insert activity title* | *Insert hours* | **Option 8: Professional Development Activities** |
|  | **11/16 School-based early release** | *Insert focus* | *Insert activity title* | **2** | **Option 8: Professional Development Activities** |
|  | **2/8**  **Countywide early release** | *Insert focus* | *Insert activity title* | **2** | **Option 8: Professional Development Activities** |
|  | **3/8 School-based early release** | *Insert focus* | *Insert activity title* | **2** | **Option 8: Professional Development Activities** |
| Total | *Insert hours* | **Option 8: Professional Development Activities** |  |  |  |
|  | | | |  |  |

**Other Professional Learning Activities:**

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| --- | --- | --- | --- | --- |
| **Dates** | **Focus** | **Activity** | **Hours** | **Recertification Option\*** |
| *Insert date(s) completed* | *Insert focus* | **Required Meetings**  such as Secondary Monthly Countywide Meetings or Lead Teacher Meetings | *Insert hours* | *Insert recertification option* |
| *Insert date(s) completed* | *Insert focus* | **Professional Committees** | *Insert hours* | *Insert recertification option* |
|  | *Insert focus* | Honors/Awards | *Insert hours* | *Insert recertification option* |
| *Insert date(s) completed* | *Insert focus* | Student Related Activities | *Insert hours* | *Insert recertification option* |
| *Insert date(s) completed* | *Insert focus* | Leadership roles that do not fit into the above categories | *Insert hours* | *Insert recertification option* |
| *Use these optional rows for any additional activities that don’t fit in the categories above.* | | | | |
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Teacher’s -Signature: Date:

Evaluator’s Signature: Date:

1. **Professional Learning Reflection**

*Complete this for the end of the year and include it in your documentation log.*

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| ***End of Year Reflection on professional learning impact on SMART Goal****:  In this section, write about how your professional learning plan supported your work towards your SMART Goal for the year. Consider: How did you identify the area of need for professional learning? What factors or information did you consider in determining how to meet that need? What impact did addressing the professional learning need have on student learning?*  *Insert text* |

Teacher’s -Signature: Date:

Evaluator’s Signature: Date:

|  |  |  |
| --- | --- | --- |
| **Maximum Points**  **Allowed in this area** | **Recertification Options**  **see the** [**Virginia Licensure Renewal Manual**](http://www.doe.virginia.gov/teaching/licensure/licensure-renewal-manual.docx)  **for more information** | **My Total**  **Points 2020-2021** |
| 180 Points | Option 1: College Course(s) | *Insert your total hours here* |
| 45 Points | Option 2: Professional Conference | *Insert your total hours here* |
| 90 Points | Option 3: Curriculum Development | *Insert your total hours here* |
| 90 Points | Option 4: Publication of an Article | *Insert your total hours here* |
| 90 Points | Option 5: Publication of a Book | *Insert your total hours here* |
| 90 Points | Option 6: Mentorship/Supervision | *Insert your total hours here* |
| 90 Points | Option 7: Educational Project | *Insert your total hours here* |
| 180 Points | Option 8: Professional Development Activities | *Insert your total hours here* |