



DOCUMENTS REQUIRED TO APPLY FOR COMMUNITY PEER PRESCHOOL PROGRAM (CPP) 2021-2022

CPP Program Eligibility- Children without identified disabilities have the opportunity to participate in one of the preschool Special Education Programs through the Community Peer Pre-Kindergarten Program (CPP). Priority consideration and enrollment in the program is given to neighborhood-zoned children, children in families below the 80% of the median income in Arlington (currently \$100,800 for a family of four in Arlington) and children of current APS employees. In order for your child to be considered for the CPP program, you must apply online at <https://apsva.schoolmint.net/signin> and submit the following required supporting documents:

1. PROOF OF THE CHILD'S AGE AND LEGAL NAME- The child must reach the established required age by September 30, 2021. For the toddler program, the child must be 2 years and 6 months old. For the 3-year-old program, 3 years and 6 months old. For the 4-year-old program, 4 years old. There are no exceptions to the age requirements. The following document must be provided:

Original Birth Certificate- *If the original birth certificate is not in English, an official translation is required.*

2. PROOF OF RESIDENCY- Parents or legal guardians are required to show proof that they live with their child in Arlington County.

OWN OR RENT PROPERTY: If the child resides in a property that their parents or legal guardians own or rent.

One of the following documents must be provided:

Deed- *Showing that the student's parent/legal guardian owns and lives in Arlington.*

Current Lease Agreement- *In the Parent's Name signed by the lessor and lessee or tenant and landlord.*

Settlement Documentation- *Documentation from a new home purchase if the deed has not been recorded.*

Monthly mortgage statements are not accepted

PARENTS WHO LIVE WITH THEIR CHILD IN THE RESIDENCE OF SOMEONE ELSE

All the following must be provided:

Form A- Parent/Legal Guardian/Adult Student Residency Affidavit

Any Two of the following showing the parent/legal guardian/adult student's name and address must be provided:

Current Federal, state or property tax return, vehicle registration, Valid Virginia driver's license with current address, current payroll or withholding statement, current utility bill, documentation of financial assistance from Arlington County.

Form B- Statement of Arlington Resident Affidavit

One of the following must be provided: *A deed or current lease agreement must accompany this affidavit*

Residency Forms A and B are located on the APS website <https://www.apsva.us/registering-your-child/online-registration/>

3. PROOF OF PARENT IDENTITY AND RELATIONSHIP TO STUDENT- Parents or court-appointed legal guardians registering their child in Arlington Public Schools are required to present a valid government issued photo identification. **One** of the following must be provided: Any valid Government Issued Photo Identification Driver's License Passport

4. PROOF OF INCOME- Proof of Income is not required for families with a total annual household income above \$200,001. If your household income is at or below \$200,000, we must collect household income information to determine CPP tuition.

One of the following must be provided for each parent or legal guardian residing with the child:

2019 or 2020 Income Tax Return (1040)- *Income Tax Return documents including the wages and tax forms you used to file your taxes such as your 2019 or 2020 W-2 or 1099 forms.*

3 most recent pay stubs- *Listing parent's name and gross wages earned for the specific pay period.*

Letter of employment- *Employment verification letter on company letterhead listing employee name, gross pay rate, number of total hours worked or salary and frequency of pay. It must be dated and signed by the employer.*

International Students- Submit your Form I-20 (F-1) for yourself and (F-2) for your eligible dependents.

If the child's parents are not working, the following can be submitted: *Unemployment Benefits Statement, Disability documentation, TANF, SNAP, Housing Assistance documentation and Child Support Statements.*

Tuition Fees are established by the School Board. Tuition will be charged to all two and three-year-old preschool students based on the sliding scale rates published. Tuition will be charged to parents of four-year old preschool students whose household income is \$100,800 or above. See current tuition rates: <https://www.apsva.us/wp-content/uploads/2020/08/v.3-Montessori-Tuition-FY2021-Rates.pdf>

Preschool applications received without the proper supporting documents will not be processed. Acceptance is not on a first-come, first-served basis. A lottery will be held if there are more applications than seats available. For more information about the Community Peer Preschool Program, please visit: <https://www.apsva.us/early-childhood-prek/community-peer-pre-k-cpp-program/>