



Arlington Public Schools

Procurement Office
2110 Washington Blvd., Arlington, VA 22204 • Phone: (703) 228-6123 • Fax: (703) 841-0681
www.apsva.us

March 18, 2021

Via Email

Graham Staffing Services, Inc.
Attn: Adina Imes
3 Bethesda Metro Center, Ste 700
Bethesda, MD 20814
aimes@grahaminc.com

Subject: American Sign Language Interpreter Services 38FY19-4 – Contract Amendment No. 2

Dear Ms. Imes:

On May 31, 2021, the above cited Contract between your firm and Arlington Public Schools will expire. Attached is Amendment No. 2 to renew the Contract for one (1) year at existing prices or discounts. The renewal period shall be effective from June 1, 2021 through May 31, 2022. This Amendment constitutes the second of four (4) optional renewals with two (2) optional renewals remaining. All other terms and conditions shall remain unchanged.

Sincerely,

Joshua A. Makely, CPPO, CPPB
Assistant Director of Procurement

JAM:jam

Enclosure



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Amendment No. 2

Subject: American Sign Language Interpreter Services 38FY19-4 – Contract Amendment No. 2

Contractor:
Graham Staffing Services, Inc.
Attn: Adina Imes
3 Bethesda Metro Center, Ste 700
Bethesda, MD 20814
aimes@grahaminc.com

Contract:
38FY19-4

In accordance with Contract No. 38FY19-4, Arlington Public Schools hereby renews the subject Contract for one (1) year at existing prices or discounts. The renewal shall be effective from June 1, 2021, and shall remain valid through May 31, 2022. This Amendment constitutes the second of four (4) optional renewals with two (2) optional renewals remaining.

All other terms and conditions shall remain unchanged.

Arlington Public Schools

Authorized
Signature:

David J. Webb

Printed Name
and Title:

David J. Webb, C.P.M.
Procurement Director /
Procurement Agent

Date:

March 18, 2021

Contract 38FY19-4
Amendment No. 2