

**ADVISORY COUNCIL ON SCHOOL FACILITIES AND CAPITAL PROGRAMS**  
**MEETING MINUTES**  
April 12, 2021 – 6:30 PM  
Microsoft Teams Virtual Meeting

**In Attendance:** Barbara Kanninen, James Meikle, Lisa Stengle, Sarah Johnson, Mike Freda, Cathy Lin, Gladis Bourdouane, Benjamin Burgin, Robert Ruiz, Heather Carkuff Joson, John (Chair) Giambalvo, David Goodman, Charles Goyette, Cynthia Hilton, Sally Hoekstra, Steven Leutner, Colleen (Vice Chair) Pickford, Adam Rasmussen, Alex Seleznyov, Stacy Snyder, Greg Lloyd,

1. Public Comment: Chair John Giambalvo asked for any public comment at the start of the meeting, but no non-FAC attendees were at the meeting.
2. Minutes for the March 8, 2021 meeting were approved.

**3. Liaison Update:**

Sarah Johnson, APS: Annual Update being published on Friday. This year's update deals mostly with managing enrollment for the upcoming year. Some VPI classes will be moved. Expansion of 1 VPI class and 1 K at ATS.

Cynthia Hilton, Aquatics Committee: The School Board adopted a revised policy and PIP covering aquatic facilities and programs which now includes criteria for when to renovate/build.

Stacy Snyder, JFAC: At their March meeting JFAC discussed an APS Research Question: How do other jurisdictions integrate school facilities needs in land use studies?

4. **Onboarding New Assistant Superintendent of F&O:** Marcus Gregory will be replacing John Chadwick. Mr. Gregory will be joining May 1<sup>st</sup>. His experience is in Facilities; he's coming from Shoreline Public Schools in Washington, and is originally from Virginia.
5. **Classrooms and Common Spaces, presented by James Meikle:** We have the units and technology in place for all the CACDs, including a large amount of extension cables needed for charging CACDs. Large common spaces do not have CACDs. The plan is to keep hybrid through the rest of this year, with a full return for all who choose it in the fall. The use of, and working order of, the CACDs is going well. They are generally in places where they're needed. Filters are custom for this unit and need to be procured for

replacement every 6 months. In future schools will get the budget allowance to buy their own. The units have a good alert system (green, yellow, red lights) for when a replacement filter is needed. No indication from any teachers that the units are too loud or are interfering with teaching.

## **6. Capital Project Update – Includes School Moves, presented by Benjamin Burgin:**

**School moves update:** planning underway for moves; technology; contracts awarded; construction to begin summer.

**Career Center/Arlington Tech:** Library project is winding down. The school is utilizing classrooms.

**Education Center:** Proceeding with construction. Asbestos remediation in the planetarium.

**Fleet:** Accessibility upgrades; plumbing booster pump still having issues, possibly switching to an automatic restart pump.

**Cardinal/Reed:** New name was approved. Building close to fully enclosed. Solar contractor on hold while roof fixes are happening; about 7-15 days behind contract schedule but shouldn't affect school start in the fall; furniture requests put in; stormwater structure project underway.

**Hamm:** TCO for the addition is in place and is being used; dust collection system to be installed in the renovation; stormwater remediations on the site; permanent lights around the exterior; Historic Trail graphic panels will arrive soon.

**Transportation Staff Facility:** TCO awarded; punch list items being completed.

**Heights:** Roof leak fixes should be finished this month; HVAC deficiencies; temporary fire station should be removed later this year; Quinn St accessible parking deferred to summer.

**Gunston HVAC:** Closeout, some minor roof leaks being addressed.

**Randolph HVAC:** Installation of maintenance platform.

**System-wide Solar Panel Installation:** Kenmore, W-L, Reed, Abingdon

**Wakefield HVAC:** Received final Testing and Balancing Report.

**Moving 4 relocatables from Science Focus to Wakefield**

**2021 CIP Planning Studies:** Studies materials being received this week

For more detailed information on the status of Capital Projects, please refer to the presentation sent by email on April 16, 2021.

## **7. Career Center Preparation for the CIP, presented by Lisa Stengle & Cathy Lin:** In feedback on the CIP the SB directed Superintendent Durán to provide additional secondary seats no later than 2024, as well as space for full-time students at the Career Center. A lot of visioning work has already been done related to the Career Center, and growing out the programs that are there today. Is the bigger need for MS seats? Does the

vision for HS seats at Career Center remain the same, or change to include MS seats? Will Arlington Community HS use a rental space on Columbia Pike, possibly paired with another program that also needs additional space? APS is waiting for SB direction on some of these. Montessori stays put for now. No swing space available to put students without a major cost.

8. **Feedback on Capacity Utilization Tables, presented by Robert Ruiz:** Capacity Current utilization projections were limited to just 3 years because of COVID and the irregularities in enrollment it caused. Current data sources are the fall enrollment projections (Jan 2021) and the spring update (Feb 2021). Option A—hybrid table with projections school by school. Option B – just gives total projected enrollment, capacity, and the difference between the two, for ES, MS, and HS. Option B is more big-picture enrollment vs. capacity. Lisa said Barbara Kanninen preferred going with an Option B-type approach. No other SB feedback yet. Steve Leutner asked whether we can get these projections earlier in the school year, as this data lends background information for the CIP process. The 3-year projections (by school) provide data for near-term needs. School-by-school data becomes less helpful further out given potential boundary changes. Stacy and Colleen commented that we still need to see the more detailed data by school, in order to see where seats are needed, since it takes a long time to plan a new school if needed. The hope is to go back to a regular 10-year projection based on more normal trends. John Giambalvo posits that the publication of only the aggregate data (Option B) might lead to accusations of APS hiding information.
  
9. **Planning Level Review for Boundary Process, presented by Gladis Bourdouane & Lisa Stengle:** The scheduled review for Data Review and Boundary Adjustments includes two Stages. Stage 1, Spring Data Review – gather stakeholder input, final data published online. Stage 2, Fall 2021 Boundary Adjustments for MS and HS will then be proposed. SB will take action in December on adjustments for the 2022-23 year. Data review is a kind of quality check to make sure the data and neighborhood information is correct. Enrollment projections by Planning Unit are used solely for the boundary process. Gladis welcomes input and information about Planning Units and neighborhoods. Steve asked that we be able to review PU boundary lines – Lisa Stengle cannot commit to being able to do that, staff-wise. What are the parameters we can suggest to use consistently in drawing PU boundaries? Robert Ruiz says Michael DePalma can be a great resource with GIS and drawing PU boundaries. Unfortunately, we have to work with the PUs as they are now. Chip asked if we can have a proper review of the past boundary process – did it actually achieve what was intended? Lisa Stengle suggested that FAC take this on.

**10. Boundary Process and Engagement, presented by Gladis Bourdouane & Lisa**

**Stengle:** Objectives of Engagement: Ensure stakeholders have an authentic voice. Input tends to be grouped by Process, Capacity, and Enrollment Data and Projections. APS would like to meet families where they are, and earlier in the process. APS also plans to reach out through school and community groups. Heather suggested that APS evaluate what they truly want from engagement – engagement suggests a two-way conversation, while APS “engagement” events often involve APS informing constituencies about decisions already made.

Gladis Bourdouane’s presentation on engagement during the boundary update process was sent by email on April 16, 2021.