



**HUMAN RESOURCES  
ARLINGTON PUBLIC SCHOOLS  
TENTATIVE TIMELINE\* FOR SELECTION OF THE  
PRINCIPAL, BARRETT ELEMENTARY SCHOOL**

June 16, 2021	Human Resources advertises the position for three weeks.
June 30, 2021	School Talk is sent to the School's Community with a link to provide feedback. Link is posted on School's website through July 9, 2021.  <i>Link will be sent to Barrett staff to solicit interest for serving on the committee.</i>
Week of July 12, 2021	Share information received regarding the strengths of the school, most important challenges faced by the school, and the attributes desired in a new principal on School's website. <i>(Note: Candidates who will be interviewed will receive the feedback information.)</i>
Week of July 19, 2021	First Round Interviews – Screening committee will interview the most qualified candidates. Candidates who successfully complete the process will be forwarded to the committee for second round interviews.
Week of July 19, 2021	Second Round Interviews – Committee will interview candidates and forward feedback to Superintendent. <ul style="list-style-type: none"> <li>• Cross Sectional Panel: Assistant Superintendent of Human Resources, Chief of School Support, 2 Elementary Principals, 4 Teachers, 2 Support Staff, 1-2 Academic Supervisors.</li> </ul> <i>Assistant Superintendent of Human Resources or their designee is the chair of the committee. Chief of School Support selects the principal representative(s). Chief Academic Officer selects the instructional staff representative(s).</i>  Third Round Interviews – Committee will interview candidates and forward feedback to Superintendent. Cross Sectional Panel: 6 parents/family members from the <i>Barrett</i> community, including one rising K parent.
Week of July 26, 2021	Final Round Interview(s) – Superintendent will interview selected candidate(s).
August 2, 2021	<ul style="list-style-type: none"> <li>• Superintendent will forward a recommendation to the School Board for action at its next school board meeting, proposed for August 15, 2021.</li> </ul>

*\*This timeline for selecting the principal may not be followed if an Arlington Public Schools' sitting principal applies for a transfer and the Superintendent decides to recommend that principal to the School Board for appointment.*