



BUDGET 101 PRESENTATION

Budget Advisory Council
October 20, 2021



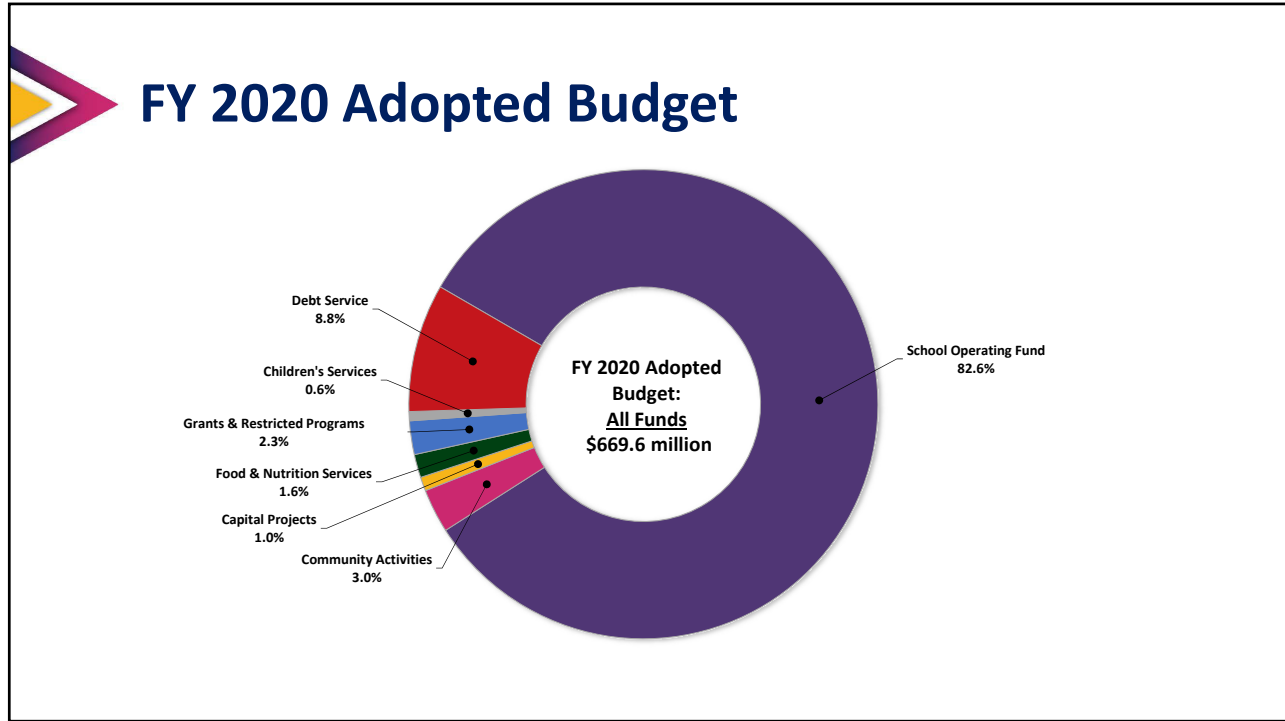
ARLINGTON
PUBLIC SCHOOLS
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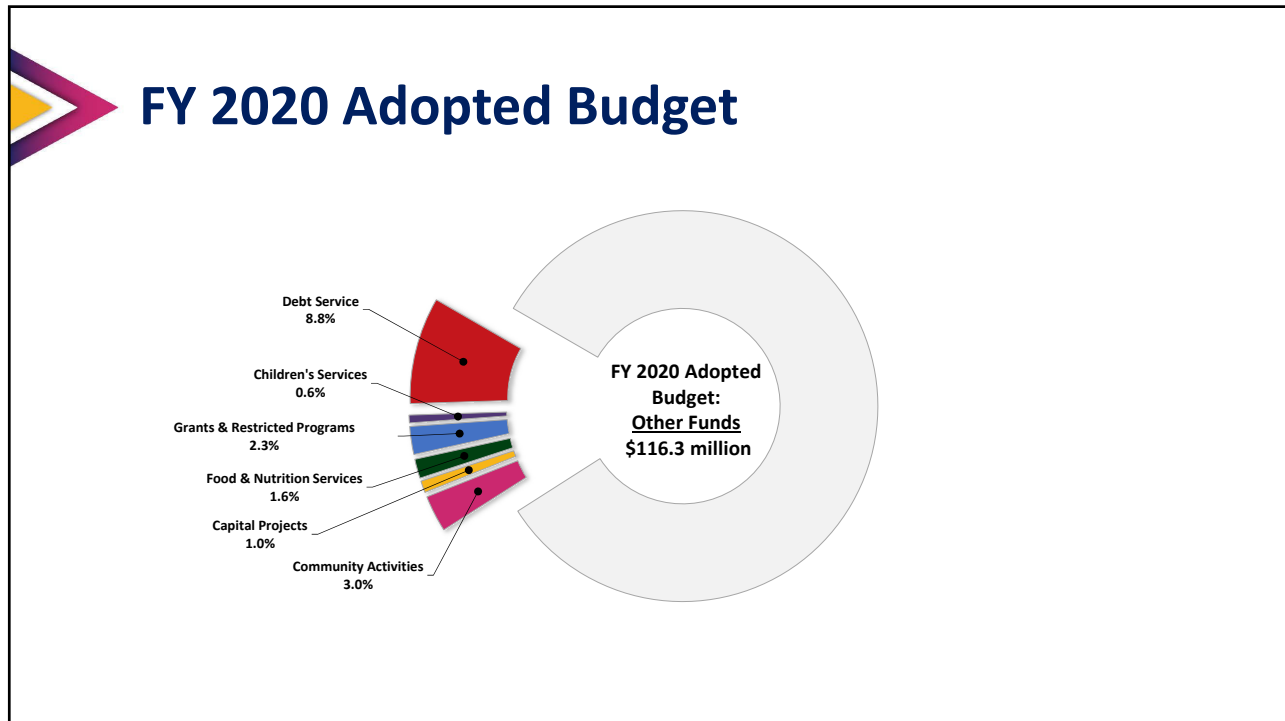


FY 2020 Adopted Budget

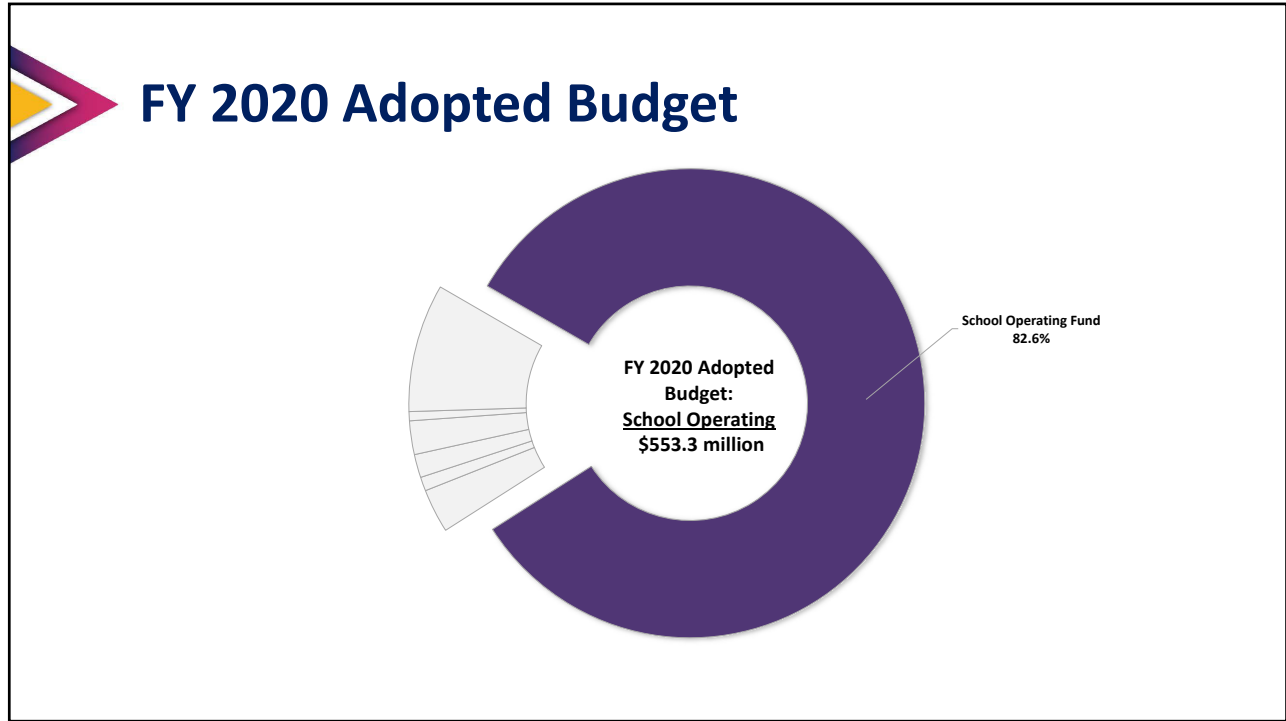
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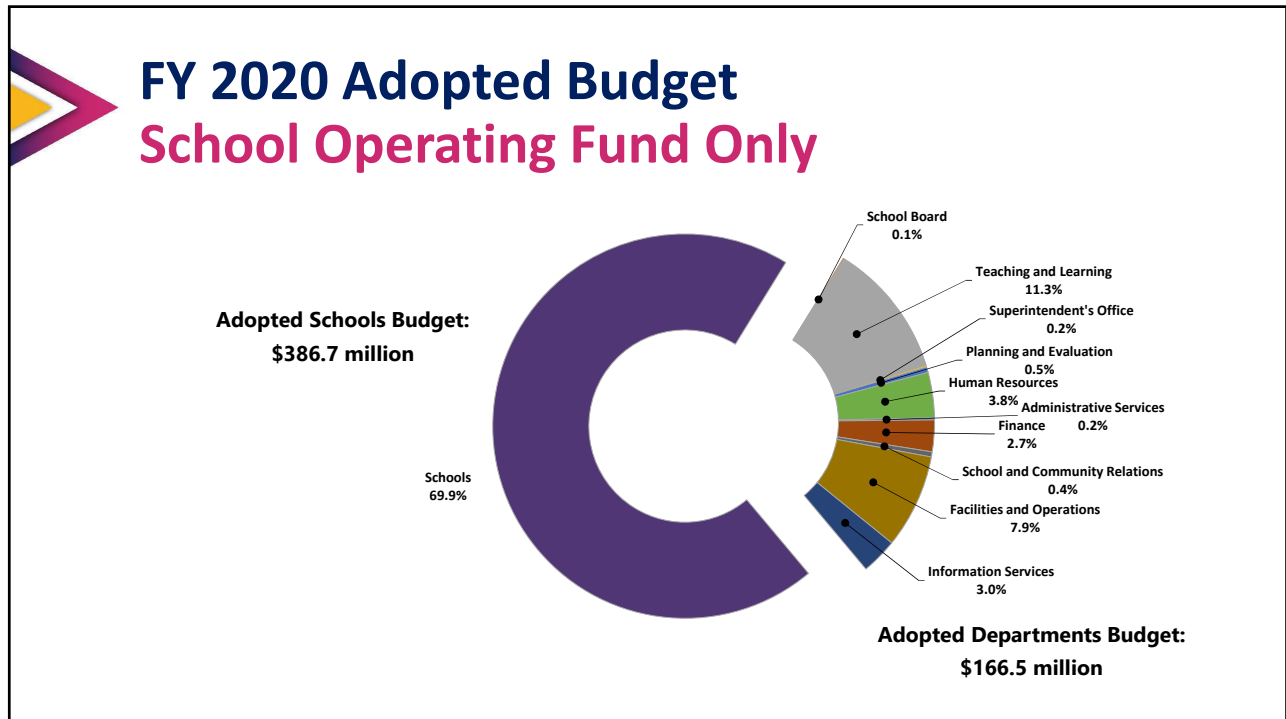
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FY 2020 Adopted Budget Department of Teaching and Learning

	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted
Arts Education	\$23,852	\$0	\$0
Assessments	\$1,420,011	\$1,287,677	\$1,548,249
Career, Technical, and Adult Education	\$1,464,305	\$1,480,012	\$1,455,367
Curriculum & Instruction	\$16,031,411	\$12,819,998	\$14,458,754
ESOL/HILT	\$3,478,158	\$4,472,614	\$4,485,850
Gifted Services	\$1,453,339	\$1,203,947	\$1,523,652
Library Media Services	\$587,535	\$959,111	\$1,322,455
Equity and Excellence	\$802,794	\$835,078	\$842,744
Outdoor Lab	\$519,273	\$605,485	\$689,501
Special Education	\$15,155,679	\$16,721,567	\$17,914,719
Special Education and Student Services Management	\$1,278,349	\$1,279,254	\$1,496,427
Student Services	\$9,320,007	\$10,682,382	\$12,428,353
Summer School	\$3,777,791	\$3,535,253	\$3,041,881
Welcome Center	\$1,194,889	\$1,298,257	\$1,358,214
Total	\$56,517,394	\$57,180,635	\$62,566,077

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FY 2020 Adopted Budget Department of Teaching and Learning

Non-School Based

	FTE
Assistant Director	1.00
Assistant Superintendent	1.00
Clerical + Secretarial	26.30
Coordinator	22.10
Director	6.00
Educational Secretary	2.00
Interpreter	1.00
Professional Staff	2.00
Specialist	19.40
Staff General	2.20
Supervisor	18.00
Teacher	2.00
Total	103.00

School Based

	FTE
Aide	8.50
Coordinator	1.00
Guidance Counselor	14.00
Itinerant Teacher	79.30
Occupational Therapist	34.00
Pre-K Coordinator	1.20
Psychologist	47.10
Resource Teacher	1.00
School Resource Assistant	1.00
Specialist	1.00
Teacher	38.20
Teacher Mentor	2.00
Social Worker	35.40
Total	263.70

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FY 2020 Adopted Budget Planning and Evaluation

Financial Summary

	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted
Planning & Evaluation	\$1,675,295	\$2,570,287	\$2,540,363
Total	\$1,675,295	\$2,570,287	\$2,540,363

Breakdown of Costs:

- Staff - \$1.9M
- Surveys and Program Evaluations - \$0.4M
- Planning - \$0.2M

Positions Summary

	FY 2019 Adopted	FY 2020 Adopted
Director	2.00	2.00
Assistant Director	1.00	1.00
Coordinator	6.00	6.00
Professional Staff	3.00	3.00
Clerical	1.00	1.00
Total	13.00	13.00

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Major Services Provided / Areas of Focus Human Resources: Total Human Capital

Category	Count
Teachers	3042
Assistants	752
Other	2254
Maintenance	326
Clerical	296
Extended Day	305
Transportation	235
Exempt	226
Administrators	160
Retirees	1525
Food & Nutrition	85

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FY 2020 Adopted Budget Human Resources

Financial Summary


	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted
Human Resources	\$4,742,165	\$5,437,001	\$6,486,953
Substitutes	\$4,045,285	\$3,168,298	\$3,353,303
Payroll	\$475,817	\$588,479	\$591,293
Employee Benefits	\$7,678,509	\$10,333,209	\$10,135,297
Employee Assistance Program	\$505,771	\$495,502	\$490,570
Total	\$17,447,547	\$20,022,488	\$21,057,416

Positions Summary

	FY 2019 Adopted	FY 2020 Adopted
Assistant Superintendent	1.00	1.00
Director	3.00	3.00
Supervisor	3.00	3.00
Coordinator	2.00	2.00
Analyst	2.00	2.00
Professional	21.50	22.00
Clerical	4.00	2.50
Specialist	1.00	1.00
Total	37.50	36.50

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FY 2020 Adopted Budget Human Resources

- Human Resources - \$6.5M
 - Staffing Contingency - \$5.6M
 - Lapse and Turnover – (\$3.6M)
 - Scholarships/Asst to Teacher Program - \$0.5M
 - Recruitment - \$0.2M
 - Hiring costs (Police records, fingerprinting, ADA) - \$0.1M
- Employee Benefits - \$10.1M
 - Retiree Health Care - \$5.7M
 - Separation Pay - \$2.7M
 - Workers Compensation - \$1.0M
 - Transportation Demand Management (TDM) - \$0.2M
 - Unemployment Insurance – 0.1M
 - Early Retirement - \$0.1M

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FY 2020 Adopted Budget Administrative Services

Financial Summary

	FY 2018 Actual	FY 2019 Adopted*	FY 2020 Adopted
Administrative Services	\$740,622	\$1,329,726	\$963,244
Total	\$740,622	\$1,329,726	\$963,244

Breakdown of Costs:

- Staff - \$0.6M
- Alternatives to Suspension/Second Chance - \$0.2M
- Administrator PL/Admin Conference - \$0.1M

Positions Summary

	FY 2019 Adopted*	FY 2020 Adopted
Assistant Superintendent	1.00	1.00
Director	1.00	1.00
Manager	---	1.00
Clerical	2.00	2.00
Principal (Hamm and Montessori)	2.00	---
Principal's Aide (Hamm and Montessori)	2.00	---
Total	8.00	5.00

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FY 2020 Adopted Budget Finance and Management Services

Financial Summary


	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted
Finance	\$2,312,203	\$2,513,285	\$2,723,975
Other Admin Accounts	\$8,721,324	\$12,685,846	\$11,726,104
Purchasing	\$589,178	\$803,269	\$747,164
School/County Shared Buildings	(\$490,884)	(\$498,526)	(\$501,435)
Total	\$11,131,821	\$15,503,874	\$14,695,808

Positions Summary

	FY 2019 Adopted	FY 2020 Adopted
Assistant Superintendent	1.00	1.00
Director (Finance/Budget/Procurement)	3.00	3.00
Assistant Director (Finance/Procurement)	1.00	2.00
Financial/Budget/ERP Analyst	12.75	12.75
Accounts Payable Specialist	3.00	3.00
Procurement Tech/Exec Admin Asst	2.00	2.00
Total	22.75	23.75

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FY 2020 Adopted Budget Finance and Management Services

- Finance - \$2.7M
 - Staff - \$2.4M
 - Auditors and actuarial consultant – \$0.2M
 - Annual Student Activity Fee software maintenance - \$0.1M
- Other Admin Accounts (System-wide Costs) - \$11.7M
 - Capital leases for technology - \$3.9M
 - Compensation Contingency (bring to market) - \$2.1M
 - OPEB Reserve - \$2.6M
 - Furniture and equipment for new schools/relocatables/classrooms - \$2.6M
 - Legal Fees - \$0.3M
 - Other (enrollment adj. reserve, mileage, postage, commencement) - \$0.2M

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FY 2020 Adopted Budget School and Community Relations

Financial Summary

	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted
School and Community Relations	\$2,103,727	\$2,295,180	\$2,231,367
Printing Services	(\$53,503)	\$176,257	\$176,765
Total	\$2,050,224	\$2,471,437	\$2,408,132

Breakdown of Costs:


- Staff - \$2.0M
- Software (School Talk, web site, etc.) - \$0.2M
- Copy Machines - \$0.2M
- Publications - \$0.1M
- Printing chargebacks to depts. and schools – (\$0.2M)

Positions Summary

	FY 2019 Adopted	FY 2020 Adopted
Assistant Superintendent	1.00	1.00
Director	1.00	1.00
Supervisor	1.00	1.00
Coordinator	1.00	1.00
Program Specialists	4.00	4.00
Technical	4.00	4.00
Clerical	2.00	2.00
Total	14.00	14.00

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FY 2020 Adopted Budget Facilities and Operations

Financial Summary				Positions Summary		
	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted		FY 2019 Adopted	FY 2020 Adopted
Facilities and Operations	\$1,089,688	\$1,272,861	\$1,116,237	Assistant Superintendent	1.00	1.00
Risk Management	\$3,850,827	\$5,368,645	\$6,782,901	Directors	2.00	1.00
Plant Operations	\$2,585,687	\$2,921,458	\$2,955,644	Assistant Directors	1.00	0.00
Other Plant Operations	\$1,029,337	\$1,148,578	\$1,198,544	Managers/ Supervisors	5.00	6.00
Maintenance	\$11,051,434	\$11,262,459	\$12,033,985	Coordinators	6.00	6.00
Transportation	\$16,975,199	\$18,313,328	\$19,686,616	Specialists	4.00	5.00
Total	\$36,582,173	\$40,287,330	\$43,773,927	Professional Staff	2.00	3.00
				Custodians	18.00	18.50
				Maintenance Workers	61.00	61.00
				Bus Drivers	166.50	181.50
				Bus Attendants	75.00	82.00
				Transportation Trainers	2.00	2.00
				Dispatchers	2.00	2.00
				Clerical	7.75	7.75
				Total	353.25	376.75

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FY 2020 Adopted Budget Facilities and Operations

- Facilities & Operations Management - \$1.1M
 - Staff - \$0.9M
 - Other (cell phones, software, GIS, running office) - \$0.2M
- Risk Management - \$6.8M
 - Building leases - \$5.3M
 - Insurance - \$0.7M
 - Staff - \$0.3M
 - Equipment and vehicles - \$0.5M
- Plant Operations - \$3.0M
 - Staff (inc. 11.0 itinerant custodians) - \$1.3M
 - Mowing, pest control, trash & recycling services - \$0.9M
 - Cleaning supplies, uniforms, equipment repairs, blinds, lockers, add'l equipment - \$0.6M

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FY 2020 Adopted Budget Facilities and Operations

- Other Plant Operations - \$1.2M
 - Staff (inc. 7.5 custodians) - \$0.5M
 - Electricity, heating fuel, water - \$0.7M
- Maintenance - \$12.0M
 - Staff - \$7.3M
 - HVAC maintenance & repairs - \$2.4M
 - Equipment maint. & repairs (elevators, PAs, security, cafeteria) - \$0.8M
 - Maintenance & repairs (carpentry, electrical, glazing, locks, plumbing, painting, ADA, building) - \$0.6M
 - Roof repairs, grounds upkeep, water treatment, air quality, uniforms, generators, gas) - \$0.6M
 - Security systems - \$0.2M

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FY 2020 Adopted Budget Facilities and Operations

- Transportation - \$19.7M
 - Staff - \$15.3M
 - Bus maintenance & repairs - \$1.8M
 - Gas & motor fuel - \$1.2M
 - Replacement buses - \$1.2M

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FY 2020 Adopted Budget Information Services

Financial Summary


	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted
Information Services	\$16,831,513	\$16,387,827	\$16,848,064
Total	\$16,831,513	\$16,387,827	\$16,848,064

Positions Summary

	FY 2019 Adopted	FY 2020 Adopted
Information Services Management	6.00	7.00
Service Support Center	35.00	40.00
Enterprise Solutions	23.00	21.00
Total	64.00	68.00

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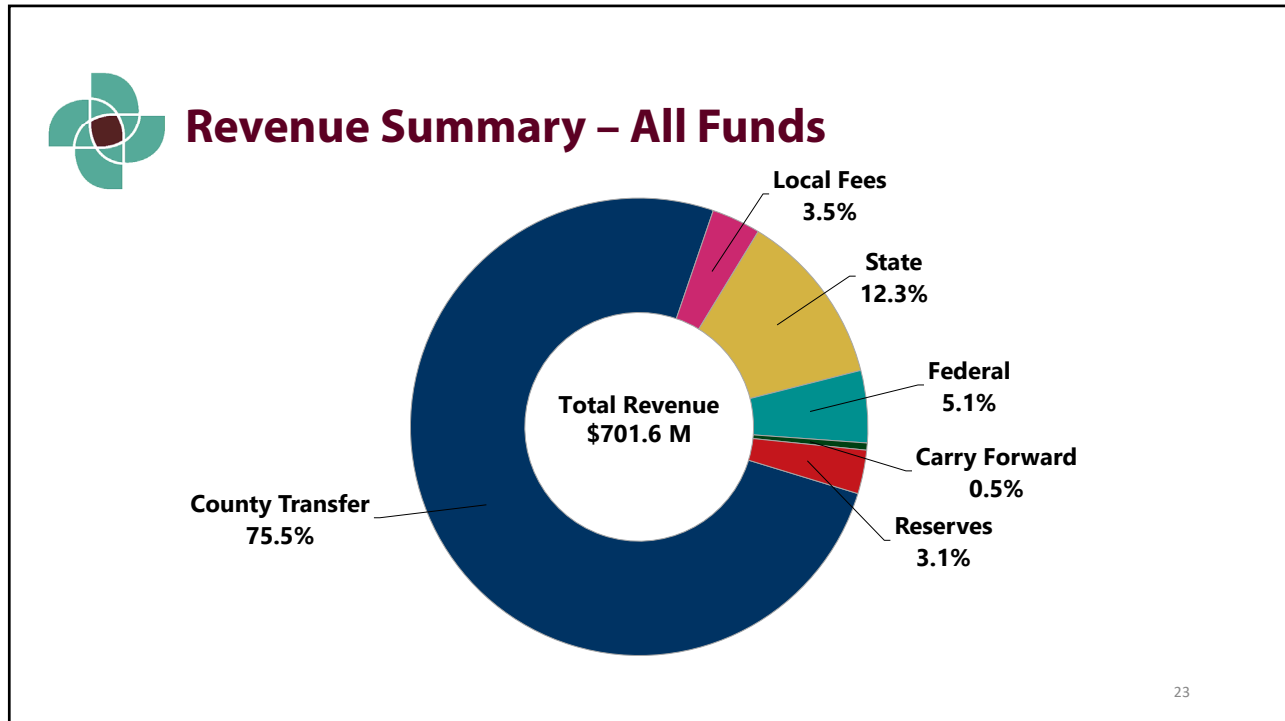


FY 2020 Adopted Budget Information Services

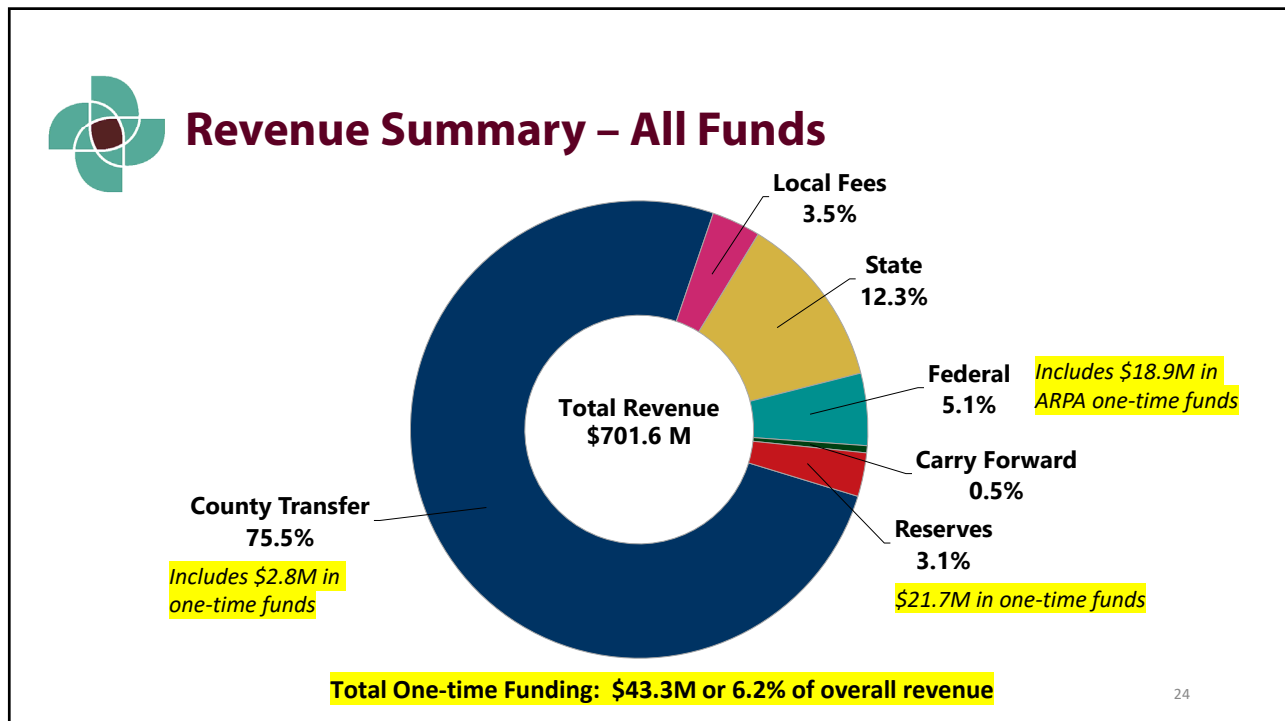
- Info Services Management - \$1.3M
 - Staff - \$1.1M
- Service Support Center - \$10.0M
 - Staff - \$5.2M
 - Network equipment replacement - \$1.3M
 - Copiers - \$0.8M
 - Equipment maintenance - \$0.8M
 - Telephone services - \$0.7M
 - Software - \$0.7M
 - Replacement equipment - \$0.3M
- Enterprise Solutions - \$5.5M
 - Staff - \$3.4M
 - ERP system, data warehouse, student information system - \$1.5M
 - Computer software, online services - \$0.6M

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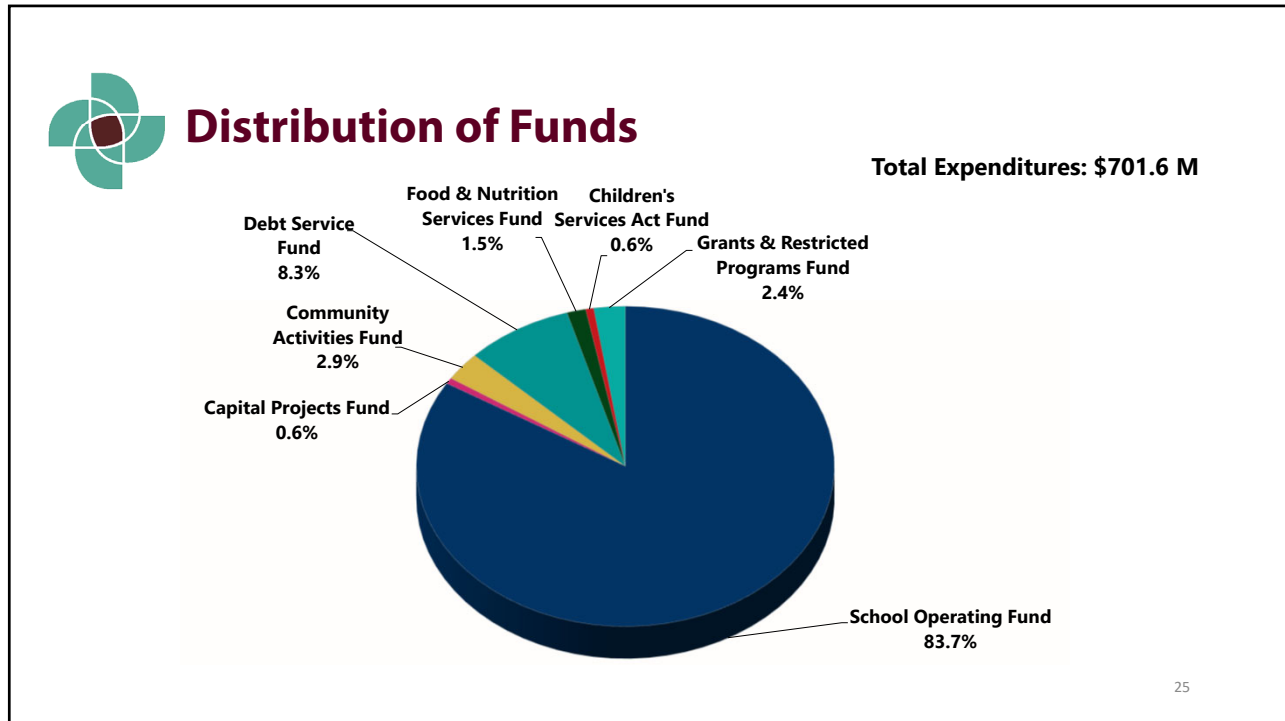
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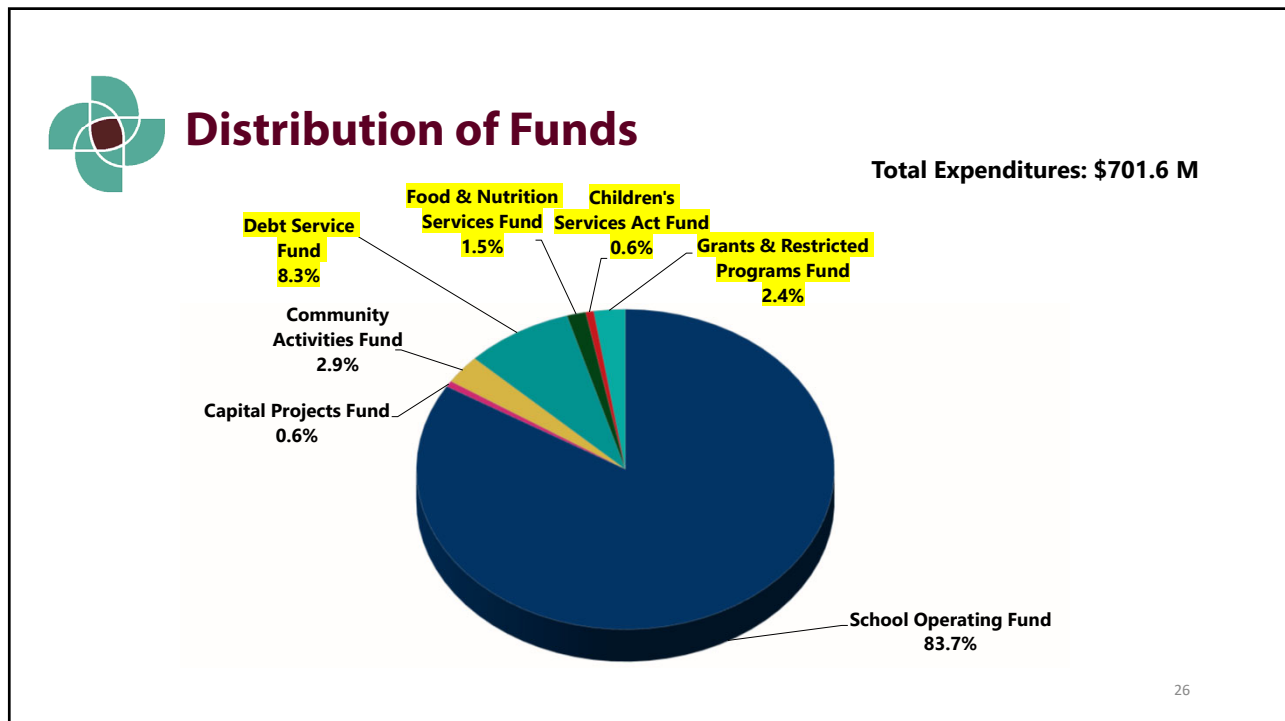
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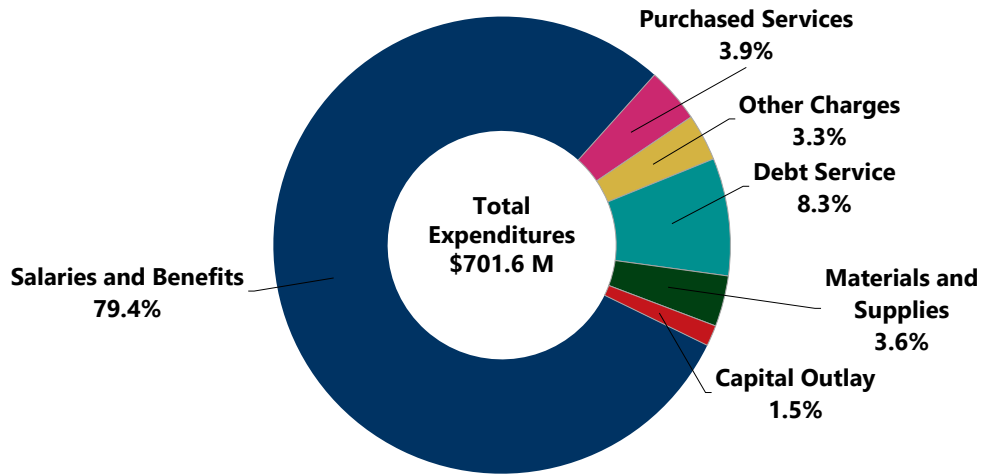
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Expenditure Summary – All Funds



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