

**ADVISORY COUNCIL ON SCHOOL FACILITIES AND CAPITAL PROGRAMS
MEETING MINUTES**

September 13, 2021 – 6:30 PM
Dorothy Hamm Middle School - Library

In Attendance: Heather Carkuff Josen, Rosa Cheney (Chair), Cecilia Ciepiela-Kaelin, Michael DePalma, Mike Freda, John Giambalvo, David Goodman, Cynthia Hilton, Sally Hoekstra, Rebecca Hunter, Barbara Kanninen, Steven Leutner, Greg Lloyd, James Meikle, Adam Rasmussen, Aji Robinson, Lisa Stengle, Stacy Snyder, Jonathan Turrisi

1. Minutes from the June 7, 2021, meeting were approved.
2. Public Comment: No non-FAC members of the community present.
3. Introductions: Round table introductions of those members present, see attendees list above.
4. Communication/FOIA/Committee Expectations: Committee expectations discussed - but will be discussed in more detail in the future. The Policies are available online and in the meeting calendar invitation. Copy fac@apsva.us on all communications.
5. Liaison Expectation and Volunteers:

The list below indicates members and the respective organizations they have elected to represent on behalf of the FAC.

Carkuff Josen, Heather = County Council of Parent Teacher Association (CCPTA)

Ciepiela-Kaelin, Cecilia = Advisory Committee on Transportation Choices (ACTC)

Giambalvo, John = Minor Construction/Major Maintenance (MC/MM)

Goodman, David = Joint Facilities Advisory Commission (JFAC) / Building Level Planning Committee (BLPC)

Hilton, Cynthia = Aquatics Committee

Hoekstra, Sally = Arlington Special Education Parent-Teacher Association (SEPTA)

Hunter, Rebecca = Advisory Council on Teaching & Learning (ACTL) / Arlington Special Education Advisory Committee (ASEAC)

Leutner, Steven = Internal Review Committee - Projections

APS staff has been asked to share the list above with the chairs of each organization to inform them of the FAC members attending their respective meetings.

Cynthia Hilton notified the council members that the recent LED light upgrade at W-L was the last pool facility in need of light improvements. The upgrade for the lights was paid for by bond funding according to Mike Freda.

Greg Lloyd, liaison from the sustainability committee supports the original funding amount for MC/MM that was available pre-COVID as well as any amount of current funding.

6. Air Quality & Ventilation:

Jim Meikle presented to the group on the deployment of certified air cleaning devices (CACD) throughout the school system. Original CACDs were delivered to every classroom and eventually expanding to any room with teacher / student interaction. All CACDs are cataloged and tracked in a spreadsheet containing ~2,500 units. The classroom CACDs meet the basic standard air quality exchanges. The latest request to supplement air exchanges in some of our larger spaces, i.e., cafeterias and libraries is a new machine that utilizes forced air through a HEPA filter with no electronic components aid in air cleaning (i.e. ozone-free).

APS is currently procuring ~240 outdoor dining sets, consisting of rectangular tables with umbrellas. Schools were contacted by the Chief of School Support, Kimberley Graves for the request and tracking of outdoor dining sets. They are optimistic and hope to receive the furniture by the end of September.

The CACD located in classrooms illuminate when the main filter needs to be replaced. The external filter is a wash washable fabric that custodial staff are responsible for cleaning every 6 months or when visible soiled. The proposed larger units have timers that indicate when the whole filter needs to be replaced.

7. Preliminary Enrollment Discussion:

FAC member Steve Leutner was consulted as part of the Internal Review Committee for Projections. The projections this year will appear different from the last two years because (1) birth rates and (2) the impact COVID has had on enrollment. Kindergarten rate is typically based on Arlington births 5-years ago. Birth rate is lowering, which will impact numbers, but growth in Arlington is typically resulting from new housing. Added apartment units are also included in the projections and has improved over last couple years. Affordable units have a different rate for enrollment than other units.

[Memo-Weekly Enrollment Update 2021-09-10](#)

The new County draft will hopefully apply APS student generation factors to the phased development associated with the Pentagon City Plan. This is the first time that APS has had this kind of involvement this early with County plans. The results from the South Arlington Working Group previously identified the Aurora Highlands Community Center and Library as a possible school site.

[Pentagon City Plan DRAFT July 2021](#)

The Aurora Highlands area was also mentioned in a letter from the County Manager to the Interim Superintendent during the FY21-30 CIP process.

[County Manager APS Letter 2019-11-18](#)

The Langston Plan will not be impacting this school year CIP. Unfortunately, the Langston Plan does not include a site for a potential future school site.

[Plan Langston Boulevard: Documents](#)

APS is starting conversations with County regarding Lee Highway Plan, but plan will not be voted on by County until end of 2021 year. JFAC is recommending public facilities masterplan to overlay neighborhood plans, such as Lee Highway Plan, to allow new school sites to be identified now.

8. Capital Improvement Plan (CIP) Objectives:

F-1 PIP-1 lays out the processes involved during a Capital Improvement Plan cycle, in detail. Last year School Board approved a 1-year CIP. This year School Board plans to approve 10-Year CIP (2023-2032 CIP) which will be a major focus of the FAC this year. Intent is to develop 2 CIP scenarios that differ based on budget, so approval can proceed based on funds and bonding available.

[Policy Implementation Procedure \(PIP\) F-1 PIP-1 Capital Improvement Plan](#)

The upcoming School Board work session on the Career Center will most likely include different scenarios that will be contingent on cost. Additional student counts can be found within the previous work on the Career Center summarized in the working group final report.

[Planning for the Superintendent's FY 2023-2032 Capital Improvement Plan \(CIP\), School Board Work Session September 21, 2021](#)

[Career Center Working Group Final Report 09-05-18](#)

Relocation of Arlington Community High School by August 2023.

10-Year CIP should also focus on long-range plan for renovation of older facilities - opportunity to address equity. Include timeline for renovation work to be done with order of priorities with supporting rationale. This is an opportunity for FAC to provide input.

9. Discussion on Career Center: FAC requested Career Center enrollment data. Concern that plan for construction is not based on data. Need review of Arlington Tech, now that it has been opened for 5 years. What is vision of 21st Century high school? Suggestion to revisit instruction (ACTL) based on new information from 2020-2021 BLPC process and from lessons learned from Covid/virtual learning.
10. Overall Fall Boundary Adjustments: Minor changes proposed this year. Community engagement process planned for October. School Board action in December.

Elementary school level: Abingdon »» Drew (~70 – 100 student reassignment)

Middle school level: Gunston »» Jefferson (~40 – 50 students per year for reassignment)

High school level: Wakefield »» Washington-Liberty (~50 – 60 students per year for reassignment)

[Fall 2021 Planning Projects Presentation - rev 2 - For FAC](#)

FAC asked APS Staff if there would be review of the planning unit dividing lines, and suggested doing this before next boundary change.