



## School & Law Enforcement MOU Summary

The overall goal of the School & Law Enforcement (SLEP) MOU is to reduce student involvement in the criminal justice system by having student disciplinary issues handled within the school building by school administrators. The following is a high-level summary of the key elements included in the SLEP MOU at this time that are subject to be changed once the MOU is finalized and shared with the community.

- **Evaluation of School and Law Enforcement Partnership** – Prompting the development of measurable objectives of the MOU that are reviewed on a regular basis by both APS and ACPD.
- **Roles and Responsibilities of Partner Organizations** – Details the roles and responsibilities of each organization and how specific actions are coordinated, especially between the POCs for each organization. Explains when APS will contact ACPD and the other activities ACPD will assist with like extracurricular activities. In addition, explains that APS will train staff in support of the MOU regarding engagement with ACPD and student discipline.
- **Operational Procedures** – Differentiates disciplinary misconduct from criminal offenses based on the disciplinary infractions mandated in the Code of Virginia. This section also differentiates the difference between APS Requests for ACPD Assistance and Non-APS requests for ACPD assistance by an individual or another organization.
- **Information Sharing** – The process for sharing student directory and health information and the process for providing access to the student information system with ACPD as mandated by FERPA. This section also details the disclosure of law enforcement records and specifically who they will be shared with at schools. Lastly, how access to APS cameras will be handled and when access will be granted to ACPD.
- **Investigations and Questioning of Students**
  - **Interviews** – The process for interviewing students and ensuring they are informed of their constitutional rights before interviews are conducted while ensuring student privacy and minimal intrusion to their educational experience.
  - **Investigations** – Set forth what happens in the event a student is involved in a possible criminal incident and the process for investigating the alleged crime in compliance with the Code of Virginia. This section also explains how parallel investigations will be handled in the event both APS and ACPD are conducting an investigation at the same time.
- **Searches** – Differentiates between APS and ACPD searches and the criteria that will cause a search to occur.
  - APS searches will be conducted by a school administrator when reasonable suspicion exists that the search will reveal evidence the student has violated or is violating either the law or the rules of the school. ACPD will be contacted if the search reveals contraband or a weapon.

- ACPD searches are required to comply with all applicable laws and when required, a search warrant must be obtained. When searches occur on school property, an administrator is required to be present. However, ACPD will not be involved in APS searches unless requested by an APS administrator.
- **Arrests** – Arrests of students and staff will occur outside of school hours and off school grounds. In the event an arrest needs to occur during school hours or on school grounds, it should be coordinated through a school administrator to minimize trauma and disruption to the school environment. If prior coordination is unable to be done, the arrest will be reported to the administrator as soon as possible so the necessary notifications are able to be made.
- **Physical Restraint and Interventions** – As needed, students may need to be temporarily restrained, especially in the event of imminent danger of serious physical harm to their self or others. ACPD officers are only able to be involved in the physical restraint of a student during an arrest situation.
- **Threat Assessment and School Safety Audits** – These activities will continue as they are required by law and help to ensure the continued safety of school facilities.