



## Standard Purchase Order Arlington Public Schools

PROCUREMENT OFFICE  
2110 Washington Blvd  
Arlington, Virginia 22204  
Telephone: (703) 228-6123

ACCOUNTS PAYABLE  
2110 Washington Blvd  
Arlington, Virginia 22204  
Telephone: (703) 228-6121  
Email: aps.payables@apsva.us

**Please note that our billing address has changed.**

**Unless otherwise instructed, please send invoices to the address above, Attn: Accounts Payable.**

<b>Purchase Order</b>	<b>2204070</b>
Purchase Order Date	07-DEC-2021
Change Order Number	0
Change Order Date	
Procurement Specialist/Phone	Thanh Thai 703-228-2411
Requisitioner/Ph#/Email	Sorto, Carolina Elizabeth 703-228-6902 carolina.sorto@apsva.us
FEIN	54-6001128
<b>Website:</b> <a href="https://www.apsva.us/procurement-office/">https://www.apsva.us/procurement-office/</a>	

This PURCHASE ORDER NUMBER shown above must appear on all invoices, packing slips & related correspondence. For questions regarding the order, contact the REQUISITIONER shown above.

**SUPPLIER:** CENGAGE LEARNING  
10650 TOEBBEN DR  
INDEPENDENCE KY 41051

**Ship To:** Syphax Education Center  
Instruction  
2110 Washington Blvd  
Arlington, VA 22204

Payment Terms	Freight Terms	FOB
NET 30	Prepaid	Destination

Line	Vendor Part	Item Description	Due Date	Quantity	UOM	Unit Price	Amount
1		Edge 2014 Fundamentals: Student Edition Moore/Short/Smith/Tatum 2nd Edition [K12, 2014] 9781285439600 / 1285439600	15-NOV-2021	6.00	Each	\$118.50	\$711.00
2		Edge 2014 Fundamentals: Interactive Practice Book Moore/Short/Smith/Tatum 2nd Edition [K12, 2014] 9781285760476 / 1285760476	15-NOV-2021	10.00	Each	\$19.75	\$197.50
3		Edge 2014 A: Student Edition Moore/Short/Smith/Tatum 2nd Edition [K12, 2014] 9781285439488 / 1285439481	15-NOV-2021	10.00	Each	\$118.50	\$1,185.00
4		Edge 2014 A: Interactive Practice Book Moore/Short/Smith/Tatum 2nd Edition [K12, 2014] 9781285440064 / 1285440064	15-NOV-2021	10.00	Each	\$19.75	\$197.50
5		Edge 2014 A: Teacher's Edition Set Moore/Short/Smith/Tatum 2nd Edition [K12, 2014] 9781285806952 / 1285806956	15-NOV-2021	2.00	Each	\$0.00	\$0.00
6		Edge 2014 B: Student Edition Moore/Short/Smith/Tatum 2nd Edition [K12, 2014] 9781285439587 / 1285439589	15-NOV-2021	10.00	Each	\$118.50	\$1,185.00
7		Edge 2014 B: Interactive Practice Book Moore/Short/Smith/Tatum 2nd Edition [K12, 2014] 9781285443423 / 128544342X	15-NOV-2021	20.00	Each	\$19.75	\$395.00
8		Inside Phonics: Reading Practice Book National Geographic Learning 1st Edition [K12, 2009] 9780736260008 / 0736260005	15-NOV-2021	25.00	Each	\$11.75	\$293.75



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NET 30	Prepaid	Destination

Line	Vendor Part	Item Description	Due Date	Quantity	UOM	Unit Price	Amount
9		Edge 2014 A: Grammar & Writing Practice Book Moore/Short/Smith/Tatum 2nd Edition [K12, 2014] 9781285734835 / 1285734831	15-NOV-2021	6.00	Each	\$17.75	\$106.50
10		SHIPPING (ESTIMATED)	15-NOV-2021	427.13	Dollar	\$1.00	\$427.13

The Purchase Order Terms and Conditions found on the Arlington Public Schools Procurement Office Website, at the link provided below, are incorporated in, and become part of, this contract. It is the responsibility of the Vendor to carefully read and understand the Purchase Order Terms and Conditions.

The Purchase Order Terms and Conditions have been amended effective July 1, 2020.

<https://www.apsva.us/wp-content/uploads/2020/07/2020-07-01-Purchase-Order-TsCs.pdf>

**IMPORTANT:** There have been incidents of scammers pretending to be school representatives and ordering thousands of dollars of goods. **Purchases by APS are authorized only if an APS Purchase Order is issued in advance of the transaction**, indicating that the ordering agency has sufficient funds available to pay for the purchase. Vendors providing goods or services without a signed APS Purchase Order, do so at their own risk.

Authorized by:

David J. Webb, C.P.M.  
Director of Procurement

**Purchase Order Total: \$4,698.38**