

Parent Information & Camp Policies

Welcome to Arlington Public Schools **WATER ADVENTURE and SPLASH CAMPS!** Our goal is to provide children with a safe and enjoyable camp experience where children can develop skills, form friendships and enhance self-esteem. Please check your email periodically for Camp updates.

CAMP FORMS

This packet contains camp forms your child will need to bring on the first day of camp. Please make copies for each camp session your child is attending.

ADMINISTERING MEDICATION

MEDICATION WILL NOT BE ADMINISTERED UNLESS THE MEDICATION AUTHORIZATION FORM IS SUBMITTED. If your child needs medication administered during camp, please complete the ADMINISTERING MEDICATION AUTHORIZATION FORM, attached to the Camp Form packet you will received by email one to two weeks before Camp starts.

Staff is not permitted to administer medications until the proper paperwork is completed. Medications will be locked up and must be sent in the original container. Please remember to pick up unused medicine containers at the end of camp or it will be discarded within 14 days. A doctor's signature is required for medications to be taken longer than 10 days.

SIGNING IN/OUT

Authorized individuals, 18 years or older, must sign child in and out each day. Staff are required to I.D. all persons picking up children. Children will not be released to anyone not on the PICK-UP AUTHORIZATION FORM. Custodial parents/guardians have the right to be admitted into the program, however, for custody issues requiring special attention, please notify the camp site staff. Parents must sign-in and walk children to the specific meeting area. If arriving late, please check in with the Camp Director.

LATE PARENT POLICY

Children become upset when parents are not on time. Please call the site if you know you will be late. If a parent or authorized person is late

picking up the child, a late fee of \$10 will be applied. If a child is consistently picked up late, the child may be dismissed from camp. A staff member will remain with children who are not picked up on time and after 30 minutes, Child Protective Services may be called.

PRE- AND AFTER CARE

If you have registered your child for before - and/or aftercare, please drop off and pick up your child at the pool classroom. You will be asked to sign in and out as well.

PREVENTING THE SPREAD OF ILLNESSES

Please keep children home if they show signs of illness including vomiting, diarrhea, rashes or a temperature of over 100 degrees. If a camper becomes ill, parents must pick up the sick child immediately. Children must be free of illness for 24 hours before returning to camp. Parents should notify the site within 24 hours if any member of the household develops a communicable disease and immediate notification if it is a life threatening disease. Notifications are posted when communicable disease outbreaks occur at camp.

SUNSCREEN & INSECT REPELLENT

Staff is not permitted to apply sunscreen, insect repellent or lotion to children. Campers may bring sunscreen and/or insect repellent to camp to apply themselves with help from staff. All sunscreen must be in the original container labeled with the child's name.

CHILDREN'S BELONGINGS

Please label **ALL** belongings. Personal belongings should be kept in a bag or backpack. APS' policy on cell phones and electronic devices is followed by the Camp. Cell phones are allowed to be carried in the child's backpack, but must be

turned off during camp hours. We strongly discourage campers from bringing these items to camp. For their safety, tennis shoes are to be worn by campers during activities conducted outside of the pool area. APS Aquatics and the site staff are not responsible for lost/stolen items.

APPROPRIATE CAMP ATTIRE

All children should wear a swim suit (no zipper or grommets), and also bring shorts, a top and tennis shoes that can be worn during non-pool activities. In addition, we recommend each child brings 2 towels and 2 t-shirts. Swim goggles are recommended but are not required.

REFUNDS/TRANSFERS

There are no refunds for missed days due to changed work or vacation schedules, sick days, or other non-emergency reasons. Refunds and transfers must be requested at least fourteen days prior to the camp session. All but \$25 will be returned for approved refunds per session. Refunds are not permitted for those who register within fourteen days prior to the start of a camp session. Within fourteen days of the start of camp, refunds will only be given for medical emergencies with doctor's written verification as long as the verification is received BEFORE the camp ends. If a medical emergency occurs during camp, a doctor's written verification will be needed within 24 hours for a pro-rated refund. Requests received after the camp session ends will not be granted.

BEHAVIOR MANAGEMENT

All participants must read and sign the Camper Rules of Conduct which states children must be

able to demonstrate the following with minimal direction: (1) must be able to maintain personal care without staff support; (2) stay with assigned group; (3) respect others (listen, follow instructions, use appropriate language, keep hands to oneself); (4) maintain self-control, and (5) meet the prerequisite skills for the program. Parents will be notified verbally and/or in writing of inappropriate behavior. APS reserves the right to dismiss a child from Camp.

POOL REGULATIONS

All children will be required to take a swimming skills test consisting of swimming 25 yards without stopping using a prone stroke and tread water for one minute. Children are expected to follow all pool safety and health rules set by the Camp or Pool staff. Children with symptoms of skin infections, rashes or open wounds are not permitted in the pool.

FOOD FROM HOME

It is recommended lunches and snacks brought from home be nutritious, nonperishable, and packed in a soft cooler/lunch bag with an ice pack (refrigeration is not available). Please label campers' food packs with child's name and date. Parents will be notified to bring in lunch in the event a child does not have one. We recommend two snacks and water in a refillable bottle marked with the child's name.

REPORTING CHILD ABUSE & NEGLECT

Under Code of Virginia (63.2-1509), staff is required to report any suspected abuse, neglect, or exploitation of a child Arlington Child Protective Service