

ARLINGTON PUBLIC SCHOOLS
Organizational Meeting, School Board Meeting and Closed Meeting
July 8, 2013

Item C-1-d

The Arlington School Board convened on Monday, July 8, 2013, at 8:00 AM at 1426 North Quincy Street, Arlington, Virginia.¹

Present were:

Emma Violand-Sánchez, Chair
Sally M. Baird, Vice Chair
James S. Lander, Member
Noah Simon, Member
Abby Raphael, Member
Melanie Elliott, Clerk

A. CALL TO ORDER AND CLOSED MEETING

Dr. Violand-Sánchez moved that the Board immediately convene in a closed meeting to consider appointments of Director of Design and construction; Supervisor, Social Studies; Supervisor, Title I, Assistant Principal, Carlin Springs and Assistant Principal, Jamestown, as authorized by Virginia Code §2.2-3711(A)(1); to consider the salary of a specific public officer as authorized by Virginia Code §2.2-3711(A)(1), and to consider student discipline matter 1213-03 as authorized by Virginia Code §2.2-3711(A)(2), seconded by Ms. Baird. The motion was adopted in a vote of 5 - 0, with Ms. Baird, Mr. Lander, Ms. Raphael, Mr. Simon and Dr. Violand-Sánchez voting affirmatively, and the Board convened in a closed meeting.

Also present were:

Dr. Patrick K. Murphy, Superintendent
Dr. Betty Hobbs, Assistant Superintendent, Human Resources (by Conference Call)
Ellen Kennedy, Director, Employee Relations
Cintia Johnson, Assistant Superintendent, Administrative Services
Mimi Carter, Assistant Principal, Thomas Jefferson Middle School
John Cafferky, Attorney
Shannon Moore, Juvenile Court officer
A student
The student's parents

The closed meeting adjourned at 9:29 AM and the Board immediately reconvened in an open meeting.

¹ Video clips of regular School Board meetings can be viewed on the APS Web site at the following link:
<http://www.apsva.us/15401081151356423/site/default.asp>
DVDs of all regular School Board meetings are also available for viewing in the School Board office.

Also present were:

Raj Adusumilli, Assistant Superintendent, Information Services
John Chadwick, Assistant Superintendent, Facilities and Operations
Linda Erdos, Assistant Superintendent, School and
Connie Skelton, Assistant Superintendent, Instruction
Deirdra McLaughlin, Assistant Superintendent, Finance & Management Services

Dr. Violand-Sánchez moved to certify that to the best of her knowledge only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting and only such public business matters that were identified in the motion convening the closed meeting were heard, discussed or considered. The motion was seconded by seconded by Ms. Baird and was adopted in a vote of 5 – 0. The voting record is as follows: Ms. Baird – Aye; Mr. Lander – Aye; Ms. Raphael – Aye; Mr. Simon – Aye and Dr. Violand-Sánchez – Aye.

B. ORGANIZATIONAL MEETING

1. School Board Code of Conduct

Ms. Baird moved that the School Board adopt the Code of Conduct, seconded by Mr. Lander. The motion was adopted in a vote of 5 – 0, with Ms. Baird, Mr. Lander, Ms. Raphael, Mr. Simon and Dr. Violand-Sánchez voting affirmatively. Dr. Violand-Sánchez explained that the Code of Conduct was developed based on NSBA and VSBA principles. All Board members signed the document.

2. Election of the Chair of the Board:

Dr. Violand-Sánchez called for nominations for Chair for the 2013-2014 school year. *Ms. Baird nominated Ms. Raphael for Chair,* seconded by Mr. Simon. The motion was adopted in a vote of 5 – 0 with Ms. Baird, Mr. Lander, Ms. Raphael, Mr. Simon and Dr. Violand-Sánchez voted affirmatively.

3. Election of the Vice-Chair of the Board:

Recognizing his commitment to children and families, Dr. Violand-Sánchez nominated Mr. Lander as Vice Chair for the 2013-2014 school year, seconded by Mr. Simon. The motion was adopted in a vote of 5 – 0, with Ms. Baird, Mr. Lander, Ms. Raphael, Mr. Simon and Dr. Violand-Sánchez voting affirmatively.

Mr. Lander moved for adoption of organizational items 4 through 13, seconded by Dr. Violand-Sánchez. The motion was adopted in a vote of 5 – 0, with Ms. Baird, Mr. Lander,, Ms. Raphael, Mr. Simon and Dr. Violand-Sánchez voting affirmatively. The following items were approved:

4. Appointment of the Clerk of the Board:

Melanie Elliott was re-appointed Clerk of the Board for the 2013-2014 school year.

5. Appointment of the Deputy Clerk of the Board:

Karen Allen was re-appointed Deputy Clerk of the Board for the 2013-2014 school year.
6. Approval of Payment of Claims
7. Supervision of Construction
8. Adoption of Schedule of School Board Meetings, 2013-2014 School Year
9. Adoption of Proposed Schedule of Pay Dates, 2013-2014 School Year
10. Adoption of Existing Policies and Regulations
11. Adoption of Proposed Guidelines on Executive Session Confidentiality
12. School Board Member Liaison Assignments, 2013-2014
13. School Board Speaker Guidelines

Ms. Raphael announced that in compliance with § 22.1-253.13:7 of the Code of Virginia, as part of the organizational items, the School Board re-adopted existing policies for the administration of Arlington Public Schools. A current copy of the policies is posted on the Arlington Public School's website at www.apsva.us/policies and is available to employees and to the public. For citizens who do not have online access, printed copies of the policies are available in the School Board Office and the Office of School and Community Relations in the Education Center, and the Virginia Room in the Arlington Central Library.

BOARD MEETING

C. ANNOUNCEMENTS: (9:40 AM)

Dr. Violand-Sánchez reviewed Board accomplishments over the past year, recognizing the Board's collaboration and teamwork, and thanking the Superintendent, staff and the community for their support. In continuing efforts to foster student achievement and success, the Board focused on topics such as graduation rates, drop-out rates, enrollment in advanced courses, and dual enrollment opportunities. The Board also reaffirmed its commitment to World Languages and began working towards implementation of FLES in all elementary schools. Supporting the goal of continuous improvement, the Board monitored several program evaluations including English/Language Arts, World Languages, Programs for English Language Learners and Programs for our students with special needs. Board work also focused on achievement gaps as they relate to reading, advanced studies diplomas, and a framework for family engagement, and the Board plans

to continue this work in the coming year. Dr. Violand-Sánchez also noted that one of the Board's major accomplishments was the effective and transparent More Seats for More Students boundary process, which resulted in approval of boundaries necessary for a new elementary school. The Board also worked to add capacity at Ashlawn Elementary School, and Dr. Violand-Sánchez thanked the County Board for their support of these capital improvement efforts. She also spoke to changes to the transportation program and the establishment of the Multimodal Transportation and Student Safety Special Committee, which will work to improve service to students and families. Noting the importance of data, the Board looks forward to full implementation of the new student information system, to provide increased accessibility to data for staff, parents and the community. In closing, Dr. Violand-Sánchez thanked the other Board members as well as the many advisory councils, committees, and volunteers for their support.

Ms. Baird thanked Dr. Violand-Sánchez for her service as Chair, and spoke briefly to Board leadership and the responsibilities that come with serving on the Board, and particularly as chair. She confirmed her interest and willingness to continue to focus her efforts as a Board member in the areas of facilities, transportation and long-term capacity planning needs. She also recognized Ms. Raphael's strengths and stated her belief that Ms. Raphael will excel in the role as chair in the coming year.

Mr. Simon thanked the County Board members for their support and collaboration over the past year. He also recognized the commitment and dedication of the Executive Leadership Team and the Superintendent and thanked them for their efforts. Finally, he appreciated the work of other Board members and especially Dr. Violand-Sánchez, and thanked them for the support they gave him as a new Board member.

Mr. Lander thanked his colleagues for the opportunity to serve as Vice Chair, recognizing that each member brings different experiences, backgrounds and perspectives to the Board. Noting his personal lifelong commitment to serving his community, he recognized the support that Arlington Public Schools receives from Arlington residents and the County Board. He also thanked the Executive Leadership Team and all APS staff members for their commitment and efforts, and appreciated the parents in the community for their involvement and commitment to the schools. He congratulated Ms. Raphael and welcomed her leadership in the coming year. In closing, he acknowledged the Board members for their accomplishments this year, and confirmed that the Board will continue to move forward with a focus on results.

Ms. Raphael stated that she was honored to accept the chairmanship of the Board and thanked Dr. Violand-Sánchez and Ms. Baird for their work as leaders. Recognizing that the role of the Chair is to facilitate the work of the Board, she looked forward to the tasks before the Board in the coming year. Adoption of a capital improvement plan and addressing the growing enrollment are two major challenges before the Board, and Ms. Raphael spoke to several capacity-related actions that the Board will take. These will include moving forward with new Elementary School #1, determining a program for new Elementary School #2, considering changes to high school boundaries as well as long-term planning to address future growth. Additionally, the Board will continue its work in many areas, such as improvements to transportation, development of the FY15 budget,

ongoing efforts to ensure that every child is challenged and engaged, and continued efforts to eliminate of the achievement gap. She also recognized the importance of quality staffing, and the Board will work to continue to support the quality teachers in Arlington. She reviewed the Board liaison roles for the coming year, recognizing the importance of collaboration with the community. She also appreciated the good relationship and ongoing collaboration with the County Board, the Superintendent, and the Executive Leadership Team. In closing, Ms. Raphael looked forward to continuing the work of the Board and to a very productive year.

Dr. Murphy and members of the Executive Leadership Team briefly updated the Board on ongoing activities in APS, including the beginning of summer school, and described several summer reading initiatives that are underway. Dr. Murphy also updated the Board on preparations for the coming year with the hiring of staff, purchase of materials and supplies, and implementation of the new student information system which will improve communications and data access.

Ms. Raphael appreciated the report, and recognizing the importance of reading, shared the Board's appreciation for the summer reading initiatives.

D. CITIZEN COMMENT ON NON-AGENDA ITEMS: (10:09 AM)

The following speaker addressed the Board:

Monique O'Grady, Drew parent and member, Arlington Montessori Advisory Committee: urging the Board to place a full Montessori program at the new elementary choice school.

E. CONSENT ITEMS: (10:13 AM)

The Board agreed to remove items 9 and 11 from the Consent Agenda. *Dr. Violand-Sánchez moved for adoption of consent items 1 through 8, 10 and 12 through 13.*, seconded by Ms. Baird. The motion was adopted in a vote of 5 – 0, with Ms. Baird, Mr. Lander, Ms. Raphael, Mr. Simon and Dr. Violand-Sánchez voting affirmatively. The following items or actions were approved as a part of consent.

1. Minutes:
 - a. May 30, 2013 ACI Work Session
 - b. June 6, 2013 School Board Meeting and Closed Meeting
 - c. June 11, 2013, Closed Meeting
 - d. June 13, 2013, Closed Meeting, 8 AM
 - e. June 13, 2013, Closed Meeting, 6 PM

2. Personnel Actions:

T-SCALE PERSONNEL

- 15 Changes In Position/Salary
- 2 Change from Resignations to Retirements

- 17 Resignations
- 1 Retirement

P/E-SCALE PERSONNEL

- 2 Appointments
- 5 Changes In Position/Salary
- 1 Resignation
- 1 Resignation With Prejudice
- 1 Retirement

A-SCALE PERSONNEL

- 3 Resignations
- 1 Retirement

SUPPORT SERVICES PERSONNEL

- 5 Changes In Position/Salary
- 2 Resignations
- 2 Retirements

3. Scholarships

Scholarships in the amount of \$30,426.25 were awarded.

- 4. Membership in the Virginia High School League
- 5. School Plan Advisory Committee Appointments
- 6. FY 2015 Budget Development Calendar
- 7. Addition to Budget for Ashlawn Elementary School
- 8. Additional Services for Ashlawn Elementary School Design Team
- 9. ~~Revisions to SBP 40 1.19 Financial Management – Use of School Facilities~~
REMOVED FROM CONSENT
- 10. Superintendent’s Contract Adjustment/Amendment
- 11. ~~Revision to SBP 35-5 Leave~~ REMOVED FROM CONSENT
- 12. Change Order to Hess Construction Company contract for Yorktown High School
- 13. Consent for Sprint to file Use Permit Amendment with Arlington County for Wakefield Tower move

Ms. Raphael announced that as a part of consent, Scott Prisco was appointed Director of Design and Construction; Cathy Hix was appointed Supervisor, Social Studies; Wendy Pilch was appointed Supervisor, Title I; Michelle McCarthy was appointed Assistant Principal, Carlin Springs, and Heather Hurley was appointed Assistant Principal, Jamestown.

F. ACTION ITEMS: (10:18 AM)

1. Ashlawn Final Design

Mr. Chadwick thanked the Board and project Manager Jennifer Xu for their support of this project and introduced Doug Gehley of the SHW Group Architectural Firm to present the proposed final design. Mr. Gehley reviewed the objectives of the project, and shared several drawings, highlighting a few minor adjustments that have been made to the design.

Mr. Chadwick presented the budget for the project, first reviewing the initial budget approved as part of the 2013-2022 CIP. He also spoke to additional funding being brought to the project from the MC/MM budget. Noting that these funds would have been spent on Ashlawn in the next few years, he stated that they have been shifted to the budget to get better value out of the project and to ensure that the existing school is of the same quality as the addition. He also reviewed funds from the capital reserves that will be used for offsite improvements not originally included in the site plans, some of which are required by the use permit. Highlighting the funding sources, Mr. Chadwick confirmed that the total project cost will be \$18,900,000. He also shared a list of deduct alternates, which are items that can be eliminated if necessary, as well as a list of add alternates that can be included if bids come in lower than expected. In closing, Mr. Chadwick reviewed the project schedule.

Ms. Baird made the following motion:

After 10 meetings of the Building Level Planning Committee, 5 meetings of the Public Facilities Review Committee, 1 neighborhood meeting, 1 gallery walk, 1 joint board meeting, and three prior School Board meetings the Arlington School Board approved the schematic design for the Ashlawn Elementary School Addition/Renovation project on February 21, 2013. The Arlington County Board approved the use permit for the project on May 18, 2013. The final design for the Ashlawn Elementary School Addition/Renovation project was presented to the School Board on June 18, 2013 for information.

The total project budget of \$14,900,000 for the Ashlawn project was approved in the FY 2013 – FY 2022 CIP. Since School Board approval of the schematic design and budget in February, the scope of the project has been increased by adding Minor Construction/Major Maintenance (MC/MM) work that was slated to occur during the same time period as the new construction, and by adding

work needed to comply with Use Permit conditions that have been negotiated with County staff and approved by the County Board.

To cover the additional scope \$2,200,000 will be transferred to the project from the MC/MM fund for the MC/MM work and \$1,800,000 will be transferred to the project from the Capital Reserve for the work needed to comply with the Use Permit Conditions, increasing the total project budget to \$18,900,000. The funds from the Capital Reserve will be restored in the fall from the joint County/Schools fund. The School Board approved the increased project budget in an earlier consent item at this meeting.

I move that the Arlington School Board approve the final design as described in Exhibits A through I, attached to this resolution, including the following off-site and utility improvements required to comply with the Use Permit conditions:

- 1. Pedestrian access to the site from Montague Street*
- 2. Pedestrian safety improvements at the intersection of Manchester Street and 8th Road N.*
- 3. Undergrounding of overhead utilities on the school side of 8th Road N.*
- 4. Improved pedestrian access from Wilson Boulevard to 8th Road N.*

Please note that the improved pedestrian access from Wilson Boulevard to 8th Road N. will not be constructed if Arlington County Government constructs the proposed bus lane connecting Wilson Boulevard to 8th Road N. In accordance with the use permit for the project approved by Arlington County Government, the estimated cost of the improved pedestrian access shall be contributed to the cost of the bus lane if constructed.

List of exhibits:

Exhibit A: Site plan w/bus loop: approved by School Board

Exhibit B: Site plan: use permit conditions

Exhibit C: Exterior view from main entrance

Exhibit D: Exterior view from addition 8th Road facade

Exhibit E: Exterior view from practice field

Exhibit F: Third floor plan

Exhibit G: First and Second floor plans

Exhibit H: Total project cost

Exhibit I: Funding

The motion was seconded by Mr. Lander. Ms. Raphael appreciated the work that has been done, and in particular thanked Mr. Chadwick for including the delete alternates to keep the project on time and on budget.

Ms. Raphael called for a vote, and the motion was adopted in a vote of 5 – 0, with Ms. Baird, Mr. Lander, Ms. Raphael, Mr. Simon and Dr. Violand-Sánchez voting affirmatively.

2. P-Scale Evaluations: Revisions to SBP 35-7.3 Administrator & Non-Instructional Professional Staff Evaluations: (10:02 AM)

Dr. Murphy confirmed that no changes have been made since this item was presented for Information.

Dr. Violand-Sánchez moved that the Board approve the revisions to School Board Policy 35-7.3 Administrator and Non-Instructional Professional Staff Evaluations, seconded by Mr. Lander. The motion was adopted in a vote of 5 – 0, with Ms. Baird, Mr. Lander, Ms. Raphael, Mr. Simon and Dr. Violand-Sánchez voting affirmatively.

G INFORMATION ITEMS: Removed from Agenda.

H. NEW BUSINESS: (10:35 AM)

3. School Board Disciplinary Matter 1213-03

Ms. Raphael moved in In School Board Disciplinary Matter 1213-03, that the School Board accept the Superintendent's recommendation to expel the student for one year, effective May 13, 2013, seconded by Ms. Baird. The motion was adopted in a vote of 4 - 1, with Ms. Baird, Mr. Lander, Ms. Raphael, and Mr. Simon voting affirmatively, and Dr. Violand-Sánchez opposing the motion.

4. Directive Language

Mr. Simon made the following motion:

The School Board is committed to providing a clear, transparent budget process that leads to the efficient delivery of services, division-wide. Budget transparency is a pillar of good governance and consistent with the APS Strategic Plan. Historically, the adopted budget has provided significant budget detail and transparency; however the adopted budget has not provided detailed explanations about the Board's thinking process on specific decisions. Detailed explanations would provide greater clarity on the Board's budget decisions to APS staff, parents, students and Arlington residents.

Therefore, I move that the School Board adopt a process whereby directive language is generated after the Board adopts the final APS budget. The language will be voted on at a subsequent School Board meeting. Directive language may include, but is not limited to, detailed spending instructions, value statements, expectations and spending restrictions. Directive language may also require the Superintendent to take specified action such as studying and/or reporting on a particular topic or subject area. It may also require the Superintendent to refrain from taking a certain action. Approved directive language will be included in the final adopted budget's printed budget book.

The motion was seconded Dr. Violand-Sánchez. Ms. Raphael appreciated Mr. Simon's work on this effort.

Ms. Raphael called for a vote, and the motion was adopted in a vote of 5 – 0, with Ms. Baird, Mr. Lander, Ms. Raphael, Mr. Simon and Dr. Violand-Sánchez voting affirmatively.

Mr. Simon made the following motion:

Resource Teachers for the Gifted

The Board is concerned that the duties and responsibilities of the high school resource teacher for the gifted (RTGs) positions are not representative of the work currently performed. The Board's expectation, based on the 2012-2017 Local Plan for the Education of the Gifted (Plan), is that the RTGs provide systematic, continuous services to present unique and appropriately differentiated curricula and learning opportunities responsive to individual learning rates, styles and interests. The Board does not believe the RTG's day-to-day activities systematically align with the Plan.

Therefore, the Board allocated \$306,796 in one time expenditures to fund the high school RTG positions for FY 2014. The Board directs the Superintendent to perform a comprehensive review of, and report on, the RTG positions to include their purpose, main function and alignment with the Plan. The report should delineate recommended changes and how the Superintendent will fully leverage the talent and expertise of APS's RTGs to maximize student achievement. Further, the Board directs the Superintendent to provide a public briefing on the report findings in advance of the FY 2015 proposed budget submission.

Foreign Language in Elementary Schools

The APS mission is to instill a love of learning in its students and to prepare them to be responsible and productive global citizens. The Strategic Plan states that one of the most important components of a challenging and engaging education is advanced communication techniques including world language acquisition. The Board recognizes that the Foreign Language in the Elementary Schools (FLES) program is a critical element to achieve these objectives. FLES provides a foundation for Spanish language proficiency that leads to continued study in middle and high school. This foundation supports the School Board's value of ensuring that APS students are proficient in at least two languages upon graduation.

Currently thirteen of APS's twenty-two elementary schools have FLES. However, budget shortfalls have stalled the program's expansion over the past several years. FLES was listed as the first unfunded initiative in the Superintendent's FY 2014 proposed budget. While budgetary considerations must be given to all APS programs, world language acquisition is a Board priority and should, in future years, receive the corresponding resources.

Therefore, the Superintendent will, in conjunction with the Board, with the appropriate advisory committees/councils and with community input, develop a plan to replace early release Wednesdays with FLES. The plan should identify issues such as space constraints and adjusted teacher-planning time associated with eliminating early release. The plan should also contain as a component, the school selection process for FLES and plans for implementing FLES at the new elementary schools. Additionally, the plan should delineate options for implementation and budget strategies, including potential budget offsets that may be required to fully fund sustained program implementation. Further, the Superintendent will develop a plan for world language K-12 that focuses on transition plans from elementary to middle school and middle to high school. The Board directs the Superintendent to provide a public briefing on the findings in advance of the FY 2015 proposed budget submission.

The motion was seconded by Dr. Violand-Sánchez and adopted in a vote of 5 – 0, with Ms. Baird, Mr. Lander, Ms. Raphael, Mr. Simon and Dr. Violand-Sánchez voting affirmatively.

I. ADJOURNMENT:

The meeting adjourned at 10:45 AM.

ATTEST:

Melanie Elliott, Clerk
Arlington School Board

Abby Raphael, Chair
Arlington School Board