

## Arlington Public Schools

Procurement Office  
2110 Washington Blvd., Arlington, VA 22204 • Phone: (703) 228-7643 • Fax: (703) 841-0681  
[www.apsva.us](http://www.apsva.us)

Via email

September 14, 2023  
Fairfax Food Service  
Attn: Kathryn Steverson, President  
8352-F Terminal Road  
Newington, VA 22122  
Email: [mskath@ffsfood.com](mailto:mskath@ffsfood.com)

Subject: Contract 02FY16 – Extended Day Snack Foods

Dear Mrs. Steverson:

On September 30, 2023, the above cited Contract between your firm and Arlington County School Board, hereafter referred to as APS, will expire.

In as much as your firm's performance under the present Contract is satisfactory, attached is Amendment No. 8 for a one (1) year renewal of the Contract. The renewal shall be effective from October 1, 2023 and shall remain valid through September 30, 2024. This Amendment constitutes the fourth of four (4) optional renewals with no renewal option remaining.

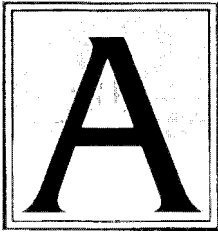
Amendment No.8 revises the Pricing Schedule in accordance with the Contract terms and conditions. An Appendix to the Pricing Schedule is included with the revisions shown in red for deletion and **Black** for deletion. Please indicate your acceptance by having an officer of your firm sign and return the acceptance portion attached. Upon receipt, this office will sign and execute the Amendment and return one copy to your office. Your response, to accept or decline, is requested no later than ten (10) days from the date of this letter.

All other terms and conditions shall remain unchanged. You are requested to provide an updated Certificate of Insurance.

Sincerely,

*Hamed Hameedi*

Hamed Hameedi  
Senior Procurement Specialist/Procurement Office  
Direct: (703) 228-7643  
Email: [hamed.hameedi@apsva.us](mailto:hamed.hameedi@apsva.us)



# Arlington Public Schools

Procurement Office  
2110 Washington Blvd., Arlington, VA 22204 • Phone: (703) 228-6123 • Fax: (703) 841-0681  
www.apsva.us

## Amendment No. 8

Subject: Contract 02FY16 – Extended Day Snack Foods

### Contractor

Fairfax Food Service  
8352-F Terminal Road  
Newington, VA 22122

### Contract No.

02FY16

Contract No. 02FY16 is hereby renewed for one (1) year. The renewal shall be effective from October 1, 2023 and shall remain valid through September 30, 2024. This Amendment constitutes the fourth of four (4) optional renewals with no renewal option remaining.

Amendment No.8 revises the Pricing Schedule in accordance with the Contract terms and conditions. An Appendix to the Pricing Schedule is included with the revisions shown in red for deletion and ~~Black~~ for deletion. All other terms and conditions shall remain unchanged.

Fairfax Food Service

Signature:  \_\_\_\_\_

Title: President

Printed Name: Kathryn Stewerson

Date: 9/15/2023

APS:

Signature: David J. Webb \_\_\_\_\_

Title: Procurement Director/Procurement Agent

Printed Name: David Webb, C.P.M.

Date: 09/15/2023

APPENDIX TO PRICING SCHEDULE (REVISED AMENDMENT NO.8)  
For CONTRACT NO.02FY16 – EXTENDED DAY SNACK FOODS

ITEM #:	# OF STUDENTS:	DESCRIPTION:	COST PER STUDENT PER DAY:
1.	3929 PER DAY,  1000 PER DAY IN SUMMER PROGRAM	DAILY SNACK PROGRAM TO INCLUDE MENUS PER OUT OF SCHOOL TIME GUIDELINES & ALL UTENSILS & SERVING ITEMS	<del>\$1.24</del> \$1.41  <del>\$1.24</del> \$1.41

**Pricing for School Ager & Middle School Lunch**

- (Family Style Bulk)
  - \$4.10 per (School Ager) meal
    - Includes vegetarian meals, no beef meals, delivery, menu system, delivery tickets & pan service.
  - \$4.10 per (Middle Schooler) meal – Supplementation to meet program guidelines made by Arlington County on site food director.
    - Includes vegetarian meals, no beef meals, delivery, menu system, delivery tickets & pan service.

**Charges only if applicable...**

- **\*\*\*Special/Allergy Meal Upcharge\*\*\*:** Allergy upcharge will assist in covering expenses related to packaging materials, administrative/menu management, and specialized labor.
  - \$1.75 upcharge per singular allergy meal (i.e. egg allergy)
  - \$2.00 upcharge per combination allergy meal (i.e. egg & dairy allergy)
  - \$1.00 upcharge per allergy Breakfast, AM Snack, PM Snack or EXT Snack
- **\*\*\*Below 30 meals per day – Fuel Charge\*\*\*:** Any location below 30 meals per day will be charged a weekly fuel charge of \$10.00 per week/\$2.00 per day. This fuel charge would be removed once the location receives 30 meals daily.

**Note:** FFS prepares Family-Style meals based on volume reported by each location. Our vehicles are outfitted with refrigeration, as well as electric warming units for transporting ready-to-serve meals, daily. During delivery, pans are picked up from the day prior. Breakfast & Snacks are always delivered one business day in advance.

**End of Pricing Schedule**

PRICING SCHEDULE (REVISED AMENDMENT NO.8)  
For CONTRACT NO.02FY16 – EXTENDED DAY SNACK FOODS

ITEM #:	# OF STUDENTS:	DESCRIPTION:	COST PER STUDENT PER DAY:
1.	3929 PER DAY,	DAILY SNACK PROGRAM TO	\$1.41
	1000 PER DAY IN SUMMER PROGRAM	INCLUDE MENUS PER OUT OF SCHOOL TIME GUIDELINES & ALL UTENSILS & SERVING ITEMS	\$1.41

**Pricing for School Ager & Middle School Lunch**

- **(Family Style Bulk)**
  - \$4.10 per (School Ager) meal
    - Includes vegetarian meals, no beef meals, delivery, menu system, delivery tickets & pan service.
  - \$4.10 per (Middle Schooler) meal – Supplementation to meet program guidelines made by Arlington County on site food director.
    - Includes vegetarian meals, no beef meals, delivery, menu system, delivery tickets & pan service.

**Charges only if applicable...**

- **\*\*\*Special/Allergy Meal Upcharge\*\*\*:** Allergy upcharge will assist in covering expenses related to packaging materials, administrative/menu management, and specialized labor.
  - \$1.75 upcharge per singular allergy meal (i.e. egg allergy)
  - \$2.00 upcharge per combination allergy meal (i.e. egg & dairy allergy)
  - \$1.00 upcharge per allergy Breakfast, AM Snack, PM Snack or EXT Snack
- **\*\*\*Below 30 meals per day – Fuel Charge\*\*\*:** Any location below 30 meals per day will be charged a weekly fuel charge of \$10.00 per week/\$2.00 per day. This fuel charge would be removed once the location receives 30 meals daily.

**Note:** FFS prepares Family-Style meals based on volume reported by each location. Our vehicles are outfitted with refrigeration, as well as electric warming units for transporting ready-to-serve meals, daily. During delivery, pans are picked up from the day prior. Breakfast & Snacks are always delivered one business day in advance.

**End of Pricing Schedule**