



## Arlington Public Schools

Procurement Office  
2110 Washington Blvd., Arlington, VA 22204 • Phone: (703) 228-6123 • Fax: (703) 841-0681  
[www.apsva.us](http://www.apsva.us)

July 06, 2022

Via email

West Music Company, Inc.  
Attn: Beth Villhauer  
1212 5th St.  
P.O. Box 5521  
Coralville, IA 52241  
Email: [bids@westmusic.com](mailto:bids@westmusic.com)

Subject: Contract 72FY19-6 – Instruments and Music Equipment

Dear Ms. Villhauer:

On July 31, 2022, the above cited Contract between your firm and Arlington County School Board, hereafter referred to as APS, will expire.

In as much as your firm's performance under the present Contract is satisfactory, attached is Amendment No. 3 for a one (1) year renewal of the Contract at existing prices or discounts. The renewal shall be effective from August 1, 2022 and shall remain valid through July 31, 2023. This Amendment constitutes the third of four (4) optional renewals with one (1) renewal option remaining. All other terms and conditions shall remain unchanged. You are requested to provide an updated Certificate of Insurance.

Sincerely,

*Hamed Hameedi*

Hamed Hameedi  
Senior Procurement Specialist/Procurement Office  
Direct: (703) 228-7643  
Email: [Hamed.hameedi@apsva.us](mailto:Hamed.hameedi@apsva.us)



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### Amendment No. 3

Subject: Contract 72FY19-6 – Instruments and Music Equipment

#### Contractor

West Music Company, Inc.  
1212 5th St.  
P.O. Box 5521  
Coralville, IA 52241

#### Contract No.

72FY19-6

Contract No. 72FY19-6 is hereby renewed for one (1) year at existing prices or discounts. The renewal shall be effective from August 1, 2022 and shall remain valid through July 31, 2023. This Amendment constitutes the third of four (4) optional renewals with one (1) renewal option remaining. All other terms and conditions shall remain unchanged.

**APS:**

Signature: *David J. Webb*

Title: Procurement Director/Procurement Agent

Printed Name: David Webb, C.P.M.

Date: July 6, 2022