

Swing Space

Task 3: Evaluation Criteria

REVIEW

January 24, 2023

THANK YOU



For your time & commitment

Agenda (60 min)

- Introductions (5 min)
- Meeting Goals Today (1 min)
- Process review (4 min)
- Discussion (40 min)
 - ✓ Agree on Swing Space "critical Criteria"
 - ✓ Agree on "all other" Criteria
 - ✓ Adjust and approve of Weights
- Thank you & Next Steps (5 min)

Introductions

Name, title, share ---,
Norms

Goals



Review the List of Criteria
Rank their importance
Agree on Weights of Criteria

Swing Space Project Breakdown: Four Tasks

Swing
Space List
(Task 1)

Ed Specs
(Task 2)

Evaluation
Criteria
(Task 3)
Today

Evaluations
(Task 4)



■ Today's Mission

1. Preview Site Eval Comparison Chart
2. Approve
 - ✓ Critical Criteria*
 - ✓ All Other Criteria
3. Assign weights (relative importance) of All Other Criteria

**Note term later referred to as minimum requirements*

What is Swing Space?

Swing Space is a facility or facilities that can be used by a school for 1-2 years while its building is being renovated.

Swing Space may be reused by different schools over a period of 10 or more years.



Evaluation Criteria

- Definition – Criteria are defined factors that will be assessed to evaluate swing space sites
- Work to date:
 - draft team has listed and proposed an initial ranking of evaluation criteria



Step 1: Reach Consensus on critical Criteria

Proposed Critical Criteria: If a site does not meet any of these criteria, it will not be evaluated further in this process.

- Site must be located inside Arlington
- Availability timeline 2026
- Capital cost
- Capacity 500-600
- Keeps K-5 school community together

Step 2: All Other Criteria

1. Are there any criteria we have missed?
2. Are there any criteria you recommend dropping altogether?

We will rate* a site on each criterion as follows:

- Meets Expectations
- Partially Meets Expectations
- Does Not Meet Expectations

**Note: we discussed without using this rating scale*

Step 3: Relative Importance of All Other Criteria

Some of the remaining criteria are more important than others.

We will assign low-medium-high importance to each criterion*

**Note: We discussed without making assignments*

Next Step

- Next meeting 1: Task 4 Evaluation Team
February 7, 2023
- Complete rating sheets for identified site options

THANKS!
