# Swing Space Task 3: Evaluation Criteria REVIEW January 24, 2023

# THANKAOU

For your time & commitment

#### Agenda (60 min)

- Introductions (5 min)
- Meeting Goals Today (1 min)
- Process review (4 min)
- Discussion (40 min)
  - ✓ Agree on Swing Space "critical Criteria"
  - Agree on "all other" Criteria
  - Adjust and approve of Weights
- Thank you & Next Steps (5 min)

## Introductions

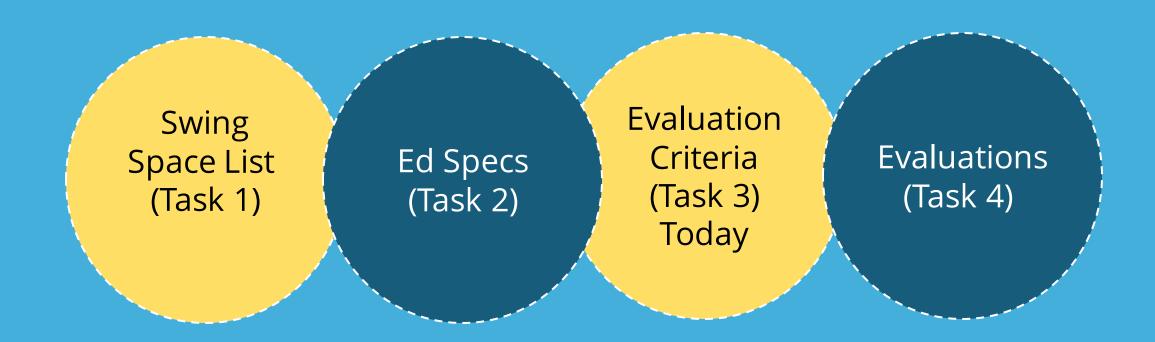
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### Goals

Review the List of Criteria Rank their importance Agree on Weights of Criteria

## Swing Space Project Breakdown: Four Tasks



#### Today's Mission

- 1. Preview Site Eval Comparison Chart
- 2. Approve
  - Critical Criteria\*
  - All Other Criteria
- Assign weights (relative importance) of All Other Criteria

#### What is Swing Space?

Swing Space is a facility or facilities that can be used by a school for 1-2 years while its building is being renovated.

Swing Space may be reused by different schools over a period of 10 or more years.



#### **Evaluation Criteria**

- Definition Criteria are defined factors that will be assessed to evaluate swing space sites
- Work to date:
  - draft team has listed and proposed an initial ranking of evaluation criteria



#### Step 1: Reach Consensus on critical Criteria

Proposed Critical Criteria: If a site does not meet any of these criteria, it will not be evaluated further in this process.

- Site must be located inside Arlington
- Availability timeline 2026
- Capital cost
- Capacity 500-600
- Keeps K-5 school community together

#### **Step 2: All Other Criteria**

- 1. Are there any criteria we have missed?
- 2. Are there any criteria you recommend dropping altogether?

#### We will rate\* a site on each criterion as follows:

- Meets Expectations
- Partially Meets Expectations
- Does Not Meet Expectations

<sup>\*</sup>Note: we discussed without using this rating scale

#### Step 3: Relative Importance of All Other Criteria

Some of the remaining criteria are more important than others.

We will assign low-medium-high importance to each criterion\*

\*Note: We discussed without making assignments

#### **Next Step**

Next meeting 1: Task 4 Evaluation Team
 February 7, 2023

Complete rating sheets for identified site options

# THANKS