



Meeting Objectives

By the end of this meeting, we will:

- **Review** meeting start-ups,
- **Develop** a list of “knows” and “need-to-knows” to help facilitate our engagement, collaboration, and action orientation to complete our work,
- **Receive** and **clarify** a report of progress of the summer work of chairs, staff and RTI facilitation,
- **Generate** a summary SWOT/SOAR analysis representative of the collective steering committee membership,
- **Understand** the roles of steering committee members in community forums and focus groups and **sign-up** for forum attendance,
- **Preview** the October 14, 2023 Steering Committee Meeting/Work Session,
- **List** next steps, and
- **Evaluate** our meeting.

Agenda - [Meeting Slides](#)

What	How	Who	How Long
DINNER (Begins at 6:00 p.m.) Meeting Begins at 6:30 p.m.			
Start-Ups <ul style="list-style-type: none"> ● Desired Outcomes ● Agenda ● Ground Rules ● Roles ● Review Feedback 	Present Clarify Agreement	RTI	15 minutes
Knows and Need-to-Knows	Brainstorm Affinitize Categorize Repeat	RTI Steering Committee Members	20 minutes
Progress Report	Present Clarify	Steering Committee Members	10 minutes
BREAK – 10 minutes			
SWOT/SOAR Analysis: Steering Committee	Collaborate Present Gallery Walk Debrief	RTI Steering Committee Members	45 minutes



What	How	Who	How Long
BREAK – 10 minutes			
Community Forums <ul style="list-style-type: none"> Steering Committee Roles Sign-Up 	Present Clarify Sign-Up	Steering Committee Members	10 minutes
October 14, 2023 Steering Committee Work Session (Preview)	Preview Clarify	RTI Steering Committee Members	10 minutes
Next Steps	List	RTI APS	3 minutes
Evaluation	+/ Δ	RTI	2 minutes

Meeting Evaluation

Plus (+)	Delta (Δ)
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