

Career, Technical and Adult Education Advisory Committee Meeting
September 27, 2023

Attendees:

Kris Martini, Anna Lupidas, Phyllis Gandy, Nelson Aguilar, Rosie Santiago, Jamie Carfang, Stephen Ward, Micki Coffman, Rosie O'Neil, Nicole Derocco, Margaret Chung, Dan Marschall, Cynthia Hatch, Fernando Torrez

Agenda:

- Welcome
- [Recommendation draft for 2023-2024](#)
- Leadership for next year
- Review
 - [Membership](#)

September 27, 2023	February 28, 2024 Creating Excellence
October 25, 2023 (Field Trip)	March 20, 2024 Perkins
November 29, 2023 (Counselors)	April 24, 2024 (Field Trip)
December 13, 2023 virtual	May 22, 2024 (Elect new officers)
January 24, 2024	June 12, 2024

Updates:

Welcome to NOVA members, Stephen Ward and Cynthia Hatch.

A planning meeting was held on Sept. 6 to outline this year's meeting schedule and key action items. As noted in the schedule, the committee chairs would like to incorporate two external field trips for the committee to allow for a deeper understanding of regional CTE training opportunities.

Update on ACTL recommendation schedule: CTE will submit the recommendation to ACTL in November and present the recommendation to the school board in January. There is a request to use the same format as last year but it needs to be a one page recommendation.

Follow ups:

1. 2023-2024 CTAE Recommendation: CTE testing specialist to provide state approved credentialing support for teachers and students.
 - a. Not all demographic groups succeed at the same level
 - b. Current testing coordinator is a Perkins grant funded position and will be up this year.
2. Draft of recommendation to include background information and data.
3. CCCRI is part of how high schools are accredited. Should take into account the number of students that have met the requirements for accreditation.
4. WBL needs - Highlight ParaPro credential
5. JROTC - testing coordinator would support the accreditation for JROTC students

Note for action: Pam needs to update the information for the Job Shadow day to emphasize that it is in PERSON. Add some more information on how to prepare for the job shadowing.

Next meeting - Oct 25, 2023

Members will vote on the recommendation for the testing coordinator position.

Field trip (to be confirmed) to NOVA Medical Education Campus (MEC) TBD Time but would be later in the morning to accommodate people getting to the location.

Discussion Notes:

Chairs reviewed meeting calendar and note December meeting will be virtual to prepare the final presentation to the school board which will take place at the January school board meeting.

Margaret expanded on the previous discussion about ParaPro credential (which is the requirement for instructional assistants). HR offers a full scholarship to assistants that have completed one year to pursue their teaching license. They will then commit to a certain number of years they will teach.

Teachers for Tomorrow and Early Education are dual enrolled with NOVA. If they earn the certificate it is recognized as undergraduate credits. Would like to work to further grow this program.

Old Dominion University offers a lot of courses. Margaret would like perhaps a partnership to help recruit CTE teachers.

Phyllis asked Steve Ward (NOVA Rep) about adding more early childhood education classes to the NOVA course catalog. ODU has some of these classes.

Kris - over the past 3 years since there has been a testing specialist have seen an increase in tests being taken and number of students passing the credentials.

Rosie - would like to show the reason the testing coordinator exists in the recommendation. She would prefer to be specific on how this position has impacted our students.. Perhaps we focus on teaching credentials since there is a critical shortage of teachers. This point may help with advocacy for needing a testing specialist.

Rosie noted that ACTL leadership asked for committee meeting minutes to go to Rosa Ewell. She, in turn, will be responsible for uploading them to the ACTL/CTAE website.

Rosie noted that on the APS site there are links to get to the CTAE section. We will need to discuss how the minutes will get to this area. Can also look at our own APS committee site and determine whether we want to make edits. This is to motivate others from the community to participate in the committee if there is more information available and showcasing what the committee is doing.

Rosie called for questions on the recommendation for a testing specialist. No questions were asked. There will need to be a vote at the next meeting and that vote count will need to be added to the recommendation. Rosie suggests that the vote take place at the October meeting..

Phyllis wonders if there is enough data to support the recommendation for the testing specialist. Rosie suggests that Phyllis and Pam provide the language to support the recommendation. Should be distinct from the previous recommendation. The supporting data does not have a limit and can be attached.

Dan noted that this is our first meeting with teacher specialist, Jamie. If Jamie could give a quick update on what she has been working on.

Jamie - Has been visiting teachers in the classrooms and on the back end planning for professional development.

Rosie - yesterday at the chamber meeting they talked about Pam and the Job Shadow day. Update from Kris, the date is October 26. It has gone out to all of the teachers, the opportunity is to take the students in person to visit different businesses in our community. What the business does, what education is required, etc.

- Target to 50-60 students, opening gathering at Amazon HQ in Arlington, have chamber member businesses near metros so students can use metro to access the businesses

- Chamber needs a NOVA member, there does not seem to be one

- Chair is from George Mason University, Marymount is represented, APS is represented

- Rosie - what are the expectations for students. Is there going to be an active part to the job shadowing? Excited that it is in person because of the ability to be more involved.

- Margaret suggests that Pam - should send updated information emphasizing that is it in PERSON

And include some guidelines that Pam has that suggest background research students should be doing prior to the job shadowing (Nicole). Fernando supports this, the more prepared the

student the better the fit within the company. Helpful that the student has some goals in mind before the day.

-Pam is still working with legal to get something comprehensive that can go out to the job shadow businesses for this and future opportunities. There is now insurance protection for WBL students. Pam is trying to coordinate some transportation - TBD.

Dan - is there a sense of the students reactions to this opportunity?

The flyer has gone out for 10-11 graders.

APS has hired a consulting firm out of NC to go out into the community to start working on the new strategic plan. Call for individuals from workforce to share their thoughts on the challenges for APS that are coming up, Rosie and the chamber were present. There is a presentation that Rosie will share and Ann will add to the google folder.

What is the biggest challenge? Rose said it will be rethinking the school day. Moving forward on innovation and change, such as WBL, cannot keep the same structure the school day currently has.

They would like the committee to take a look at the questionnaire and then will use it to inform the new strategic plan for APS

Rosie - asked Anna about her capstone project. She is working on a read along series for the county for parents that cannot read to their children every night. It will be played daily on the APS channel.

Also working on a school board meeting, what is the process for submitting for the school board.

-Kris suggests that Anna looks into even start literacy program. This helps students connect with their students as to how to help their students with curriculum related questions.

-Rosie - APS had a series to show parents how to help their students navigate the school system. It was called CLARO.

-Can Anna show us a video when she is done?

An issue is the workforce is networking is a privilege. Not all students have this ability or opportunity. This should be something that should be working on, because it is an equity issue right now.

Show of hands who wants to go to Medical Education Campus? Who wants to go to Manassas campus in October? Vote: MEC campus, maybe LPN program and both places in October.

Cynthia - just launched an LPN program at Alexandria. Workforce and academics for the field trip. Brand new, multi-bay location, fast forward approved.

-Course for non EL speaking to start their nurse training. Need to CNA (one semester) to join the LPN program. LPN is a year long course. Between 12-20 students, it just started this fall. Will be offering blood pressure clinics.

-Metallica is a grant, in 3rd year of the grant. Support for nursing students, IT certifications, trades and all healthcare.

Rosie - would like to hear from NOVA to hear what is happening in the workforce. Perhaps take time in another meeting to hear more about that.