



Arlington Public Schools Online Student Registration Checklist

To register a student in Arlington Public Schools, parents/legal guardians must provide:

1. Proof of Arlington County Residency

If the student lives in a property that their parents/legal guardians own or rent:

ONE of the following documents must be provided:

- Deed** showing that the student's parents or legal guardians own the property in Arlington.
- Current lease agreement** signed by the lessor and lessee or tenant and landlord.
- Settlement documentation** from a new home purchase if the deed has not been recorded.

If the student and their parents/legal guardians live in the residence of someone else (shared housing):

THREE documents must be provided:

- Form A** - Parent/Legal Guardian Residency Affidavit
- Form B** - Statement of Arlington Resident Affidavit
- Leaseholder's current **lease agreement** or homeowner's **deed** or **settlement documentation** from a new home purchase if the deed has not been recorded.

AND TWO DIFFERENT documents which support proof of Arlington County residency

Two of the following supporting documents that include the parent's/legal guardian's name and current Arlington address must be submitted to the student's school within 30 days of enrollment date:

- Current Federal, state or property tax returns
- Current Payroll or withholding statement
- 1 Current Utility bill (*electric, gas, internet, water*)
- Financial assistance documentation from a U.S. government
- Valid Virginia driver's license or ID
- Vehicle registration

2. Proof of Student Age and Legal Name

- Original birth certificate**- If the original birth certificate is not in English, an official translation is required. *If the original birth certificate is not available, submit a **Proof of Student Identity and Age Affidavit**. The affidavit is valid for 30 days and requires additional supporting documents such as the child's passport.*

3. Proof of Parent Identity and Relationship to Student

- Any valid Government Issued Photo Identification (*Driver's license or passport*)

4. Documentation of previous educational program

Not required to register, but if available submit:

- Academic records or official transcripts. If these documents are not in English, official translations are required.
- If applicable, submit Individualized Education Program (IEP), 504 Plan, English Learners records or Gifted records.

5. Health Records

Not required to register, but the following must be submitted to the student's school prior to attending:

- Immunization Records** (Grades Pre-K - 12)
- Tuberculosis Test or Screening** done within 12 months prior to starting school (Grades Pre-K – 12)
- Physical examination** done within 12 months prior to starting school (Grades Pre-K - 5)

For more information, visit: <https://www.apsva.us/registration/> | To schedule a registration appointment contact your [neighborhood school](#) or the Welcome Center at 703.228.8000 or email registration@apsva.us