

ADVISORY COUNCIL ON SCHOOL FACILITIES AND CAPITAL PROGRAMS (FAC) MEETING MEETINGS

December 11, 2023

Trades Center – Facilities & Operations

Members present: Hans Bauman, Tina Chiappetta, Kateri Garcia, Cynthia Hilton – Vice Chair, Sally Hoekstra, Kelly Jones, Kelley Litzner– Chair, Adam Rasmussen, Matthew Thoman

Liaisons present: Greg Lloyd – Superintendent's sustainability committee

Staff present: Jeff Chambers, Michael DePalma, Mike Freda, Iliana Gonzales, Renee Harber, Cathy Lin, Jim Meikle

1. Welcome & Introductions: Approve November Minutes – **FAC Action**

- Minutes approved.

2. Minor Construction / Major Maintenance (MC/MM) Program

Presentation by Jim

- The MCMM list used to be a wish list (80%) and the rest from facilities (20%), it is now the opposite. The majority are part of a long-term plan.
- - new direction from Renee was to ask school principals to name their top three that would improve instructional progress.
- - virtual meeting - long-term 10-year plan, 1-5 years will be populated by identified projects, with the last years being less specific. The facilities staff will use the long-term facilities study as a data point in their local/MCMM projects.
- - of note: the facilities study doesn't account for the information from the facility staff (ex. There might be an HVAC that is older but is in good condition and doesn't need replacing). Qn: can the wish list be shared? What is the source of the long-term list? (Ans: from staff inspections)
- MCMM committee is built from staff experts and principals.
- Qn: Will MCMM be bonded, or will we just spread the \$6M? (Ans: the intention is to use the \$6m; this is all part of the budget process) The long-range plan will be considered when selecting MCMM priorities and budget.

3. Long Range Plan to Renovate Existing Facilities **FAC Action**

- Kelley discusses recent minor changes to the previously circulated document.
- Other minor changes suggested by Rosa were implemented.
- Kelley discusses his addition of recommendation to include PreK numbers in school planning. Michael explains that this is not relevant for the built environment review. Kelley strikes the addition.
 - Cynthia says Rosa's comment is related that in addition to standards brought to bear by the consultants, we also need to consider that sometimes the standards are not applicable (e.g.

space needed for 25 students may be different if the students have special needs such as disability or PreK.)

- Jeff: issues of disability and PreK are taken into consideration. Qn: are the concepts of universal design considered in the standards? (Ans: as we consider full renovations, yes this will be considered)
- Hans: I assumed that we are providing feedback on the methodology not the criteria, which were decided a year ago. Cynthia: part of the methodology is how do we keep the criteria set but flexible to changes in the future as needed. Kelley: We are assessing the methodology and giving some comments; we don't need to come up with every aspect that has been missed in the criteria (e.g. gender-neutral bathrooms, evacuation times, etc.) The document is not meant to be all encompassing.
- Qn: are criteria meant to be complete or are they meant to drive decisions? (e.g. whether pools have changing rooms, or, at the extreme, does the building have a floor?) Ans: we intentionally wanted to ignore factors that are assumed since it is an operating school, and to focus on decision-making factors.
- Motion is passed to accept the letter as amended.

4. Subcommittees – **FAC Action**

- **Sustainability Buildings & Wellness [Human and Environmental]**

The plan is to have 3-4 subcommittee meetings in the new year to come up with recommendations.

5. Liaison Reports

- Advisory Council on Teaching & Learning (ACTL): not present
- Budget Advisory Council (BAC): will meet coming Wednesday.
- Joint Facilities Advisory Commission (JFAC): no one attended the last meeting.
- Arlington Special Education Advisory Committee (ASEAC)
 - SEPTA (special education PTA) Dec 4 meeting: they are planning to ask their membership to provide school-specific feedback on whether they agree with LRP ratings for specific factors for that school.
 - Jeff: parents' immediate concerns should be directed to principal.
 - Qn: in what way can septa provide useful feedback to the LRP process? Jeff: When the process starts looking closely at specific buildings, they can provide feedback on accessibility. No one's comments are going to change the criteria at this point.
 - Kateri: Nothing should stop SEPTA from writing their own letter like we have. They don't need to go through us. (all agree)

6. Public Comment Jeff: Are there any public questions, concerns, etc. that have been heard in the public? (regarding facilities). Responses:

- How is the progress with the career center. Ans: everything is on time.
- Phase 2 of MPSA move or not / letting it be used as a swing space.
 - JFAC advocated that the Board keep the plan open to whether it can be used as swing space.
 - if the currently agreed upon plan gets changed in any way there will be discontent in Arlington Heights