



## Information Item No. 1

**Date of Information Item No. 1: April 9, 2024**

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**Arlington Public Schools**

**Procurement Office**

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### **Request for Proposal 69FY24**

**Request for Proposal Title: Medicaid, Claims Reimbursement and Documentation System Contract**

**Request for Proposal Number: 69FY24**

**Request for Proposal Issue Date: March 26, 2024**

**Proposal Due Date and Time: April 23, 2024, No Later Than 1:00 P.M. (Local Prevailing Time)**

**Procurement Office Representative: Danielle Godfrey  
Procurement Director  
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The following information is provided to help Offerors submit a Proposal in response to RFP No.69FY24:

**General:**

- Q1. What is the total dollar amount of APS's Medicaid revenue from direct service claims over the past four years?
- A1. Revenue has fluctuated in the last 4 years between \$973,000 to \$1,270,000.
- Q2. What is the breakdown of APS's 80 staff members who will use the system by provider type (speech-language pathologists, occupational therapists, nurses, psychologists, etc.)??
- A2. APS currently has approximately 200 providers documenting, that include: OT, PT, Speech, Psychologists, Social Workers and Interlude Therapists. The 80 staff members is only the approximate number of staff members per training session.

- Q3. Do you expect a fixed fee in Appendix H: Pricing Schedule to cover all scope areas? Is a percentage of reimbursement fees in addition to the fees in Appendix H no longer desired by APS?
- A3. APS is looking for an annual fixed fee to be submitted in Appendix H: Pricing Schedule. A percentage-based pricing structure within the proposal's pricing schedule will not be considered.
- Q4. In lieu of Appendix C: Insurance Checklist, would APS accept a certificate of liability insurance (COI) reflecting that insurance requirements are met? If not, when should a COI be submitted – at proposal submission or upon contract award?
- A4. A completed Appendix C must be included in Tab 1 of the proposal. Before commencing Work, the Contractor shall provide APS with a Certificate of Insurance that names Arlington County School Board.
- Q5. What is the contract value from the past five years for these services?
- A5. The contract value for the past five years has been a range between \$70,000 and \$91,000.

Issued By:

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