



**NOTICE OF INTENT TO PROVIDE
HOME INSTRUCTION (NOI)
School Year: 2024 – 25**

I hereby certify that I am the parent/guardian of the child or children listed below, I am providing notice of my intention to provide Home Instruction as provided by [§22.1-254.1](#) of the Code of Virginia, in lieu of having them attend school for the school year 2024-25. *(Please complete one form for each child.)*

| Name of Child or Children (Last, first, middle) | Date of Birth | Grade Level | Age on or before September 30 |
|--|---------------|-------------|-------------------------------|
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| | | | |

Last school attended: _____ **Neighborhood school:** _____

Has your student been found eligible for Special Education Services?

Yes _____ No _____ If yes, date _____

Has your student been dismissed from Special Education Services?

Yes _____ No _____ If yes, date _____

I hereby certify that I am eligible to provide Home Instruction under Virginia law because

(CHECK ONLY ONE)

I hold a high school diploma. *(A copy of my diploma or transcript from high school or a post-secondary institution, if not already on file, and a description of the curriculum limited to a list of subjects to be studied for each child during the coming year.)*

I am a teacher with qualifications prescribed by the Board of Education for a teacher. *(My current teaching certificate from the Virginia Department of Education, if not already on file, and a description of the curriculum limited to a list of subjects to be studied for each child during the coming year.)*

I have provided a program of study or curriculum which is to be delivered through a correspondence course or a distance learning program or in some other manner. Attach a notice of acceptance or other evidence of enrollment showing:

1. The name and address of the correspondence or distance learning program or school,
2. The courses in which each child is enrolled, *and*
3. A description of a program of study or curriculum you will use for Home Instruction.

If you choose to provide a program of study or curriculum in some other manner as specified in the Code of Virginia, you must submit a copy of that program of study or curriculum to the school division.

I have attached to this notice a statement which describes why I am able to provide an adequate education for my child. *(Evidence that I can provide an adequate education for my child and a description of the curriculum limited to a list of subjects to be studied for each child during the coming year.)*



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A description of the curriculum, limited to the list of subjects to be studied during the coming school year, is attached for each child as prescribed in § 22.1-254.1 of the *Code of Virginia*. Evidence of having met one of the above criteria, list of subjects to be studied, along with the Notice will be provided to the school division by **August 15** of each year, as prescribed in § 22.1-254.1 of the *Code of Virginia*. If I begin home instruction after the school year has started, I will submit this NOI as soon as practicable and comply with the other requirements within 30 days of this NOI with the school division. I understand that by **August 1** following this school year, I must **provide evidence** of educational achievement for each child listed above between the age of six (on or before September 30 of this school year) and 18 who has not graduated or obtained a high school diploma as prescribed in § 22.1-254.1 of the *Code of Virginia*.

High school-aged home instruction students may participate in Advanced Placement (AP) and Preliminary SAT/National Merit Scholarship Qualifying Test (PSAT/NMSQT), and Pre-ACT examinations. Please contact the guidance department at the high school which services your home address to register your child by **September 15** for the PSAT and **March 1** for AP test registration. Financial assistance is available to eligible students to take these examinations.

I hereby certify that I am the parent/guardian of the child(ren) listed above and agree to comply with applicable policies and procedures.

| | |
|-------------------------------|-------------------------------|
| Parent/Guardian Name: (Print) | Signature of Parent/Guardian: |
| Street Address: | Date: |
| City, State and Zip Code: | Email Address: |
| Home Phone #: | Cell Phone #: |

This form is provided for the convenience of parents/guardians.
An alternate form of notification may also be utilized.

Please submit all materials for 2024-2025 school year (hard copy) as a complete package no later than August 15, 2025. Parents/guardians are welcome to submit to our secure, on-line Google form.

Please submit all materials to:

Mary Beth Pelosky, Arlington Public Schools, Liaison: Home Instruction
Academics Office, Home Instruction, 2110 Washington Blvd,
Arlington, VA 22204

- **Email:** homeinstruction@apsva.us
- **Google Form:** <https://forms.gle/TvennnakWW14Do3j9>

*****For Office Use Only*****

Acknowledgment of receipt of the Notice of Intent (NOI) and required documents

Signature: _____

Date: _____