



Arlington Public Schools

Procurement Office
2110 Washington Blvd., Arlington, VA 22204 • Phone: (703) 228-6123 • Fax: (703) 841-0681
www.apsva.us

July 5, 2024

Via E-mail

KBI Music Shoppe, LLC.
Attn: Ricia King
4950 Southpoint Drive
Fredericksburg, VA 22407
E-mail: kbimusicshoppe@gmail.com

Subject: Contract 19FY21-2 – Stringed Musical Instrument Repair Services

Dear Ms. King:

On August 31, 2024, the above cited Contract between your firm and Arlington Public Schools will expire.

Attached is Amendment No. 4 to renew the Contract for one (1) year at existing prices or discounts. The renewal period shall be effective from September 1, 2024, through August 31, 2025. This Amendment constitutes the third of four (4) optional renewals, with one (1) optional renewal remaining. All other terms and conditions shall remain unchanged.

In addition, you are requested to provide an updated Certificate of Insurance at your earliest convenience.

Sincerely,

Rodney W. Ward

Rodney W. Ward
Senior Procurement Specialist
Arlington Public Schools
Procurement Office
Direct: (703) 228-7643
E-mail: Rodney.ward@apsva.us



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Amendment No. 4

Subject: Contract 19FY21-2 – Stringed Musical Instrument Repair Services

Contractor:

KBI Music Shoppe, LLC.
Attn: Ricia King
4950 Southpoint Drive
Fredericksburg, VA 22407
E-mail: kbimusicshoppe@gmail.com

Contract:

19FY21-2

In accordance with Contract No. 19FY21-2, Arlington Public Schools hereby renews the subject Contract for one (1) year at existing prices or discounts. The renewal shall be effective from September 1, 2024, and shall remain valid through August 31, 2025. This Amendment constitutes the third of four (4) optional renewals with one (1) optional renewal remaining.

All other terms and conditions shall remain unchanged.

Arlington Public Schools

Authorized

Signature: *Danielle Godfrey*

Printed Name and Title: Danielle Godfrey
Procurement Director

Date: July 8, 2024