

## ACTL Sub Committee Ed Tech

<p><b>Roles:</b>          Staff Liaison: <b>Stephanie McIntrye</b> (OoA)          Jacqueline Firster (IS)          Chair: <b>Melissa Hyatt</b>          Secretary: Cortney Weber</p>	<p><b>Norms (max 4):</b>          Robert's Rules of Order</p> <ol style="list-style-type: none"> <li>1.</li> <li>2.</li> <li>3.</li> <li>4.</li> </ol>
<p><b>Guiding Questions:</b></p> <ul style="list-style-type: none"> <li>• How does this work align to the strategic plan?</li> <li>• Have we considered the impact on all stakeholders? (students, staff, teachers, parents, community partners)</li> <li>• What are the possible cost implications?</li> </ul>	<p><b>Links:</b></p> <p><a href="#">Instructional Technology Board Work Session</a>  <a href="#">APS Strategic Plan 2024-30</a>  <a href="#">Lightspeed Parent Portal Sign Up</a></p> <p><a href="https://www.apsva.us/digital-devices/">https://www.apsva.us/digital-devices/</a></p> <p><a href="#">Policy B-3.6.30</a>  <a href="#">Policy B-3.6.30 PIP-1 ACTL Council</a>  <a href="#">Policy B-3.6.30 PIP-2 ACTL Subcommittees</a></p>

**Date and Time:** Wednesday, September 25th 7pm

**Location:** Syphax Room 227

**Committee Members Present (bold names are present):** Chris Woolfe, Allison Silver, Kristie Saini, Geoffrey Moore, Geoff Beier, Cortney Weber, Zuraya Tapia-Hadley, Keith Cramer, Anant Raut, **Hristina Shangova**, Amelia Black, Natalie Tosi-Bakule, **Lawrence Cutlip-Mason**, Ana Alvarez Blanchard, Jim Wisnieski, Curt Odar

**Additional Attendees:** N/A

ACTL 2024-25

Chair: Mike Cieslak

Vice Chair: Ginnie Gordon

ACTL Vice Chair - Subcommittees - Jenny Roahen Rizzo

Co-Secretary - Jill Abbott

Co-Secretary - Heater Toronjo

School Board Liaison: Miranda Turner

Time	Topic	Task/Notes	Outcome/Action Needed
------	-------	------------	-----------------------

7:00-7:30	Introductions	Chris, Hristina, Lawrence, Stephanie, Melissa	
(30 minutes)	Set Norms/Review Robert's Rules of Order	<p>Robert's Rules of Order          Equality          Order          Participation          Voting          Impartiality          Motions          Points of Order          Meeting Structure</p> <p><i>Consider past experiences. What happened that led the group to be more or less effective?          What has worked well in productive meetings?</i></p> <ul style="list-style-type: none"> <li>• Norms to protect these experiences.</li> </ul> <p><i>What are some conditions that led to unproductive meetings or off-putting collaborative time?</i></p> <ul style="list-style-type: none"> <li>• Norms to Address these challenges</li> </ul>	Parking Lot due to lack of attendance
7:30-7:50pm	Goals of ACTL Subcommittees	<ul style="list-style-type: none"> <li>• Advocate for content/program area</li> <li>• Review instructional components and materials</li> <li>• Review content/program area-specific student performance data as needed</li> <li>• Make recommendations in support of improvements to the instructional program that positively impacts student achievement and staffs' development</li> </ul>	<p>Present to school board either January 28th or Feb. 11th at work session 6:30pm</p> <p>Board hopes to see recommendations that would make a difference for students but not require new costs due to tight budget situation</p> <p>Encouraged to collaborate with other subcommittees to</p>

			<p>make joint recommendations</p> <p>Encouraged to exhaust existing public data and information sources before making data requests</p> <p><i>Aim January 28th - Stephanie not available 2/11</i></p>
7:55-8:00pm	Review/Approve Minutes from May Meeting	<a href="#">May Meeting Minutes</a>	
8:00pm-8:30pm	Follow up on Recommendation from 2023-24	<p>Recommendation 1: Increase Awareness of Ed Tech</p> <ul style="list-style-type: none"> <li>• 2024-25 ITCs for Elementary Schools will be 2 to 1 ratio creating larger challenges</li> <li>• How are we ensuring that we are getting staff feedback at all levels?</li> </ul> <p>Recommendation 2:</p> <ul style="list-style-type: none"> <li>• Equity in headphones and keyboard access - <b><i>this will be a cost</i></b></li> </ul>	<p>How might we rephrase this recommendation since the board has already begun addressing this topic through the audit?</p> <p>What are the top 5 apps? Used?</p> <p>Students can still access apps/sites</p> <p>Network architecture questions to IS</p> <p>How can we make sure students receive the same lessons?</p> <p>Clarification: Are cases part of the buyback program?</p>

			<p>How many students are 3rd-8th?</p> <p>Concerns: Instructional Delivery methods Teacher should be delivering instruction, not the device.</p> <p>Python/Coding classes should be offered.</p> <p>Software exists to help manage limits and have self-control</p> <ul style="list-style-type: none"> <li>• Screen time, Opal</li> </ul>
	9/25 School Board Work Session	<p>InstructionTechnology</p> <p><i>Follow up questions</i></p> <ul style="list-style-type: none"> <li>• How will instruction differ without the technology 1:1 in PK-2?</li> <li>• What are the goals by grade level for technology use?</li> <li>• What do we expect students to learn regarding technology/ digital citizenship as they exit elementary/middle/high school?</li> <li>• What are the practical implications for teacher workload should we switch to shared PK-2?</li> </ul>	<p>Board would like a place for parents to see and understand educational technology tools and their purpose better. Example: What is Gimkit? Kids love it - it's working but what is it?</p>
		<p>Notes from Work Session</p> <ul style="list-style-type: none"> <li>• Tool lend themselves to students being able to work</li> </ul>	<p>Follow ups: How much time is spent on devices?</p>

		<p>independently while teachers are working with students in small groups</p> <ul style="list-style-type: none"> <li>○ Talk through their thinking of a math problem for a teacher to view later <ul style="list-style-type: none"> <li>▪ Addressing increases in class sizes and issues with staffing</li> </ul> </li> <li>• Landed on Apple because it lent itself to content creation not just consumption.</li> <li>• Classroom management as part of the device</li> </ul>	<p>Secondary: How much of block is spent on direct instruction from teacher and how much time is spent independently on a device?</p> <p>Considerations- Each school has their own AUP? Are ITCs delivering the AUP lessons the same? How are we ensuring digital literacy lessons are being developed and delivered? At secondary could students receive instruction around digital literacy for a quarter, in 6th grade and 9th grade or 6-8th and 9-12th during homeroom (Wolf Time/Admiral Time/Patriot Time, etc.)?</p>
	<p>Parking Lot</p>	<p>Future Topics</p> <ul style="list-style-type: none"> <li>• Is there a digital citizenship curriculum used within APS? Who is responsible for delivering these lessons?</li> <li>• Who is expected to teach responsible use of AI to students?</li> <li>• When and how are keyboarding skills taught to students?</li> <li>• Possible recommendation - Policy to keep devices in buildings at ES level. No devices 1:1 for PK.</li> <li>• Collect data from students in classes and then share to gain information</li> </ul>	

		<ul style="list-style-type: none"><li>• Bring in IS (Kevin Holcombe?) revisit LightSpeed capabilities and network concerns<ul style="list-style-type: none"><li>○ Security/Data management concerns</li><li>○ Google workspace?</li></ul></li></ul>
--	--	---

Future meetings: 10/16, 11/13, 12/11, 1/15 (TEAMS), 2/12, 3/12, 4/9, 5/14, 6/11\*  
(if needed)