

**ADVISORY COUNCIL ON SCHOOL FACILITIES AND CAPITAL PROGRAMS**  
**MEETING AGENDA (FAC)**  
**November 18, 2024**  
**Meeting Began @ 6:30 p.m.**  
**Virtual – Teams Meeting**

**In Attendance:** Hans Bauman, Michael Bruno, Kateri Garcia, Cynthia Hilton, Sally Hoekstra, Jessica Hubley, Zachary Larnard, Adam Rasmussen, Anthony Rush, Matthew Thoman, Tony Weaver, and Mary Kadera. From APS: Renee Harber, Steven Bernheisel, Michael DePalma, Catherine Lin, and Jeff Chambers. Meeting led by Zachary Larnard, vice chair.

**Ahead of the meeting, the following reports and documents were shared with members:**

FY 2025-2034 Capital Improvement Plan (CIP) Direction, School Board Action Item G-1 (December 14, 2023) <[https://go.boarddocs.com/vsba/arlington/Board.nsf/files/CYGVUW720DC0/\\$file/G-1%20CIP%20Direction%20Rev%20121323.pdf](https://go.boarddocs.com/vsba/arlington/Board.nsf/files/CYGVUW720DC0/$file/G-1%20CIP%20Direction%20Rev%20121323.pdf)> – Page 4 \* Superintendent's Proposed FY 2025-34 Capital Improvement Plan (CIP), Work session #3 (May 30, 2024) <[https://go.boarddocs.com/vsba/arlington/Board.nsf/files/D5PSDU6EB216/\\$file/Work%20Session%20%233%20on%20the%20Capital%20Improvement%20Plan%20\(CIP\).pdf](https://go.boarddocs.com/vsba/arlington/Board.nsf/files/D5PSDU6EB216/$file/Work%20Session%20%233%20on%20the%20Capital%20Improvement%20Plan%20(CIP).pdf)> – Page 5 \* School Board Proposed FY 2025-34 Capital Improvement Plan (CIP), Action Item G-2 (June 6, 2024) <[https://go.boarddocs.com/vsba/arlington/Board.nsf/files/D5XLTW5568A2/\\$file/G-2%20School%20Board%20Proposed%20FY2025-34%20CIP%20Supt%20Prop%20CIP%20Presentation%20\(Rev.%20060524%201126%20am\).pdf](https://go.boarddocs.com/vsba/arlington/Board.nsf/files/D5XLTW5568A2/$file/G-2%20School%20Board%20Proposed%20FY2025-34%20CIP%20Supt%20Prop%20CIP%20Presentation%20(Rev.%20060524%201126%20am).pdf)> – Pages 52-54 \* School Board Proposed FY 2025-34 Capital Improvement Plan (CIP), Action Item (June 20, 2024) <[https://go.boarddocs.com/vsba/arlington/Board.nsf/files/D6ET8876179D/\\$file/H-1%20Final%20FY2025-34CIP%20ACTIONFINAL%20\(Rev.%20062024%200525%20pm\).pdf](https://go.boarddocs.com/vsba/arlington/Board.nsf/files/D6ET8876179D/$file/H-1%20Final%20FY2025-34CIP%20ACTIONFINAL%20(Rev.%20062024%200525%20pm).pdf)> – Pages 4-6 \* FAC SY23-24 Annual Report \* FAC Annual Report for SY 2023-24 (June 13, 2024) <[https://www.apsva.us/wp-content/uploads/sites/57/2024/06/2023-24\\_Annual-Reportfinal.pdf](https://www.apsva.us/wp-content/uploads/sites/57/2024/06/2023-24_Annual-Reportfinal.pdf)> \* Fiscal Year 2026 Budget \* School Board FY 2026 Budget Direction – Proposed Amendments (October 29, 2024) <[https://go.boarddocs.com/vsba/arlington/Board.nsf/files/DAHRZM706F98/\\$file/G-1%20School%20Board%20FY%202026%20Budget%20Direction%20Presentation%20\(Rev.%20102924%200424%20pm\).pdf](https://go.boarddocs.com/vsba/arlington/Board.nsf/files/DAHRZM706F98/$file/G-1%20School%20Board%20FY%202026%20Budget%20Direction%20Presentation%20(Rev.%20102924%200424%20pm).pdf)> \* FY26 School Board Budget Direction (FINAL October 29, 2024) <[https://go.boarddocs.com/vsba/arlington/Board.nsf/files/DAPQSS6ABF90/\\$file/G-1%20School%20Board%20FY%202026%20Budget%20Direction%20FINAL.pdf](https://go.boarddocs.com/vsba/arlington/Board.nsf/files/DAPQSS6ABF90/$file/G-1%20School%20Board%20FY%202026%20Budget%20Direction%20FINAL.pdf)> \* FY2026 Budget Development Calendar <[https://www.apsva.us/wp-content/uploads/sites/57/2024/09/FY-2026-Budget-Development-Calendar\\_final.pdf](https://www.apsva.us/wp-content/uploads/sites/57/2024/09/FY-2026-Budget-Development-Calendar_final.pdf)>

**Call to Order**

- Approval of October Minutes **FAC Action: approved unanimously**
- 2. FAC Liaison Updates
  - Budget Advisory Council (BAC)
    - BAC agenda included a needs-based budget exercise, but question remains what is actually baseline. No definition of baseline was provided. There is a desire for more “transparent” budget. Arlington County

provides 75% of APS funding now, down from 80% a decade ago. Virginia provides 14% now, up from 10%. Roughly 2% comes from the federal government. About 80% of APS spending goes toward staffing.

- **Joint Facilities Advisory Commission (JFAC)**  
JFAC learning about how schools in other districts collocate with other uses. Example: An East Harlem high school with affordable housing. But there are Virginia Department of Education Standards of Quality guiding facilities.

3. [Capital Project Update \(11/08/2024\)](#)
4. **Minor Construction/Major Maintenance Program Update**
  - [MCMM Presentation SY23-24](#)
5. **Fiscal Year 2026 Budget**
  - **Cost Savings / Cost Protection Recommendations**
    - i. [FAC Annual Report for SY 2023-24 \(June 13, 2024\)](#)
  - **FAC feedback**

**APS feasibility studies:** The five feasibility studies requested along with last CIP are expected to be reported by APS staff by end of summer 2025. School Board is expected to prioritize construction in response.

**MC/MM:** In the past, APS has received roughly 800 related requests annually. Now it is around 100. Requests being matched with long-range facilities plan.

**Budget:** Mothballing a school building will not by itself result in major cost savings. That only comes if there is a concomitant cut in staffing expenses, i.e., staff reductions.

FAC members discussed operational cost savings, such as looking at late-bus and other bussing transportation, as well as cost of relocatable classrooms (trailers).

6. **Public Comment - NONE**
7. **New Business**
  - **Upcoming Events / Deadlines**
8. **Adjournment – 8:39 p.m.**

#### **Additional Information:**

School Board Work Session –Tuesday November 19th 9:00 A.M. - 4:15 P.M.  
Board Room – Syphax 2nd Floor & Live Streamed  
Program Capacity and Class Size (9-10:30 A.M.), Non-Traditional Secondary Program (10:45 A.M.-12:15 P.M.), & Boundaries and Options Programs (1-2:30 P.M.)

School Board Meeting –Thursday December 12th @ 7:00 P.M.  
Board Room – Syphax 2nd Floor

#### INFORMATION ITEMS:

- Final Fiscal Close-Out Status Report and the Capital Improvement Plan (CIP) Quarterly Report

[School Board Policies for Revision/Amendment](#)

#### **Next Meeting:**

December 9, 2024 –Oakridge Elementary School.