



## Arlington Public Schools

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Procurement Office  
2110 Washington Blvd., Arlington, VA 22204 • Phone: (703) 228-7643 • Fax: (703) 841-0681  
[www.apsva.us](http://www.apsva.us)

July 3, 2025

**Via E-mail**

Frontline Technologies Group, LLC  
Attn: Scott Crouch  
1400 Atwater Drive  
Malvern, PA 19355  
E-mail: [scrouch@frontlineed.com](mailto:scrouch@frontlineed.com)

**Subject:** Contract No. 67FY19 - Human Capital Management System

Dear Mr. Crouch,

On June 30, 2025, the above cited Contract between your firm and Arlington Public Schools expired.

Attached is Amendment No. 7 to renew the Contract for one (1) year at existing prices or discounts. The renewal period shall be effective from July 1, 2025, and shall remain valid through June 30, 2026. This Amendment constitutes the sixth of six (6) optional renewals with no renewal option remaining. All other terms and conditions shall remain unchanged.

In addition, you are requested to provide an updated Certificate of Insurance at your earliest convenience.

Sincerely,

*Rodney W. Ward*

Rodney W. Ward  
Senior Procurement Specialist  
Arlington Public Schools  
Procurement Office  
Direct: (703) 228-7643  
E-mail: [Rodney.ward@apsva.us](mailto:Rodney.ward@apsva.us)



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### Amendment No. 7

**Subject:** Contract No. 67FY19 - Human Capital Management System

**Contractor:**

Frontline Technologies Group, LLC  
Attn: Scott Crouch  
1400 Atwater Drive  
Malvern, PA 19355  
E-mail: [scrouch@frontlineed.com](mailto:scrouch@frontlineed.com)

**Contract:**

67FY19

By mutual agreement, Contract No. 67FY19 is hereby renewed for one (1) year at existing prices or discounts. The renewal shall be effective from July 1, 2025, and shall remain valid through June 30, 2026. This Amendment constitutes the sixth of six (6) optional renewals with no renewal option remaining. All other terms and conditions shall remain unchanged.

### Arlington Public Schools

Authorized  
Signature:

*Danielle Godfrey*

Printed Name  
and Title:

Danielle Godfrey  
Procurement Director

Date:

July 7, 2025