

Reevaluation Meeting: Family/Guardian Overview

Student Name:

Date:

What is a Reevaluation Meeting?

Every three years (or sooner if needed), the school is required to reevaluate your child to see if they still qualify for special education and/or related services. Before this happens, there's a Reevaluation Planning Meeting when you and your school team decide if new evaluations (such as testing or observations) are needed to help determine if your child is still eligible for services.

Who usually comes to the Reevaluation Meeting?

- You (the parent or guardian)
- Your child's teachers (general and special education)
- Principal, assistant principal, or their designated staff member
- Related service providers (like speech, OT, PT, etc.) if your child receives related services
- Student Support Coordinator (SSC)
- Your child (if appropriate)
- School psychologist
- School social worker
- Anyone else invited by you or the school team

What will we discuss?

At the meeting, the team will:

- Review all current information and evaluations completed about your child. Staff members who have evaluated your child will review and summarize their findings.
- The team will consider all input, including information that you share.
- Using eligibility worksheets, the team will consider whether your child still meets the criteria for one or more educational disabilities that adversely impacts their education and requires specialized instruction

What will be decided?

The team will decide whether your child continues to qualify for special education services, and will identify the nature of the educational disability/disabilities.

What is my role as a Parent/Guardian during the Reevaluation Meeting?

- Actively participate in discussion at the meeting. Note: *Let the school know if you need language interpretation and/or ADA accommodations to participate.*
- Be comfortable sharing your input, thoughts, and any concerns you may have.
- Ask questions and seek clarification as needed.

Note: *Your consent is required for the school to change your child's eligibility classification, as well as to dismiss your child from special education services.*

Getting Ready for the Reevaluation Meeting



Here are some steps you can take to feel more prepared and confident:

- ☒ Consider writing a parent narrative and submitting it in advance for the team to consider. *The Parent Resource Center (PRC) has sample narratives they can share with you.*
- ☒ Compile any private reports (i.e. evaluations, medical reports) you wish to share, and submit them in advance of the meeting.
- ☒ Review the eligibility worksheets for the disability categories the team is considering.
- ☒ The eligibility packet with reports from any assessments completed by the school is available at least two days prior to the eligibility meeting. Confirm plans for receiving the packet with your school's special education administrative assistant at least two weeks prior to the meeting.
- ☒ Schedule time to carefully review the reevaluation packet with all assessment components.
- ☒ Jot down any comments/notes you wish to share in the "Talking Points" section below.
- ☒ Write down any questions you want to ask during the meeting in the "Questions" section below.
- ☒ Reach out to the Parent Resource Center (PRC) if you have questions or need support preparing for your meeting.
- ☒ If you plan to bring someone with you to the meeting (like a friend, advocate, or family member), let your school know ahead of time so they can prepare space and materials.

Questions to Consider	Talking Points/Additional Questions
<ul style="list-style-type: none">• Will our decisions today or information gained from new assessments impact my child's current IEP supports/services?• When will I receive documentation about the decision made during this meeting?• What should I do if I disagree with the outcome of today's meeting?	

LEARN MORE



The PRC is here for you.
Reach out to us at 703.228.7239
or prc@apsva.us



PEATC: Important
Parent Rights



PEATC:
Understanding
Assessments



VDOE:
Reevaluation Clip



PEATC:
Reevaluation



PEATC: Bell Curve
& Standardized
Testing