



Application for Community Use of School Facilities

Application, related documentation, and fees must be submitted to the facility coordinator of the requesting school/facility, no less than 20 days before the event.

APPLICANT INFORMATION			
School Requested:		Name of Client/Organization Requesting Space:	
Point of Contact Name:		Point of Contact Email Address:	
Address:		City:	State: Zip:
Point of Contact Phone number:		Alternate Number:	
ACTIVITY INFORMATION			
Name of Event:		Date(s) of Event:	Start Time:
		SUN MON TUE WED THU FRI SAT	End time:
Activity Type: (class, fundraiser, meeting, for profit): Fees to be charged?		Insurance carrier (<u>MUST</u> attach document):	
Is this organization a non-profit? YES (If yes, a current IRS 501c3 certificate must accompany form. The application will <u>NOT</u> be processed without it) NO			
Is the organization a member of the Arlington County Civic Federation? (If yes, name must be on the current Civic Federation roster) YES NO			
Number of projected attendees:		Category Classification (Staff Use Only)	
		Category 1	Category 2 Category 3 Category 4
SPECIFIC SPACE REQUESTED (CHECK ALL THAT APPLY)			

Auditorium	Classroom (general)	Field	Multipurpose Room
Basketball Court	Classroom (art, choral, band, etc.)	Gym (large)	Parking Lot
Black Box	Community Center	Gym (auxiliary/small)	Playground
Cafeteria w/kitchen	Conference Room	Hall (Town/Patriot)	Theater
Cafeteria w/o kitchen	Courtyard	Library	Other

The undersigned agrees to abide by the current version of APS Policy K-7 and K-7 PIP-1 Use of School Facilities. The undersigned also agrees that they are authorized to sign below on behalf of any organization listed in item 1, and that such organization will be liable for any and all claims, damages, or expenses resulting from use of the school facility, including, but not limited to, damages to School Board property and costs, attorney's fees, expenses or damages resulting from the user's failure to comply with this agreement or any federal, state, or local law, regulation, or other requirement. The undersigned shall ensure the prompt and proper adjustment of all such claims.

In the event schools are closed for any reason (i.e. inclement weather) all facility use will be canceled. Please check our website, www.apsva.us, for messaging. Users are responsible for notifying their members.

Requestor Signature

Date

Approver Signature

Date

2025-26 SCHOOL YEAR CALENDAR

AUGUST			STAFF ONLY
13-15	Wed-Fri	BASE Camp for new T-Scale Staff	
18-22	Mon-Fri	Pre-Service Required for All Staff	
25	Mon	First Day of School K-12	
26	Tue	First Day of School PreK & VPI	
29	Fri	Holiday - Labor Day	
SEPTEMBER			
1	Mon	Holiday - Labor Day	
23	Tue	Holiday - Rosh Hashanah	
OCTOBER			
2	Thu	Holiday - Yom Kippur	
8	Wed	PSAT testing day	
10	Fri	Elementary/Middle Early Release for Parent-Teacher Conferences	
13	Mon	No School for Students - ES/MS Parent-Teacher Conferences & HS PL	
20	Mon	Holiday - Diwali	
29	Wed	Early Release for Elementary/Middle/High School (Countywide PL for Staff)	
NOVEMBER			
3	Mon	End of 1 st Quarter	
4	Tue	No School for Students (Grade Preparation Day)	
11	Tue	Holiday - Veterans Day	
26-28	Wed-Fri	Holiday - Thanksgiving Break	
DECEMBER			
10	Wed	Early Release for Elementary/Middle/High School (School-Based PL for Staff)	
22-31	Mon-Wed	Winter Break	
JANUARY			
1-2	Thu-Fri	Winter Break	
14	Wed	Early Release for Elementary/Middle/High School (Countywide PL for Staff)	
19	Mon	Holiday - Dr. Martin Luther King, Jr. Day	
29	Thu	End of 2 nd Quarter	
30	Fri	No School for Students (Grade Preparation Day)	
FEBRUARY			
11	Wed	Early Release for Elementary/Middle/High School (Countywide PL for Staff)	
16	Mon	Holiday - Presidents Day	
MARCH			
12	Thu	Elementary/Middle Early Release for Parent-Teacher Conferences	
13	Fri	Elementary/Middle Early Release for Parent-Teacher Conferences	
20	Fri	Holiday - Eid al-Fitr	
30-31	Mon-Tue	Spring Break	
APRIL			
1-3	Wed-Fri	Spring Break	
10	Fri	End of 3 rd Quarter	
13	Mon	No School for Students (Grade Preparation Day)	
22	Wed	Early Release for Elementary/Middle/High School (School-Based PL for Staff)	
MAY			
25-26	Mon-Tue	Holiday - Memorial Day	
27	Wed	Holiday - Eid al-Adha	
JUNE			
3	Wed	Elementary Early Release	
10	Wed	Elementary Early Release	
12-17	Fri-Wed	High School Early Release	
18	Thu	Last Day of School - Early Release	
19	Fri	Holiday - Juneteenth	
JULY			
3	Fri	Holiday - Independence Day	
6	Mon	First Day of Summer School	
31	Fri	Last Day of Summer School	

BACK-TO-SCHOOL NIGHTS

SEPTEMBER

11	Elementary School
16	H-B Woodlawn
17	Middle School
25	High Schools/Langston
30	Career Center/ Arlington Tech/ Arlington Community High School

Religious Observances (holidays where indicated above; otherwise, regular school days):

Sep22 (sunset)–24: Rosh Hashanah
Oct 2 (sunset)–3: Yom Kippur
Oct 20-21: Diwali

Dec 14 (sunset)–22: Hanukkah
Dec 25: Christmas
Dec 26–Jan 1: Kwanzaa

Feb 17 (sunset)–Mar 19: Ramadan
Mar 19 (sunset)–20: Eid al-Fitr
Apr 1 (sunset)–9: Passover

Apr 3: Good Friday
Apr 5: Easter
May 26 (sunset)–27: Eid al-Adha



2025-26 SCHOOL YEAR CALENDAR

- Holiday - Schools & Offices Closed
- No School for Students
- Religious Observance
- First or Last Day
- School Board Meeting
- ER/MS Elementary Early Release
- ER/MS Elem./Middle Early Release
- ER/MS High School Early Release

AUGUST 2025						
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24 31	25	26	27	28	29	30

SEPTEMBER 2025						
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OCTOBER 2025						
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NOVEMBER 2025						
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DECEMBER 2025						
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JANUARY 2026						
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FEBRUARY 2026						
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MARCH 2026						
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APRIL 2026						
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MAY 2026						
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JUNE 2026						
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JULY 2026						
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